



WORKSHOP
ON
ASPECTS OF EFFECTIVE COMMUNICATION SKILLS

Organized by the Department of English
Govt. Johnson College
In Collaboration with
Department of Humanities
NIT, Mizoram

Communication is the most important part of any organization/institute. Everything that one does in the workplace, school, college or university results from communication. In college level, good communication enables students to assimilate more from the learning process by empowering them to ask relevant questions and discuss doubts. Effective verbal communication nurtures the process of socialization by facilitating new friendships and these in turn aid the learning process. Hence good reading, writing, speaking and listening skills are essential. As one develop career one will find various reasons why successful communication skills are important.

Essentially in an atomic world, verbal blows appear mightier than the physical ones. Words - both written and spoken - have acquired a significantly crucial and an almost decisive force in contemporary times. Particularly in the academic/ professional world, it is communication and its related skills that decide a person's career curve. The better one's communication skills, the higher are the chances for him/her to touch the zenith of success. Since communication matters a lot in the professional world, it is quite important for us to get acquainted with the most important features of successful professional communication.

The workshop aims to meet the following objectives:

- Understand the importance of communication in the academic/ professional world
- Familiarize the students with the features of successful professional communication
- Identify the various purposes for which communication is used in academic/ professional situations/ non-verbal communication.
- Get acquainted/ mastered with the art of speaking when facing an interview
- Understand the barriers in communication and ways to overcome these barriers.

Thrust Areas may touch upon:

- ·Manners and etiquette
- ·Listening
- ·Visual Communication/ Non-verbal Communication

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