



# **SELF STUDY REPORT**

**FOR**

**2<sup>nd</sup> CYCLE OF ACCREDITATION**

**GOVERNMENT JOHNSON COLLEGE**

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Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

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# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

Govt. Johnson College is an amalgamated institution of two private colleges; Bungkawn College established in 1992 and Khatla Arts and Commerce College established in 1993. Since the two colleges were established by the local leaders of the two communities Bungkawn and Khatla, initially, the two colleges entirely depended on the contributions made by the two local communities Bungkawn and Khatla. The Commerce stream at Khatla Arts and Commerce College discontinued after a short while. Following a new policy of the Government of Mizoram in 2002, the two colleges were amalgamated. The College was named after P.P. John (Late), a prominent businessman and a resident of Khatla, who generously donated a sum of Rs. 12 lakhs for its development. Presently, Govt. Johnson College offers Graduation in Arts in six subjects; English, Education, Economics, Mizo, Political Science, and History.

The Institution is one amongst the affiliated colleges under the Mizoram University. As such, it has adopted the Curriculum design and evaluation processes of the Affiliating University. Therefore, the Institution's role in this regard is limited to no more than making and submitting suggestions to the concerned body in the University.

The College campus, with an area of 0.725 Acre (2.41 bighas) at Shivaji Tillah, Aizawl, was allotted by the Government of Mizoram on 28th May, 2004. The College occupied its permanent campus on 11th April, 2005. In the recent years, the infrastructural master plan developed for the Institution has been implemented as far as practicable and manageable within the financial conditions of the Institution. At present, the old Assam Type buildings, with the exception of the Administrative Block of the Institution are replaced by the recently constructed RCC buildings that are utilized for Women Hostel, Classrooms, separate Teaching Faculty Department Rooms, Seminar Hall, Language Laboratory Room, Sick Room, Students' Common Room, Students Union Room, Evangelical Room, and NCC Room. The construction of the Gymnasium has been completed and inaugurated.

### **Vision**

The vision of the College is to equip the students with intellectual competence and a competitive edge for the job market, emphasis is laid on moral uprightness, character formation and social commitment, 'to serve' within the plurality of religions and cultures of the nation.

Since permission was received from the Directorate, Bungkawn College utilized the Government Primary School for a period of 10 years during which classes were taken in the morning before the school hours (Morning College). Similarly, the board members and community members of Khatla Arts & Commerce College approached the Khatla Local Council and Directorate of School Education for the utilization of Khatla community Hall and Government Primary School Khatla for Classrooms and administrative purposes that was also granted and utilized for a period of 10 years during which classes were taken in the evening after the

school hours (Evening College). It may be noted that the two colleges were established by the endeavors and motivations of the two Local Communities to develop their youths who secured lower grades in the Pre University/HSSLC examinations towards higher education.

In order to implement various activities as educational support to actualize its vision, the Institution incorporates the followings:

- Management is decentralized, supportive and participative.
- The College maintains strict discipline and the number of working days are always in accordance to the norms stipulated by the University and UGC.
- Strict adherence to the Academic Calendar.
- Continuous Internal Evaluation (CIE) is in place.
- Transparent mechanism for handling grievances of students pertaining to CIE, Attendance and Marks Evaluation.
- Strong network of NCC, NSS, Adventure Club, Red Ribbon Club, Cultural Club, Students' Union Body, and Research and Extension Cell in activities held. Average percentage of students participating in these activities is impressive.
- Catering to the needs of socially and economically backward students.
- Promotion of leadership among students through the election of students at the Students' Union Election; a student representative body.
- Promotion of leadership amongst students through social works and various other activities.
- The College has transparent and decentralized administration.
- The students make their own choice regarding the optional subjects under Choice Based Credit System (CBCS).

Implementation of e-governance in areas such as Examination, Finance and Accounts, and Administration.

### **Mission**

- 1) The Institution seeks to be the vanguard of Higher Education for all sections of the society.
- 2) To reach out especially to those who are socially, economically and educationally disadvantaged.
- 3) To equip the students to possess overall development in the field of education, co-curricular and extension activities.

Since most of the students of the Institution are from rural areas, the Institution tries its best to encourage its students in every way possible. The following motivational activities are conducted by the Institution to achieve its mission:

- Encouraging students for competitive examinations and higher studies.
- Students have excellent opportunities to participate in extension activities in outreach programmes and to hold activities pertaining to social services within the local communities.
- Promoting creative and innovative spirit among students and faculty.
- Improving language and communication skills among students.
- Introduction of Add-On programmes to enhance employability.
- The Institution has to find a good location with wide space for its Hostel Campus.

Further, the Institution has also organized Seminars, Workshops and Talks for the educational development of its students. The Institution aims at improving the soft skills and employability of students, in view of the majority students from rural background. To improve the teaching quality, the Institution encourages the Teaching Faculty members to attend seminars/conferences and write books and research papers. It also encourages the teaching faculty members to stay focused on research and pursue Ph.D. Presently, 6 teaching faculty members are pursuing Ph.D. The Institution aims at the modernization of classrooms with state of the art ICT facilities and good ambience.

## 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

### Institutional Strength

- Management is decentralized, supportive and participative.
- The College maintains strict discipline and the number of working days are always in accordance to the norms stipulated by the University and UGC.
- Strict adherence to the Academic Calendar.
- Continuous Internal Evaluation (CIE) is in place.
- Transparent mechanism for handling grievances of students pertaining to CIE, Attendance and Marks Evaluation.
- Strong network of NCC, NSS, Adventure Club, Red Ribbon Club, Cultural Club, Students' Union Body, and Research and Extension Cell in activities held. Average percentage of students participating in these activities is impressive.
- Catering to the needs of socially and economically backward students.
- Promotion of leadership among students through the election of students at the Students' Union Election; a student representative body.
- Promotion of leadership amongst students through social works and various other activities.
- The College has transparent and decentralized administration.
- The students make their own choice regarding the optional subjects under Choice Based Credit System (CBCS).
- Implementation of e-governance in areas such as Examination, Finance and Accounts, and Administration.

### Institutional Weakness

- Per teacher publications are poor.
- The College relies mainly on government funding for its improvement in infrastructure. Due to

increasing strength of the students, the infrastructure needs to be increased, thus, the Institution has to search for the resources for mobilization of the funds.

- The Library at present is only partially computerized, and the Library reading space is insufficient.
- Poor economic background of most of the students especially from rural and semi urban localities causes problems in procuring Text Books.
- Poor knowledge and weak language skills pose great difficulties and challenges to the Teaching Faculty members who have to complete the syllabus contents.
- There are no accommodation/quarter facilities inside the Campus for the Teaching and Non-teaching staff.
- Although the Institution has a women hostel in the academic campus, yet the Institution has no area allotted as Hostel Campus.

### **Institutional Opportunity**

- Encouraging students for competitive examinations and higher studies.
- Students have excellent opportunities to participate in extension activities in outreach programmes and to hold activities pertaining to social services within the local communities.
- Promoting creative and innovative spirit among students and faculty.
- Improving language and communication skills among students.
- Introduction of Add-On programmes to enhance employability.
- The Institution has to find a good location with wide space for its Hostel Campus.

### **Institutional Challenge**

- Improving the soft skills and employability of students, in view of the majority students from rural background.
- Use of ICT to the fullest extent with virtual interaction. By increasing the number of computers and ICT based work ethics, the College has the opportunity to increase the ICT culture in the Campus. This is very essential to make the teaching learning process more effective.
- Improving teacher quality by encouraging them to attend seminars/conferences and write books and research papers. Encouraging young teaching faculty members to stay focused on research and making them pursue Ph.D.
- Modernization of classrooms with state of the art ICT facilities and good ambience.
- Student progress in terms of Higher Education and Employment. Getting better packages remains a challenge.
- Complete Digitization of the College Library.
- The Institute needs to enhance infrastructure, research, ICT culture and world competent atmosphere.

## **1.3 CRITERIA WISE SUMMARY**

### **Curricular Aspects**

Govt. Johnson College is affiliated to Mizoram University and follows the curricula prescribed by the University. Teachers participate in the framing of the curricula by submitting suggestions or by representing the college in the Syllabus Core Working Committees summoned by the University. Since the Academic Session

2016-2017, the Choice Based Credit System (CBCS) Course has been implemented in the UG Curriculum. Prior to the commencement of the Academic Year, the Academic Committee of the Institution prepares the Academic Calendar that specifies the number of working days, tentative dates for the Continuous Assessment Tests (CAT), and the tentative dates for the University Examinations in order to ensure the smooth functioning of proper Teaching-Learning process and continuous evaluations. Since most of the students are from rural and semi-urban areas, during the times of Admission, the Teaching Faculty members take turns to sit and help at the Help Desk to acquaint and familiarize the prospective students with the Choice Based Credit System (CBCS) in the UG Course, the Code of Conduct, Rules and Regulations, Evaluation Patterns in the Continuous Assessment Tests (CAT). Guidance is also provided to the students in the selection of various subjects offered by the Institution. Orientation programme is held every year for new students at the beginning of the Academic Session wherein students are introduced to the institutional system that may support their educational drives and personal goals; Remedial Classes, Tutorials, Mentee-Mentor System, Seminars/Workshops, Extension Activities etc.

The Co-Curricular activities for each Academic Session is discussed and resolved by the various committees of the Institution. In order to maintain congenial atmosphere within the Institution, activities are arranged in a way that they do not overlap. All the outreach activities; Extension Activities, NCC, NSS, Adventure, Eco Club and Red Ribbon Club, form an integral component of the Institutions' activities.

### **Teaching-learning and Evaluation**

The College offers admission to all categories of students of different backgrounds and with different abilities; SC, ST, OBC, poor, rich and differently-abled students. The College has no gender discrimination. It has instituted a transparent mechanism for handling students' grievances. The major steps taken for improvement of the quality of teaching-learning system is by focusing on Power Point presentations, charts, videos, audio visual aids. The College aims to make teaching and learning 'student-centric' to help students think, analyze and to be creative and unique. Group discussions, quiz, debates, and Seminar presentation on different topics in the class are conducted to help the students understand the curriculum better.

The College provides remedial classes for educationally disadvantaged students. Advanced learners are advised to read additional books from the library and they are encouraged to participate in seminars, group discussions, contribute to the wall-paper, participate in co-curricular and extracurricular activities etc. The College supplements the lecture method of teaching with other learner centered teaching methods like seminars, group discussions, interaction, fieldtrips, ICT enabled teaching etc. Assessment of teachers is done by students and confidentiality is maintained. If necessary, the Principal takes action for the improvement of the Teaching-Learning Process. Slow and weak learners are identified, and Mentoring System is conducted. Remedial Classes are given to slow and weak learners.

The Examination Cell develops a detailed programme of the Internal Examinations for each Academic Session. The Cell is responsible to prepare the Internal and University UG Examination Invigilation Duty Roster, and to publish the Internal Examination Marks. Ample time is allotted to students for complaints, and to clear their

doubts after the Internal Examination marks are published. After the clarifications the Examination Cell compiles the students' performance marks and entry is made in the Students' Data Base. The Examination Cell of the Institution submits the marks to the Examination Department of the University at its online marks submission portal.

Parents give feedback on the Teaching- Learning and Evaluation Systems at the Parents-Teachers Meet.

New students are informed about the incentives given to meritorious students; various Meritorious Awards, at the onset of the Academic Session during the Orientation Programme.

### **Research, Innovations and Extension**

The Research and Extension Cell of the Institution works toward encouraging the faculty members to take up research work. A few teachers have been awarded PhDs, some are awaiting the results of their thesis submission, while some are still in the process of writing their thesis. To meet the changing needs of the Teaching Faculty and the students, the Institution has provided laptop to every teacher sanctioned by the NEDP. The teachers are encouraged to take research work; minor or major. The College provides support to faculty who takes up research work by different means like free usage of internet facilities within the college. Minor Research at the Adopted Village Maubuang is still an ongoing process. In fulfillment of the directive issued by the Ministry of Human Resource Development, the Institution conducted **Case Study during National Lockdown to Combat Covid 19 Pandemic on Three Localities and Three Villages.**

Innovations on Teaching-Learning have been conducted at various levels:

- Seminars/Workshops/Talks and Poetry Reading Sessions
- Quizzes, Debates, Role Play, Costume Parade,
- Teacher Exchange Programmes
- Student Exchange Programmes
- Visit to Historical Places
- Study Tours and Field Trips
- Spoken English and Hindi Classes
- Course on Computer Concept
- Leadership Trainings; NCC, Students Union, Evangelical Union,
- Finishing School.

Extension Activities are often held at nearby localities and at the Adopted Village. NCC, NSS, Cultural Club, Students' Union body, Adventure Club, Red Ribbon Club and Eco Club often venture to organize and perform

social services to the communities; Cleanliness Drives, Tree Plantations, Clearing Landslides, Fire Prevention and Fire Fighting, Construction of Public Urinals, and many other environmental friendly activities are some of the social works/services conducted by the Institution. On humanitarian grounds extension activities have been organized on Blood Donation, Free Medical Clinic, Visits to Orphanages and HIV Children at Gan Sabra, visit to the home for the homeless- Samaritan Riangvai Run. On educational grounds the followings are some of the places visited; Three Middle Schools in Aizawl, and one Village Middle School.

### **Infrastructure and Learning Resources**

The College is located in a peaceful environment and the provision of funds allocated for the Academic Building has been utilized as per the blue print drafted by the architect; Classrooms, Teaching Faculty Departmental Rooms, Canteen, Sick Room, separate Toilet Units for males and females for Teaching Faculty and Students, Language Laboratory Room, NCC Room, and Students ' Union Body Room. The allocated funds for the Seminar Hall is utilized and successfully implemented. Allocated funds for Women's Hostel is utilized for the same. The Indoor Stadium for badminton, basketball, and gymnasium is still in the process of construction. The College has facilities for indoor games like Table Tennis, Caroms, Chinese Checkers, Draught Boards etc. At present, the old Assam Type Academic Buildings have been replaced by the recently constructed RCC Buildings.

Besides the recently constructed RCC Building, the physical facilities include the old Assam Type Administrative Building with the Library. The Library is equipped with reading area. The library is upgraded from time to time and updated to meet the latest curriculum updates. Stakeholders have open access to the books stacked in the book shelves, journals/magazines and research cubicles with internet connections to cater to their personal needs. The College has CCTV equipment for monitoring attendance, marks and surveillance. Backup facilities such as generators and UPS / inverters cater to the needs during electricity load-shedding.

### **Student Support and Progression**

The College aims at providing necessary assistance to students for facilitating their holistic progression. The Research and Extension Cell, RUSA, EKC, Equal Opportunity Cell, Students Development and Welfare Committee, Career and Counseling Cell, and ICT Cell work together under the careful supervision and guidance of the IQAC of the College to conduct various activities, Seminars/Workshops/Talks and Training Programmes.

Legal Aid Clinic provides necessary information to students regarding legal issues. Remedial classes and tutorial classes are offered to students. Grievance Redressal Cell is entrusted with the authority to mediate any type of grievances raised by the students. The Anti-Ragging Committee and Anti Sexual Harassment Committee ensure that there are no issues regarding the ragging of junior students and female students. There are many associations and societies that organize academic and co-curricular programmes for students throughout the year to which the Institution often allows its students to participate. Members of the faculty strongly encourage extracurricular and co-curricular activities. Feedback taken from the students is analyzed and corrective actions are implemented.



The programmes and activities implemented are expected to enhance the students' personalities and outlooks, while developing their knowledge and social responsibilities. The Institution optimistically anticipates the progression of the students' sense of security, strength, poise, confidence and knowledge outcomes as job seekers and job holders, thereby helping the students to overcome their self-consciousness, inhibitions, and insecurities. Thus, the Institution makes efforts to facilitate progression towards gainful employment.

Yearly meetings of the Alumni Association are arranged by the Institution in order to interact with the alumni. However, no meeting has been organized in 2019-2021 period due to Covid-19 Pandemic.

### **Governance, Leadership and Management**

Although the Institution is governed by the Department of Higher and Technical Education, Government of Mizoram, yet the Institution maintains its internal governance through the Principal who is the Head of the Institution. Since the Institution uses the decentralization of administrative powers, the Principal, IQAC members and various Committees and Cells of the College work towards the development and progression of the Institution and the Stakeholders. The central focus is on the vision, mission and goals of the institution that may be achieved through strategic action plans prepared within an Academic Session. Focus is also laid on the future infrastructural development. The College has a systematic organizational structure to manage the functions of the college. Feedback is obtained to keep a check on the quality of teaching and learning. The same is also used for faculty performance appraisal. The organizational structure is properly designed and relative roles of functionaries are defined.

The Principal as the Head of the Institution and Chairman of various Committees and Cells often summon meetings of the various Committees and Cells, Staff Meetings, IQAC, RUSA, EKC, NSS, NCC, Students' Union Body, etc. in order to coordinate and work together with a sense of ownership. Members of the Committees and Cells are represented by the Teaching and Non-Teaching staff, and the Students' Union members. Commitment to transparency and equal opportunity are key factors that contribute to the success of each activity/programme. Important information is publicized in the Institution's various information sources; Class WhatsApp group maintained by each subject department, and College Office and Examination Cell, Bulk SMS maintained by the College Office and College Website maintained by College Office.

The College has an effective Internal Quality Assurance Cell (IQAC) which facilitates quality Teaching-Learning environment in the institution. The teachers are expected to update and improve their subject knowledge regularly. As such, teachers attend the Refresher Courses, Orientation Courses and Short-Term Courses. Teachers of the Institution have been actively participating in national and international Conferences, Seminars, Workshops etc. it may be noted that the decentralization of power empowers all Committees and Cells whilst ensuring flexibility in the administration of the Institution.

## **Institutional Values and Best Practices**

The ultimate goal of the Institution is to provide quality education in various fields of Arts disciplines offered by the Institution. Provisions are made for the economically disadvantaged students by offering them differential/special modes of payment of admission fees etc., in order for the students to take admission in various programmes of their choice in the Institution. Irrespective of class, caste or religious background, the Institution is deeply committed to produce marketable and self respecting graduates who would become assets for the community and the society at large. **It is a privilege to state that faculty members often contribute in cash towards admission of economically-backward students.** All the activities of the College are students centric and the evidence of success may be remarked as follows:

- **Many students securing Third Division Marks and Supplementary Grade in HSSLC (or other equivalent degree) have graduated from the College in the First and Second Divisions.**
- **Some students have even managed to secure high ranks among the MZU Top 10 Rank Holders.**

The two Best Practices of the institution (a) **Students' Development Programme** (b) **Value Based Education on Social Responsibility.**

### **(a) Students' Development Programme:**

Various Seminars, Workshops, Gender Awareness programmes and Talks have been conducted for the development of students' personality; to help them attain improvements, achievements, and to overcome their insecurities and inhibition while promoting their interests and developing their life skills and confidences. Students' Exchange and Interaction Programmes were also held by the College on two occasions. Career opportunities are enhanced by providing workshops, seminars, and other programmes.

### **(b) Value Based Education on Social Responsibility:**

The College in order to promote Value Based Education on Social Responsibility organizes activities in the following ways; Blood Donation, NSS, NCC, Adventure Club, Eco Club and College Cultural Club. Since Value Based Education on Social Responsibility is an ongoing process it imparts the Mizo moral ideal of *tlawmngaihna* to the students through the activities organized for the students and faculty members that further develop the altruistic natures in the students. The College undertakes Environmental Awareness programs like tree plantation, cleanliness drives for which it often holds activities and seminars on such issues.

## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVERNMENT JOHNSON COLLEGE
Address	Shivaji Tilla, Aizawl, Mizoram
City	Aizawl
State	Mizoram
Pin	796001
Website	<a href="http://gjc.ac.in">gjc.ac.in</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	K Vanlalmawia	0389-2334757	9436154182	-	gjc Mizoram@gmail.com
IQAC / CIQA coordinator	David Lalliansanga	-	9436152627	-	davidllsa8@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	27-07-1993

**University to which the college is affiliated/ or which governs the college (if it is a constituent college)**

State	University name	Document
Mizoram	Mizoram University	<a href="#">View Document</a>

**Details of UGC recognition**

Under Section	Date	View Document
2f of UGC	17-11-2006	<a href="#">View Document</a>
12B of UGC	17-11-2006	<a href="#">View Document</a>

**Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)**

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

**Details of autonomy**

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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**Recognitions**

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

**Location and Area of Campus**

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Shivaji Tilla, Aizawl, Mizoram	Urban	0.725	1850.45

## 2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No. of Students Admitted
UG	BA,Economics	36	HSSLC	English	64	64
UG	BA,History	36	HSSLC	English	64	64
UG	BA,Education	36	HSSLC	English	122	122
UG	BA,English	36	HSSLC	English	65	65
UG	BA,Mizo	36	HSSLC	English	126	126
UG	BA,Political Science	36	HSSLC	English	141	141

### Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				21				13			
Recruited	1	0	0	1	10	11	0	21	5	8	0	13
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				14
Recruited	7	7	0	14
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

### Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	1	2	0	0	0	0	4
M.Phil.	0	0	0	2	1	0	0	0	0	3
PG	0	0	0	7	8	0	2	2	0	19
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	2	0	3
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	0	0	0	0	0	0	2	3	0	5
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
		0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	647	9	0	0	656
	Female	513	4	0	0	517
	Others	0	0	0	0	0



<b>Provide the Following Details of Students admitted to the College During the last four Academic Years</b>					
<b>Programme</b>		<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>
SC	Male	2	1	0	4
	Female	2	8	4	2
	Others	0	0	0	0
ST	Male	476	552	572	647
	Female	374	369	415	513
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
General	Male	0	0	0	5
	Female	0	0	0	2
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
<b>Total</b>		<b>854</b>	<b>930</b>	<b>991</b>	<b>1173</b>

### **Institutional preparedness for NEP**

1. Multidisciplinary/interdisciplinary:	Since the College is affiliated under Mizoram University, NEP is under consideration of the University and the College will follow NEP as and when it is imposed by the University for application in Mizoram Colleges.
2. Academic bank of credits (ABC):	Since the College is affiliated under Mizoram University, NEP is under consideration of the University and the College will follow NEP as and when it is imposed by the University for application in Mizoram Colleges.
3. Skill development:	Since the College is affiliated under Mizoram University, NEP is under consideration of the

	University and the College will follow NEP as and when it is impose by the University for application in Mizoram Colleges.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	Since the College is affiliated under Mizoram University, NEP is under cosideration of the University and the College will follow NEP as and when it is impose by the University for application in Mizoram Colleges.
5. Focus on Outcome based education (OBE):	Since the College is affiliated under Mizoram University, NEP is under cosideration of the University and the College will follow NEP as and when it is impose by the University for application in Mizoram Colleges.
6. Distance education/online education:	Since the College is affiliated under Mizoram University, NEP is under cosideration of the University and the College will follow NEP as and when it is impose by the University for application in Mizoram Colleges.

## Extended Profile

### 1 Program

#### 1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
98	98	98	98	98
File Description		Document		
Institutional data in prescribed format		<a href="#">View Document</a>		

#### 1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
6	6	6	6	6

### 2 Students

#### 2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1173	897	927	778	822
File Description		Document		
Institutional data in prescribed format		<a href="#">View Document</a>		

#### 2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
223	202	209	175	185

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 2.3

#### Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
246	126	132	112	102

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 3 Teachers

### 3.1

#### Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
26	26	25	25	25

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 3.2

#### Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
26	26	26	26	26

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 4 Institution

### 4.1

#### Total number of classrooms and seminar halls

**Response: 15**

**4.2**

**Total Expenditure excluding salary year-wise during last five years ( INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
10.08	4.10	1.60	1.72	1.80

**4.3**

**Number of Computers**

**Response: 38**

**4.4**

**Total number of computers in the campus for academic purpose**

**Response: 17**

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

##### Response:

Govt. Johnson College is affiliated to the Mizoram University, and it follows the University designed curriculum. The college operates at UG level keeping in mind goals and objectives that is to make the students employable through holistic education and skill development. The effective delivery of the curriculum includes a wide variety of skills and activities from the recruitment of skilled faculty, work culture, supervision and revision through periodic meetings with the principal, faculty and student committee meetings. The heads of each department submit a workload statement at the beginning of every Semester based on which time table is prepared.

The University prepares an Academic Calendar that specifies the duration of the semester, the date of commencement and end of semesters. All UG courses offered by the College follow the semester system. In the beginning of the academic year, an action plan is prepared by the IQAC and time tables are prepared. In tune with the changes of syllabi made by the University, the College procures required number of books and research journals in the Library. All the six departments of the College have their own computers with internet connectivity. The teachers prepare Power point presentation and notes for handouts. The use of ICT, are made available to the students to improve their performance. At the onset of the Academic year every department arranges Departmental meeting regarding the distribution of Syllabus to all faculty members and prepares the Annual teaching plan as per the Academic Calendar. Teaching is conducted in accordance to the paper wise curriculum. If there are constraints to complete the curriculum extra classes are conducted.

At the end of each Academic Session, the students appear for the semester examination and Continuous Assessment (C.A.). Each department conducts Class Internal Tests as well as Tutorials and Seminars for Internal Assessment/Continuous Assessment (SEC). Faculty members arrange Excursion; Tour/Field visit to develop observation skill among the students. Each department organizes seminars, and lectures to impart knowledge in the concerned subjects. The College also motivates the students to bring out various issues with the help of Wall Posters on special occasions. The institution insures effective curriculum delivery and often adopts the translation mode and advocates the improvement of teaching practices in the Institution by organizing workshops and Seminars in the College, and urging the Teaching Faculty to attend various faculty development programmes such as Workshops, Seminars, Refresher Courses and Orientation Courses.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Link for Additional information	<a href="#">View Document</a>

### 1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

#### Response:

The Academic Committee under the IQAC prepares the Academic Calendar at the beginning of each Semester to ensure the smooth and timely delivery of the curriculum to the students, conduct of Internal Examinations, Activities and Events. The prepared Calendar is reviewed and studied at the first General Body Meeting for its endorsement. The Accepted Academic Calendar is notified to all stakeholders by placing the Academic Calendar at prominent places; in the Institution's Notice Boards as well as uploading the same on the Students WhatsApp groups, Faculty WhatsApp group and College Website. The Institution adheres to the Academic Calendar in order to conduct the various activities scheduled for the Continuous Internal Evaluations (CIE) as per the guidelines of the Mizoram University. Thus, the Academic Calendar is inclusive of the schedules of all the Internal Examinations, End Semester Examinations, College Sports Week, and University Sports Week. In times of changes made by the University, the Institution promptly adheres to the changes and communicates the changes to the students in advance. At such times, Time-Tables/Routines are prepared and implemented accordingly. At the onset of the Academic Session, each Department, Chaired by the Head of Department conducts Departmental Meeting to prepare the proper distribution of the syllabus in accordance to the Academic Calendar. Two Internal Examinations are conducted by the Institution within every Semester before the End Semester Examination is conducted by the University. Besides the Internal Examinations, Class Tests are often conducted by teachers. After the evaluation of each Internal Examination by the Teaching Faculties, answer scripts are distributed to the students and marks are further notified to the students with the use of the Notice Boards. Within the stipulated time given, the students clarify their doubts regarding their marks. Necessary corrections, if the need arises, are made and the marks are entered in the Students' Data Base after each Internal Examination.

The Examination Cell conducts the Internal Examinations according to the Academic Calendar and disseminates results through WhatsApp and Notice Boards. As per the University norms 25 Marks is allotted for students' Internal Assessments: Written Tests, Assignments, Class presentations/Seminars and Attendance. The remaining 75% of the marks are credited to the students through the University conducted External Examination. To improve the students' Academic performance, Re-Tests are conducted on a regular basis to help Weak and Slow Learners. The College has made the optimum use of the Students' Data Base wherein all the Internal Marks and Monthly Attendances are entered and stored. The College has taken efforts to improve the performance of the students by framing significant reforms in the CIE at the Institutional Level. Poor performance due to frequent absenteeism is dealt with by sending SMS to the parents of such students. WhatsApp group for each Semester is utilized for the notification of Programme changes, Examinations and other important academic information necessary for circulation and communication to the students.

Since all the events and activities of the Institution are conducted according to the schedule worked out by the IQAC and displayed on the Academic Calendar, the Academic Calendar thus serves as an important guideline to teachers who are expected to complete the syllabi, and to the Various Committees and Cells that are expected to complete the events and activities within the stipulated time specified in the Calendar.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Link for Additional information	<a href="#">View Document</a>

**1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years**

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

**Response:** B. Any 3 of the above

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View Document</a>

## 1.2 Academic Flexibility

**1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**Response:** 100

**1.2.1.1 Number of Programmes in which CBCS/ Elective course system implemented.**

**Response:** 6

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>



**1.2.2 Number of Add on /Certificate programs offered during the last five years****Response: 1****1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	1	0

<b>File Description</b>	<b>Document</b>
Institutional data in prescribed format	<a href="#">View Document</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years****Response: 11****1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	428	0

<b>File Description</b>	<b>Document</b>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**1.3 Curriculum Enrichment****1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum****Response:**

The Institution has made efforts to train students to integrate cross cutting issues relevant to the present times; gender issues, environmental issues and issues on sustainability, human values and professional ethics.

### **Professional Ethics:**

The Institution has conducted the following Seminars and Training Programmes relevant to Professional Ethics:

- Seminar on 'Emerging Issues in Contemporary Mizo Society' by Education Department.
- One month ESDP on 'Mizoram Entrepreneurship Network' by Economics Department.
- Lecture on 'Mizo Courses: Traditional Attire' by Mizo Department.
- Poetry Reading and Talk Session by English Department.
- Attended 2 Days 'Entrepreneurship Awareness Camp' by students of Economic Department.
- Teachers Exchange Programme with Govt. J. Thankima College by Education Department.
- Seminar on 'Sensitization on Social Media Ethics' by RUSA.
- Seminar on 'Sensitization on Work and Culture' by RUSA.
- Seminar on 'Course on Computer Concept' by RUSA.
- 'Poetry Reading and Voice Modulation' by English Department.
- Seminar on 'Management and Auditing' by RUSA.
- Seminar on 'Soft Skill Training' by RUSA.
- Two IQAC Workshops at College Seminar Hall.
- Seminar on 'Career Awareness' for Final Semester Students by RUSA.
- Seminar on 'Design Thinking Skills' by RUSA.
- Two Day College Level Workshops on 'Skill Development' by RUSA.

### **Gender:**

In the UG Course content, Mizoram University has introduced in many subjects the syllabi contents related to gender issues; such as the syllabi contents of English, Mizo, Education and Political Science.

### **Human Values:**

It is the vision of the Institution to promote and empower the students to respond proactively to situations and issues in the society. In order to promote the students as wholesome individuals, the College aims to develop the students as moralistic and responsible men and women, deeply rooted in the traditional value of *Tlawmngaihna* that are at the forefront of human values and manifested in the following ways; selflessness, helpfulness, self-sacrifice, charity works etc.

### **Environment and Sustainability:**

In the Fourth Semester a compulsory subject entitled Environmental Studies is offered in the UG Course under Mizoram University that creates an overall awareness regarding the environment and sustainability; ecology, natural resources, conservation of energy, biodiversity, management of the environment, human population, and social issues etc.

### Curriculum in courses pertaining to the above:

- ENG/V/CC/6 (Women's Writings), EDN/II/EC/02 Education Paper II (Literacy and Girls' Education) and Political Science Paper VIII (Human Rights) focus on familiarizing students with deeper understanding of the lives and experiences of women in various cultural contexts. It gives opportunities for students to analyze the hierarchies of race, class and gender in different cultural context.
- The various committees/cells and departments organized various programmes on Gender Sensitization and Women Rights.
- MZ/3/EC/3 (Short Plays), MZ/5/CC/8 (Prose Writing), UG/Hist/I/EC/01 (History of Mizoram up to 1960s), POLSC/V/CC/08A Political Science Paper VIII (a) Human Rights and Education Paper integrates human values which focus on the equality of all human beings and a sense of respecting a right to life and human dignity.
- EVS/IV/FC/07 (Environmental Studies), Eco/6/CC/09 (Environmental Economics) incorporates the study of Environment and Sustainability into the curriculum.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

**Response:** 0.82

#### 1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	4	0

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

**Response:** 0

#### 1.3.3.1 Number of students undertaking project work/field work / internships

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 1.4 Feedback System

**1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni**

**Response:** E. None of the above

File Description	Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View Document</a>
URL for stakeholder feedback report	<a href="#">View Document</a>

### 1.4.2 Feedback process of the Institution may be classified as follows: Options:

- 1.Feedback collected, analysed and action taken and feedback available on website
- 2.Feedback collected, analysed and action has been taken
- 3.Feedback collected and analysed
- 4.Feedback collected
5. Feedback not collected

**Response:** E. Feedback not collected

File Description	Document
Upload any additional information	<a href="#">View Document</a>
URL for feedback report	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Average Enrolment percentage (Average of last five years)

**Response:** 100

##### 2.1.1.1 Number of students admitted year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1173	897	927	778	822

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1173	897	927	778	822

#### File Description

Institutional data in prescribed format

#### Document

[View Document](#)

#### 2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy ) during the last five years ( exclusive of supernumerary seats)

**Response:** 38.45

##### 2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
99	71	79	62	73

#### File Description

Institutional data in prescribed format

#### Document

[View Document](#)

### 2.2 Catering to Student Diversity

### **2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners**

#### **Response:**

Most of the students are from the vernacular medium of rural and Semi-Urban areas. As such, students often initially hesitate to open up and interact, and usually they are slow in learning. The Orientation Bridge Course provided to students during the first two weeks from the onset of the First Semester, is conducted by the Institution in order to provide necessary information on the UG Course, and to give confidence to the students who take the sudden leap from Class XII to UG Course. Since the Institution has been catering to the needs of students from vernacular medium from the day of its establishment, the Institution has used the following parameters as an ongoing process to identify Slow and Advanced Learners:

- Performance in Class Tests
- Performance in Internal Tests
- Performance in Home Assignments
- Performance in the activities conducted, especially in the General English Oral Communication (15 Marks) under the University Examination.

The Institution tries to rectify the Slow Learners' problems by conducting the followings:

- Remedial Classes
- Tutorial Classes
- Extra Classes
- Home Assignments for improvement
- Improvement Tests
- Spoken English

All Departments are informed to take necessary actions to help Slow Learners. To make the Classroom Teaching- Learning more interesting teachers often adopt ICT usage; slide shows, videos, films and PowerPoint presentations.

#### **Mentor-Mentee:**

This form of interaction is used for both the Slow and the Advanced Learners. Slow Learner Students during this interaction are often asked about their problems and urged to work harder. Teachers

try to explain the students' areas of difficulties and often adopt the translation mode in order to make the students understand the area of study. Teachers try their best to create confident students by advising the students to participate in debates, essay writings, and to attend seminars.

Advanced learners are complimented and urged to work harder in order to elevate themselves and to acquire the best results. Students are also motivated for higher goals; higher studies and Competitive Examinations. Supplementary reading materials are given in their areas of studies and in the process they are encouraged to participate in debates, essay writings, and seminar paper presentations. To bring out their potentials, they are also encouraged to surf the internet for supplementary materials, and to search their topics of interests. Advanced learners are often asked to motivate the Slow Learners and help them in their difficulties. Further, the Institution tries to motivate Advanced Learners by introducing the various Merit Awards during the Orientation Bridge Course, and at the Freshers' Social when such Awards are presented to the Student Awardees.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional Information	<a href="#">View Document</a>

### 2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

**Response:** 45:1

File Description	Document
Any additional information	<a href="#">View Document</a>

## 2.3 Teaching- Learning Process

**2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences**

**Response:**

Learning in the Institution is student centric and as such focus is given on the completion of the syllabi contents designed by the affiliating University. Lecture based teaching method is often enhanced and complimented by the following activities:

**Experiential Learning:**

- Students take active parts in organizing various extra-curricular, co-curricular and management skills in the Institution; Freshers' Social, College Sport Week, Cleanliness Drives, and Blood Donations etc.
- Eminent personalities and Experts in various fields are invited to address Seminars and present Papers in Seminars, workshops and discussions organized by the Institution.
- Departmental Trips, Field Trips etc are organized by the Institution to develop and nourish the areas of the students' interests.

### Participative Learning:

- The various Departments of the Institution conduct Classroom debates within the areas of studies and often hold Seminars wherein students have to present their papers on focused topics. Group discussions and quizzes are conducted by subject teachers in certain topics.
- Students assist teachers in the usage of ICT; videos, Film shows, Slides and PowerPoint presentation etc.

### Problem Solving Methodologies:

- Assignments are given to students on a regular basis and the best mark secured by each student is documented in the Students' Data Base for submission to the University.
- Class Tests are conducted for the improvement of the students' Learning –Outcomes.
- Two Internal Examinations are conducted and the best mark of each student is documented in the Students' Data Base for submission to the University.
- Mentor-Mentee meet often held, enables the teacher and the students to discuss difficult areas of studies.
- Remedial Classes, Tutorials and Extra Classes for Slow Learners, are often held to cover the Syllabi.

Spoken English Class is conducted to help especially the students from vernacular medium to understand the Class lectures and to converse better in English.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

### 2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.



**Response:**

In order to enhance and develop the quality of education the Institution has integrated ICT enabled tools to implement effective Teaching-Learning process. Almost all teachers use ICT enabled tools and the usage helps both the Slow and Advanced Learners to optimize their learning abilities. The followings are the ways that ICT enabled tools are implemented in the Institution to enhance Classroom teachings:

- **Power Point presentations:** To highlight lecture Topics, Sub-topics, Summations, Brief Analysis and Recapitulations.
- **Video Clips:** To supplement class lecture and to capture students' interest on the topic of lecture using eminent teacher(s) lectures.
- **Film Shows:** To capture students' interests on the topic of study through films on the same topic, for instance, for the study of the novel *Wuthering Heights* by Emily Bronte, the English teacher tries to develop and focus the students' attention to the novel with the help of the film *Wuthering Heights*. Novels and Dramas are often taught with the help of films on the topics as such film shows capture the sense organs; sight and sound, and motivate and develop the students' interests in the areas of studies.
- **Slide Shows:** To expand students' knowledge on the lectures and topic related matters, teachers compliment their lectures with slide shows of pictures on issues pertaining to politics, economics, histories, education and literature.

**E-classrooms:** After the Covid-19 Pandemic and Lockdown, classes have resumed with the use of e-classrooms. All the Teaching Faculties of the Institution use the Institution's e-classrooms for effective teaching, conducting Class Tests and giving Assignments to the students. All students submit their Tests and Assignments in the e-classrooms. Marks are evaluated and recorded in the Students Data Base.

**Students Data Base:** The Students Data Base has been implemented in the Institution since July 2015. Teachers record the Internal Examination and Assignment marks in the Data Base and at the end of each Semester, the students' marks are submitted to the University Examination Portal.

**G-Meet and Zoom:** The G-Meet and Zoom are utilized by the teaching faculties for effective teaching-learning forum.

**You Tube:** College Orientation, Lectures and Tutorials are uploaded on You Tube for easy access of the students.

**E-resources:** The Teaching Faculties encourage the students to surf the internet for e-resources to enhance their educational development and progress.

**WhatsApp:** Many notes and other study materials are delivered to the students by the teachers with the use of WhatsApp.

**SMS:** Utilized to update information to the students regarding their marks scored in the Class tests, Internal Examinations and Assignments.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process.	<a href="#">View Document</a>

### 2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year )

**Response:** 45:1

#### 2.3.3.1 Number of mentors ?????????????? ???????

**Response:** 26

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	<a href="#">View Document</a>
Mentor/mentee ratio	<a href="#">View Document</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

### 2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

**Response:** 97.69

File Description	Document
List of the faculty members authenticated by the Head of HEI	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

### 2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

**Response:** 19.63

#### 2.4.2.1 Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
6	6	5	4	4

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

**Response:** 20.23

#### 2.4.3.1 Total experience of full-time teachers

**Response:** 526

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

### 2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

**Response:**

The Institution updates its Prospectus at intervals wherein the Rules and Regulations, Evaluation processes and a brief Academic Calendar are provided. The Institution thus ensures that all the stakeholders are aware of the Rules and Regulations, Evaluation Process and the Academic Calendar. The Orientation Programme held at the onset of the Academic Session acts as a forum to acquaint, notify and explain to the students the various issues regarding the Rules and Regulations, Internal Evaluation Process and University Evaluation procedures, Importance of Attendance and Attendance Evaluation process, Importance of Assignments and its Evaluation process, Internal Examinations and University Examinations.

Students are notified about the distribution of marks in each subject; 75 marks for University Examination (End Semester Examinations), and 25 marks allotted for Internal Assessments; 10 marks for Assignments, 10 Marks for Internal Examinations and 5 marks for Attendances that are entered in the Students Data Base and finally submitted to the University Examination Portal. Since the Institution is student centric, it regards Teaching-Learning as the vital aspect of its activities and therefore, utmost importance is given to Teaching-Learning and its effect on the mechanism of Internal Assessment. The Institution follows the Continuous Internal Evaluation (CIE) as per the prescription of the Mizoram University to which it is affiliated. Some suggested parameters for the Internal Assessments are Class Tests, Home Assignments, and Internal Examinations.

The followings are the modes of implementation for the score of 25 marks allotted for each subject for the Internal Assessments within each Semester :

- A series of **Class Tests** are conducted by subject teachers of each Department.
- **Home Assignments** are given to students at regular intervals. Students securing less marks in their Assignments are given chances to re-do their work.
- The Institution conducts **two Internal Examinations** at regular intervals. **Students are allowed to submit complaints within three days from the date of notification of the Internal Examination Marks on the Notice Board.**
- **Slow Learners are given the chance to improve their Internal Examination marks.** Subject teachers conduct Class Tests for such students.
- **Monthly Attendance Record** displayed on the Notice Board informs the students about their Attendance percentage. **Students are allowed to submit complaints within three days from the date of notification of the Attendance Record on the Notice Board.**
- **Students' Internal records are entered in the Students Data Base.** The Institution has installed the Students Data Base in July 2015, and since then it has been of utmost use in recording the students Internal Assessments. Each student confirms his/her marks secured and gives signature (prior to Covid-19 Pandemic Lockdown). Necessary corrections are made to students' complaints. Since the Covid-19 Pandemic Lockdown, students are notified their Internal Assessment records through WhatsApp Class Groups and Bulk SMS. Signatures are not taken due to Lockdown.
- At the end of one Academic Session, each student's Internal Assessment score is assessed on three aspects;

1. Internal Examinations (average of two Exams) - 12 Marks
2. Assignments - 8 Marks

3.Class Attendance - 5 Marks

Total Marks Allotted for Internal Assessment - 25 Marks

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

### 2.5.2 Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

#### Response:

The Institution gives utmost importance to complaints made by students regarding issues and grievances related to Internal Examinations as Continuous Internal Evaluation (CIE) is followed by the Institution as per the guidelines of the University.

The Internal Examination papers are returned to the students by each subject teacher. If any student has any grievance regarding the Internal Examination Evaluation, complaint has to be made to the subject teacher within three days from the date that the teachers return the Answer Scripts. Such **complaints entertained in the two Internal Examinations are redressed in the following ways by the teachers:**

- To re-examine the Answer Scripts
- To re-check the Total Marks awarded.
- To assess the unmarked 'Answer' (if any).
- To rectify the result in the Students Data Base.
- After all the complaints and grievances regarding the Internal Examinations are addressed and rectified, Examination Cell displays the Marks entered in the Students Data Base on the Notice Boards.

The Institution has provided each Department with a computer that has access to the Students Data Base, and each Department is responsible to upload all Internal Assessments; Internal Examination Marks, Attendance Records and Assignment marks.

Towards the end of each Semester, the Examination Cell collects all the Internal Assessments of the students for the Students Data Base and the Marks are displayed on the Notice Boards. Students'

complaints (if any) are redressed and students are called to give their signatures. At the final stage, during the UG End Semester Examination, the University opens its Examination portal wherein the Examination Cell of the Institution submits the Students' marks.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

### 2.6.1 Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

#### Response:

The Institution displays its vision, mission, objectives, programme outcomes, programme specific outcomes and course outcomes on the Institution's website. The same is conveyed to the 1st. Semester U.G. students at the onset of every 1st. Semester and during the Orientation Programme.

The IQAC initiates the quality improvement for the Institution and for each department. Teachers discuss about the syllabus, its goals, market demands and how to enhance the teaching methods to cope up with the new market demands by providing the foundations to update programme specific goals.

The Institution often conducts and organizes activities for faculty development. It also encourages its faculties to attend Workshops, Seminars, Refresher Courses, Orientation Courses and interactive sessions with experts from Universities and other fields to make the course component more relevant.

Each Department tries its best to project and enlighten the students about the POs, PSOs and COs at regular intervals.

At the beginning of each Unit, teachers try their best to impart the importance and the value of the learning outcomes and programme outcomes. This in turn makes the teaching-learning process more meaningful and productive as the students are aware of the relevance of the topics in their pursuit of knowledge.

The direct assessment of the POs and COs is monitored through the students performances in the Internal Exams and the University Exams. Class Assignments, Class Presentations and Class Tests are good identifiers in order to ascertain the successful implementation of the COs.

The Institute organizes parents-teachers interface/meeting programmes at least once a year during the Course.

File Description	Document
Upload COs for all courses (examples from Glossary)	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>
Paste link for Additional information	<a href="#">View Document</a>

### 2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

#### Response:

Programme outcomes and course outcomes are evaluated by the Institution using various methods:

The Mizoram University introduced the CBCS from 2016 due to which Internal Assessments have been conducted at regular intervals as per the prescription of the University Regulations. Internal Assessment is done through Continuous Assessment Tests (CAT), Assignments, Class Tests, and Class Seminars that are mandatory for the students. These programmes are necessary tools for assessing the attainment of the Programme Outcomes, Programme Specific Outcomes and Course Outcomes.

Govt. Johnson College also uses the Feedback System for Assessment of Teachers by Students; Feedback from the final year outgoing students. The Feedback from the Students are collected by the Grievances and Redressal Cell and submitted to the IQAC. Negative Outcomes pertaining to the teacher (if any) duly certified by the Principal are conveyed to the concerned teachers while maintaining confidentiality.

The Institution holds a Review Meeting after the End-Semester Results are published by the affiliating University (MZU) through which the Institution measures the attainment of the Programme Outcomes, Programme Specific Outcomes and Course Outcomes. This Review Meeting is conducted under the Chairmanship of the Principal wherein each Head of Department gives details of the current year final results. This Review Meeting ensures the accountability of teachers to the Students and to the Institution.

#### The Institution has introduced various Proficiency Awards with Cash Incentives:

- |                                       |            |                     |
|---------------------------------------|------------|---------------------|
| • Principal's Merit Award Examination | Rs. 5000/- | Highest Score in UG |
| • Teachers' Proficiency Award         | Rs. 2500/- | Highest Score in UG |

Examination

- MCTA Johnson College Award Examination Rs. 5000/- Highest Score in UG

- Momento Examination Rs. 2000/- Highest Score in UG

- Dr. H. Vanlalhluna Award Science Rs. 2500/- Highest Marks in Political

(Former Principal)

- Prof. Darchhawna Award Rs. 2500/- Highest Marks in History

(Former Principal)

- Lalthlengliana Award Rs. 2500/- Highest Marks in Mizo

(Ex-Chairman, Governing Body)

- Ralkhuma Award Rs. 2500/- Highest Marks in Economics

(Ex-Chairman, Governing Body)

- C. Lalkunga Award Rs. 2500/- Highest Marks in Education

(Ex-Vice Chairman Governing Body)

- Prof. Dr Lalnghaka Award Rs. 2500/- Highest Marks in English



Lalhuapzauva Award

Rs. 5000/-

Rank Holder in University

Presently there are eleven Awards that motivate and encourage the students to strive for the best in their academic sphere. The Proficiency Awards have helped many bright but economically backward meritorious students in joining their PG Courses.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for Additional information	<a href="#">View Document</a>

### 2.6.3 Average pass percentage of Students during last five years

**Response:** 68.81

#### 2.6.3.1 Total number of final year students who passed the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
223	126	132	112	102

#### 2.6.3.2 Total number of final year students who appeared for the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
246	215	192	186	155

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

### 2.7.1 Online student satisfaction survey regarding teaching learning process

**Response:** 3.4

<b>File Description</b>	<b>Document</b>
Upload database of all currently enrolled students (Data Template)	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>

NAAC

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

#### 3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

##### 3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

#### File Description

Institutional data in prescribed format

#### Document

[View Document](#)

#### 3.1.2 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

##### 3.1.2.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

##### 3.1.2.2 Number of departments offering academic programmes

2020-21	2019-20	2018-19	2017-18	2016-17
6	6	6	6	6

#### File Description

Institutional data in prescribed format

#### Document

[View Document](#)

**3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the last five years****Response:** 25**3.1.3.1 Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
9	3	5	7	1

File Description	Document
Report of the event	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**3.2 Research Publications and Awards****3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years****Response:** 0.79**3.2.1.1 Number of research papers in the Journals notified on UGC website during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
10	5	0	2	3

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

**3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years****Response:** 0.67**3.2.2.1 Total number of books and chapters in edited volumes/books published and papers in**

**national/ international conference proceedings year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
6	3	2	2	4

<b>File Description</b>	<b>Document</b>
Institutional data in prescribed format	<a href="#">View Document</a>

**3.3 Extension Activities****3.3.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.****Response:**

Govt. Johnson College strongly believes that its Extension Activities are opportunities that open avenues to help and serve the society. Therefore, the Extension Activities are integrated within the curriculum and students are sensitized to social issues. The Institution firmly believes that the Extension Activities on social issues will lead the students to their holistic development regarding good citizenship and unity. The Extension Activities are conducted through the following agencies:

- National Cadet Corp (NCC)
- National Service Scheme (NSS)
- Red Ribbon Club (RRC)
- Youth Adventure Club (YAC)
- Eco Club
- Visits to Adopted Village Maubuang
- Departmental Extension Services

**Social Issues Addressed:**

- Showcasing the Cheraw Dance at the State Level Anthurium Festival on three occasions
- Cleanliness Awareness to nearby localities and Adopted Village
- Disaster Management; fire prevention/management and landslides
- Organizing Blood Donation
- Tree plantation
- Visits to Orphanages
- Anti polythene Awareness Campaigns
- Anti Tobacco Awareness
- HIV/AIDS Awareness Campaigns

- Conservation of Water
- Clean Chite River Campaign
- Free Medical Clinic at Adopted Village Maubuang.
- Charity work; Distribution of essential commodities to three Villages and two local communities during Covid-19 Pandemic Lockdown.
- Giving large portion of land for widening Public Road on two occasions.
- Emergency Blood Donation during Covid-19 Pandemic Lockdown at Blood Bank, Civil Hospital, Aizawl.

**The following are the list of activities conducted in the year 2020 – 2021:**

**Social Issues Addressed:**

- NSS Special Camping at Maubuang- Disaster Management and Environmental Awareness (19th – 25th November, 2020).
- Renovation of Public Water Point at Sihhmui (NSS 15 Volunteers) (20th November, 2020).
- Renovation of Public Urinal at Khatla South (NSS 20 Volunteers) (27th November, 2020).
- NSS Special Camping at Lungsai- Fire Prevention and Anti Malaria (2nd – 8th December, 2020).
- Blood Donation at Aizawl Civil Hospital (8th December, 2020) – M:8 , F:5 = 13 Units.
- NSS Special Camping at Zotlang- Blood Donation and Cleanliness Awareness (11th – 17th December, 2020).
- NSS Special Camping at Nursery Veng – HIV/AIDS and Drugs Awareness (19th – 25th January, 2021).
- Visit to Middle School, Tachhip (VI Semester). A number of stationary goods were distributed (19th February 2021)
- Visit to Gilead Special School, Bawngkawn (VI Semester) Food Items and Medical Aid given (12th March 2021).
- Cleanliness Drive was conducted for the nearby locality Bungkawn Tlangveng- Khatla Area (17th March, 2021).
- Help provided to One Student (Rs. 10000/-) and 2 Alumni Members (Rs. 5000/- each) due to outbreak of fire in their houses (18th March, 2021).
- Cleanliness Drive at Shivaji Tillah (NSS 67 Volunteers) (19th March, 2021).
- World Water Day was observed. Seminar on “Importance of Water Conservation” was organised in the College (22nd March, 2021).
- One Day Training and Cleaning at Khawhpawp Adventure Club (35 Members) (3rd April, 2021).
- Earth Day was observed. Online competition on Essay Writing and Poster Making was organised for the students. (Eco Club) (21st April, 2021).
- Webinar on “Observance of World Bio-Diversity Day. (Eco Club) (22nd May, 2021).
- Donation of Essential Commodities to Lawipu Local Level Task Force for fighting Covid-19 (4th June, 2021).
- Covid-19 SOP Implementing Committee and Staff Welfare Body under IQAC provided aid to 30 students for Post Covid Care (24th June, 2021).

Covid-19 SOP Implementing Committee and Staff Welfare Body under IQAC provided condolence fund

of Rs. 5000/- each to 2 Students whose parents expired due to Covid-19 (24th June, 2021).

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 3.3.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 6

#### 3.3.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
0	1	1	2	2

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 23

#### 3.3.3.1 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
6	4	5	4	4

File Description	Document
Reports of the event organized	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years

**Response:** 40.6

#### 3.3.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
127	159	1000	338	190

File Description	Document
Report of the event	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 3.4 Collaboration

### 3.4.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years

**Response:** 3

#### 3.4.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
3	0	0	0	0



<b>File Description</b>	<b>Document</b>
Institutional data in prescribed format	<a href="#">View Document</a>
e-copies of linkage related Document	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.4.2 Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years

**Response: 2**

#### 3.4.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	1	1	0

<b>File Description</b>	<b>Document</b>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>
e-Copies of the MoUs with institution./ industry/ corporate houses	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

**4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.**

**Response:**

Govt. Johnson College is located at Shivaji Tillah, Khatla area in Aizawl and the College Campus is 0.725 Acre (2.41 bigas). The College Campus was allotted by the Government of Mizoram on 28th. May, 2004. The College occupied its permanent Campus on 11th. April, 2005. At present, the lists of equipments procured by the College are as follows:

**Classrooms:**

The Classrooms are furnished with the following equipments:

- i) 12 Class Rooms are furnished with Whiteboards, projector screen, projectors, lecterns, Teacher's(s) tables, chairs and desks and benches.
- ii) Besides the 12 Regular Class Rooms, there are 2 other Rooms that are utilized as Exam Halls.

**Language Laboratory:**

The Language Laboratory is well equipped with 20 computers, white board and individual tables and chairs for the computer users. It is sad to note that the Language Laboratory has been struck by lightning/electrical short circuit and damaged recently on the 21st. May 2020. The lists of damaged items are as follows:

- i) CPU – 23
- ii) Monitor – 18
- iii) UPS – 6

iv) Mouse – 10

v) Keyboard – 14

vi) Tables and chairs.

**Library :**

i) Name of the ILMS Software: SOUL

ii) Nature of Automation: Partially Automated

iii) Version: SOUL 2.0

iv) Year of Automation: 2013

v) No. of Textbooks: 8607, Reference Books: 960

vi) Journals: 7

vii) e-journals: Through NLIST/INFLIBNET

**EKC Room:**

The EKC Room is provided with 2 Computers one Printer, 2 Desks - 20, Benches - 20. The EKC Room is often used as a room to impart special classes and to hold various meetings.

**Department Rooms (Faculty Rooms):**

Each Department in the College is allotted with a Room furnished with Computer and Printer, steel cupboard, individual tables and chairs for each faculty member and extra chairs and centre table for visitors. Thus the College has 6 Department Rooms furnished with the equipments mentioned and with access to internet connections.

**Students Database:**

The Student's Database has been installed in the College Academic Computer and in each Department Computer in order to facilitate each Department to enter the students' Marks acquired in the Two Internal Examinations, and to enter the attendances of the students.

#### Sick Room:

The College maintains one Sick Room for Students who accidentally fall ill in the College. The Sick Room is equipped with Medical Kit and one Hospital Bed.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### 4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

##### Response:

Since the development of the students is considered to be the most essential function of the College, the Institution tries its best to provide spaces and areas for curricular, co-curricular and extra-curricular developments. Although the land area of the Institution is not a vast space, yet the Institution in all its capacity tries to cater to the developmental growth of its students. The Institution with its limitations has made its maximum utilization of its land and it has adequate facilities for cultural activities, sports and games as the limited spaces are engaged as multiple usage grounds. The followings are the spaces allotted for the various co-curricular and extra-curricular activities:

1) **Volleyball Court:** Used for playing Volleyball, Basketball practice, Cultural Dance practices, NCC Drill and Armed Drill practices. Presently, the Volleyball Court is in need of renovation.

2) **Indoor Stadium & Gymnasium:** This area allotted for the College Indoor Stadium and Gymnasium has been utilized for a long time as the place for Cultural Dance practices, NCC drill & Armed Drill practices if the Volleyball Court is utilized for either Volleyball or Basketball practice. **Presently, the Indoor Stadium and Gymnasium building construction** is completed and has been inaugurated on 22nd April, 2022, by the Minister of Sports and Youth Services, Department and it is expected that the students will soon be able to utilize it.

3) **NCC Room:** The NCC Room is furnished with a table and chair, benches and cupboards. It is utilized by the NCC Cadets to give information, for small recreations, to coach the cadets, and to organize

meetings concerning their NCC routine.

4) **Students Union Office:** This Office is furnished with tables and chairs, cupboards and 1 computer and printer. The SU office bearers hold their meetings and discussions in the Students' Union Office Room.

5) **Students Common Room:** The Students Common Room is provided with chairs, tables, benches, a Television and Table Tennis Board.

6) **Evangelical Union Room:** This room is for Evangelical Union Services, and it is furnished with table, chair and benches.

7) **Seminar Hall:** The Seminar Hall is furnished with a large table, chairs, PA system, Projector and Screen, and lectern on the platform that is also utilized as the podium. The Seminar Hall is used for all kinds of official gatherings by both the Teaching Staffs and the Students' Body; Seminars, workshops, Orientation Programmes, Small Functions, Inter Departmental Meetings, MCTA Office Bearers Meetings, and for various other official programmes. The Students' Body also uses the Seminar Hall for Inter College Students' Union Office Bearers Meetings, Inter College NCC Meetings, Inter College EU Meetings and many other programmes.

8) **Sick Room:** This Room is furnished with Medical Kit & 1 Hospital bed.

9) **Separate Toilets:** the Institution provides separate toilet areas for Male & Female for the students on 1st, 2nd, 3rd & 4th floor in the Academic Block.

10) **Separate Wash Basin & Cooler:** the Institution provides, separate wash basins and coolers for students on 1st, 2nd, 3rd & 4th floor in the Academic Block.

11) **Ramp and Rails:** The Academic Block of the Institution has ramp and rails in the 2nd Entry Gate stairway leading to the 4th Floor.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### **4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)**

**Response:** 86.67

##### **4.1.3.1 Number of classrooms and seminar halls with ICT facilities**

**Response:** 13

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### 4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

**Response:** 1811.55

##### 4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
1.01	26.99	9.59	67.1	70

File Description	Document
Upload audited utilization statements	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

### 4.2.1 Library is automated using Integrated Library Management System (ILMS)

**Response:**

**(ILMS) Response:**

- **Name of ILMS software:** SOUL
- **Nature of automation :** Partially
- **Version:** 2.0
- **Year of Automation:** 2013
- **No. of Textbooks :** 9735, **Reference Books :** 575

The College Library is a storehouse of information resource centre that includes books, journals, magazines, newspaper and e-resources for the staff and students. Besides the textbooks, the has a collection

if various encyclopedias, various English dictionaries, Lushai Dictionaries (Mizo), ELT books, World of Science – Volume 1 – 10. Britannica Index, International Encyclopedia of Career and Vocational Guidance, Cultures of the World, Grolier International Encyclopedia and various other complimentary reading materials. The Library facilitates access to a number of e-journals through English Magazines, 4 English Newspaper and 4 Mizo News Papers. The Library is in the process of collecting books for the Archive sections.

**About RTC Library:** Since the College is purely Arts College, the RTC Library is not applicable.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for Additional Information	<a href="#">View Document</a>

#### 4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

**Response:** C. Any 2 of the above

File Description	Document
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

#### 4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

**Response:** 0.12

##### 4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0.6	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

#### 4.2.4 Percentage per day usage of library by teachers and students ( foot falls and login data for online access) during the latest completed academic year

**Response:** 1.33

##### 4.2.4.1 Number of teachers and students using library per day over last one year

Response: 16

File Description	Document
Details of library usage by teachers and students	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 4.3 IT Infrastructure

#### 4.3.1 Institution frequently updates its IT facilities including Wi-Fi

**Response:**

The College frequently updates its IT facilities and most often need-based up gradations has become a continuous phenomenon to ensure the smooth functioning of the ICT. The Institution's ICT Cell is entrusted to rectify the problems that arise with the IT facilities; updates, up gradation, need based up gradations, Library e-software, e-classrooms, College Website, Admission Portal, online Exam Fees Payment Portal, and to manage all the IT equipments. The following IT facilities have been up-graded/up-dated recently:

1. The College uses the Free NIC network and thus it has an automatic update system.
2. The College e-classroom (Regga Technology) has been recently updated; 11th. August 2021
3. The Hosting Plan has been recently upgraded; 24th. August 2021
4. The Online Exam Fees Payment Portal has been recently created; 9th. July 2021
5. Online Admission Portal has been recently created; 18th. June 2021
6. The College Website has been recently updated; 20th. April 2021



7. The College Library N-List has been recently updated; 12th Oct, 2021.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### 4.3.2 Student - Computer ratio (Data for the latest completed academic year)

**Response:** 69:1

File Description	Document
Student – computer ratio	<a href="#">View Document</a>

#### 4.3.3 Bandwidth of internet connection in the Institution

**Response:** A. 250 MBPS

File Description	Document
Upload any additional Information	<a href="#">View Document</a>

### 4.4 Maintenance of Campus Infrastructure

#### 4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

**Response:** 185.94

##### 4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
1.18	2.15	0	1.51	14.0

File Description	Document
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>
Audited statements of accounts	<a href="#">View Document</a>

#### **4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.**

##### **Response:**

The Staff Meeting of the Institution under the guidance and Chairmanship of the Principal has constituted various Committees for proper functioning and maintenance of the infrastructure facilities and equipments. Members of each Committee mentioned below are constituted for a term period of two years, and the followings are the lists of the various Committees:

1. Maintenance, Repairs & Property Committee
2. Cleanliness & Beautification Committee
3. Information & Communication Technology (ICT) Cell
4. Sports Committee
5. Canteen Committee
6. Website Management Committee
7. Building Committee
8. Library Committee
9. Purchase Committee
10. Project Monitoring Unit (PMU) RUSA

##### **1. Maintenance, Repairs & Property Committee:**

The Main responsibilities of this Committee are:

1. Maintenance of College properties.
2. Repair of College equipments and machineries.

##### **2. Cleanliness & Beautification Committee:**

The main responsibilities of this Committee are:

1. Campus cleanliness drive; weekly/monthly/ bi-monthly with the students as per decisions of the

meetings.

2. Preparation of annual plan for the beautification of the Campus.
3. To make future plans for the beautification of the campus and the Institution.
4. To suggest the location of assets such as new construction, etc.
5. Tree plantation inside and outside the Campus (Extension Activities).
6. To submit Annual Report to the Principal.

### **3. Information & Communication Technology (ICT) Cell:**

The main responsibilities of this Committee are:

- i) Overall functioning of the College ICT.
- ii) Maintenance of PA/ Sound Systems of the Institution.
- iii) To ensure the Classroom and Institutional electronic readiness prior to and during the Academic Session.
- iv) Management of the College ICT properties.
- v) To update and upgrade the ICT facilities.

### **4. Sports Committee:**

This Committee is responsible to work in close coordination with the Students Union especially with regard to the Annual College Week in selecting venues for Games and Sports, and to work out the list of participants for the Annual Mizoram University Sports. Besides these, the responsibilities of the Committees are:

- i) To acquire and maintain sports equipments
- ii) To explore, survey and acquire new infrastructure for sports
- iii) To develop the existing infrastructure for sports.

### **5. Canteen Committee:**

Since the College Canteen is the most important source that caters to the dietary needs of the stakeholders, the responsibilities of the Canteen Committee are:

- i) Selection of efficient persons to operate the Canteen through annual advertisements.

ii) To ensure smooth functioning of the Canteen

iii) To ensure and monitor that the food in the Canteen is good and clean, hygienic palatable and of reasonable and affordable price for the students.

## **6. Website Management Committee:**

The main responsibilities of the Website Management Committee are:

- 1.To develop and recommend editorial policies, procedures, and guidelines for publishing and disseminating information on the College Website.
- 2.To make recommendations to improve content, organization, design and enhancements.
- 3.To update the College Website, review the Website for broken links, to check and edit incorrect information.
- 4.To ensure that the site meets the accessibility and other usability standards.

## **7. Building Committee:**

The responsibilities of this Committee are:

- 1.Finalizing the plans and estimates of the various building projects of the College and ensuring the completion of the construction of the buildings in accordance to the approved plans and estimates.
- 2.All decisions pertaining to the constructions, renovations, extensions and repairs of the buildings are first discussed by the Building Committee for necessary actions.
- 3.Proper utilization of funds received for building/construction works from different sources.

## **8. Library Committee:**

The responsibilities of the Library Committee are:

- i) Procurement of books and journals,
- ii) Equitable utilization of the library grants by each Department in the Institution.

## **9. Purchase Committee:**

The responsibilities of the Purchase Committee are;

- i) To plan and purchase equipments with adequate justification.

- ii) P.A. System, Class Room Furniture, White Boards, and Office furniture.

### 10. Project Monitoring Unit (PMU) RUSA

The responsibilities of the Project Monitoring Unit are:

- i) Purchase of requirements.
- ii) Financially contributing to building extensions.
- iii) Renovation and up gradation of existing facilities.

### 11. Language Laboratory:

The responsibilities of the Language Laboratory are:

- i) Maintenance and functionality of the Language Computers.
- ii) Giving instructions to the Students on phonetics, pronunciation, accentuations and primary stress and secondary stress in the English language.
- iii) Spoken communication skills in the English language.
- iv) It may be noted that due to lightning/electrical short circuit, the Language Laboratory was damaged on 21st May, 2020.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 74.95

##### 5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
710	735	685	527	745

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

#### 5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 1.19

##### 5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
12	10	11	10	11

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

#### 5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

**Response:** B. 3 of the above

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link to Institutional website	<a href="#">View Document</a>

#### 5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

**Response:** 0

##### 5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

#### 5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

**Response:** C. 2 of the above

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View Document</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View Document</a>

## 5.2 Student Progression

### 5.2.1 Average percentage of placement of outgoing students during the last five years

**Response:** 3.03

#### 5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
13	1	2	3	5

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Self attested list of students placed	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

### 5.2.2 Average percentage of students progressing to higher education during the last five years

**Response:** 57.32

#### 5.2.2.1 Number of outgoing student progressing to higher education.

Response: 141

File Description	Document
Upload supporting data for student/alumni	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

### 5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State



government examinations)

Response: 40

**5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1	0	0	0	1

**5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1	0	0	0	1

File Description	Document
Upload supporting data for the same	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

### 5.3 Student Participation and Activities

**5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.**

Response: 0

**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

#### Response:

The office bearers of the Students' Union are elected by the College Students, and the Students' Union of the Institution functions with the Principal as its President. The members of the S.U. are members in different Committees and Cells under the Institution. They partake in the responsibilities of selection of students for various items/activities, and conducting and organizing College Week Sports Activities, Cultural Functions, Debate Competitions, Freshers' Socials, Parting Socials, Graduation Days and various other activities regarding Extension Activities. The Students' Union office bearers with the help of the Teachers in charge are responsible for the selection of student participants for the Inter College competition.

During the times of Admission (prior to the Covid-19 Pandemic Lockdown), the office bearers of the Students' Union and the Class Representatives serve at the Institution's Help Desk in order to provide help to prospective candidates; selection of subject combination, filling the Admission Forms, checking necessary documents for the Admission, payment of Admission Fees, selection of College T Shirts according to size, etc. They are also involved in the selection of financially poor students, skilled sportsmen for Admission to the College on the basis of students' Freeship/Consolation.

The Students' Union represents the views and grievances of the Students and the S.U. Office Bearers are the spokespersons for the students. They encourage, inspire and motivate the students to participate in the various activities held by the college in terms of curricular, co-curricular and extra-curricular activities; Seminars and Workshops, field trips, Study Tours, Sports, NCC, NSS, Adventure Club, Evangelical Union, College Cultural Club, Eco Club, Blood Donations and various Extension Activities.

The Students' Union (S.U.) office bearers of the College are members of the following Committees/Cells of the Institution:

- **Students Development and Welfare Committee;** Vice President, S.U., and General Secretary, S.U.
- **Discipline Committee;** Vice President, S.U., and General Secretary, S.U.
- **Sports Committee;** Secretary Games and Sports, S.U.
- **RUSA;** Vice President, S.U.

•

The College Annual Magazine entitled *Sulhnu* is published by the Students' Union Office Bearers. The S.U. Magazine Editor and Assistant Editor under the guidance of the teachers in charge take the full responsibility of collecting various items; articles, poetry, photos, and compiling different reports of the College activities.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

**Response:** 30.8

#### 5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
11	36	43	35	29

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Report of the event	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

## 5.4 Alumni Engagement

### 5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**Response:**

The Alumni membership drive for Govt. Johnson College started in the year 2015 with only 20 Alumni members who enrolled as Alumni members. At present there are 150 Alumni enrolled members, and the Institution does not have registered Alumni Association till date, yet, the Alumni members have significantly contributed to the development of the Institution either through financial support and other support services.

The followings are the contributions made by the Alumni members:

**Financial contributions:**

- 2016-2017 Rs. 4000/-
- 2017-2018 Rs. 2000/-
- 2018-2019 Rs. 2000/-

**Support Services:**

- 19th. July 2017, the NCC Alumni members organized **Condolence Ceremony** in College Hall in memory of Alumni Member F. Lalrochama, NCC Guard of Honour, New Delhi, RD Cadet. In the College Students' Union, he was the Asst. Common Room Secretary in 2012-2013, and Secretary Games and Sports 2013-2014.
- Alumni members **sponsored refreshments** during College Week and MZU Sports 2018-2019.
- 30th. Aug. 2019, College Alumni (Ex-NCC Cadets) and present NCC Cadets **Joint Meeting**.
- 10th. Sept. 2019, College Alumni (Ex-NCC Cadets) and present NCC Cadets **Joint Retreat**.
- During the Covid-19 Pandemic Lockdown, the **Alumni members participated in the distribution of food items and financial aids organized by the College to two local areas and three villages.**

The Alumni members have also supported the Institution as **Help-out** in different areas:

**Administrative Office as Administrative Help-out:**

- Mr. Samuel LK Zuala
- Ms. Malsawmdawngliani
- Ms. K Lalhlimawmi

**Department Help-out in Teaching:**

**1. Mizo Department:**

- Ms. Lalawmpuii from 14th. July 2016 to 30th. Sept 2017.
- Ms. Lalremruati Ngente from 1st. Sept. 2017 to 29th. Nov. 2019.
- Ms. J. Ngurhlunchhungi from 28th. Aug. 2019 to 29th. Oct. 2019.
- Mr. Lalsangliana from 1st. Feb. 2020 to 24th. June 2021.

**2. Political Science:**

- Samuel K Lalremruata
- F Ngurthangpuii

**3. Education:**

- Ms. V. Vanlalruati from 15th. Jan. to 30th. Nov. 2017.
- Mr. Lalrinmuana from 1st. Aug. 2018 to 31st. March 2019.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**5.4.2 Alumni contribution during the last five years (INR in lakhs)**

**Response:** E. <1 Lakhs

File Description	Document
Upload any additional information	<a href="#">View Document</a>

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

##### Response:

Vision: To equip the students with intellectual competence and a competitive edge for the job market, emphasis is laid on moral uprightness, character formation and social commitment, to 'serve' within the plurality of religions and cultures of the nation.

Mission: 1) The Institution seeks to be the vanguard of Higher Education for all sections of the society.

2) To reach out especially to those who are socially, economically and educationally disadvantaged.

3) To equip the students to possess overall development in the field of education, co-curricular and extension activities.

The Institution's vision and mission clearly defines its purpose and goals within the realm of Higher Education policies of the nation. Inclusive of all, good citizenship and quest for excellence are the integral parts of the institution's vision and mission. The vision and mission of the Institution have been collectively developed and recognized by the Institution with the participation of its members and are used to develop and shape its programmes and practices, and to evaluate its effectiveness. The ultimate goal of the Institution is to provide quality education in various fields of Arts disciplines offered by the institution. The Institution makes provisions for the economically disadvantaged students by offering them differential/special modes of payment of admission fees etc., in order to admit themselves in various programmes of their choice in the Institution. The Institution is deeply committed to produce marketable and self respecting graduates who would become assets for the community and the society at large. It is a privilege to state that the faculty members often contribute in cash towards admission of promising economically-backward students.

The Academic Programmes are designed irrespective of gender to ensure flexibility and multi-disciplinary approaches to learning within a manageable time-frame for completion of the Courses. Since its inception, programmes and activities of the Institution have been underpinned by its vision and missions. Programmes such as seminars on topics related to students career and personal progress, value orientation etc. have been organized in tune with the normal academic routine of the Institution. To supplement the normal theoretical classes students are taken to educational trips; hospitals, important government places, banks, museum and Students Interaction Programmes. Further, activities and programmes of NCC, NSS, Adventure Club, Students' Union, Students Evangelical Union, Cultural Club, Literature Club, and Leadership training ensure the overall development of the students. In order to impart

selfless living and service to others, students are encouraged to participate in various social service activities, blood donation, cleaning of institution and the neighboring locality and field experience through visits to orphanages, village schools, etc. are integral to the institution's practice. The various activities organized by the Institution are in tune with the vision and the mission of the Institution that further conform to the objectives of the Higher Education policies of the nation.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

#### Response:

The Principal is the overall administrator, yet, the decentralization and participative managements are reflected in the following ways:

- The Principal Chairs the Staff Meeting and discusses management affairs.
- The Heads of Departments supervise the performance of the teaching faculty in their respective departments.
- The Librarian supervises the library and its staff.
- The Head-Assistant supervises the daily work input of the non-teaching staff.
- Various Committees/Cells under the IQAC are monitored and coordinated by the various Chair persons.
- The Academic Committee schedules the Admission of students to the College, prepares the Academic Routine and Academic Calendar in accord with the Mizoram University Calendar.
- The Examination Committee conducts two Internal Semester Examinations within one Semester, and one U.G. End Semester Examination as per the University Examination Routine. The College caters to various Competitive Examinations and Departmental Examinations conducted by the government of Mizoram as Examination Centre. On such occasions, the Examination Committee takes full charge of the arrangements of Seats and Duty Roster (Teaching and Non-Teaching).
- Different Committees and Cells prepare their programmes as resolved by the IQAC Meeting. As far as practicable, it is mandatory that the programmes do not overlap.
- The Moderation Board moderates all Internal Marks awarded to the students, and finalizes the Students' Internal Marks that would further be forwarded to the University.

#### Decentralization in Admission Process:

The Institution adopted an admission procedure which encourages decentralization of power and fosters participative management. The Admission Committee (Academic Committee comprising of all the Heads of department, with the Principal as the Chairman) has to work within the framework formulated by the IQAC and there is no scope for exertion of individual power. The Admission Committee is given power to set new criteria for admission procedure. Admission Notice is usually published on local television channels and newspapers. The Admission Committee appoints Screening Committee from the teaching faculty. Under certain times and circumstances; outside the normal admission process, the Principal in consultation with the Academic Committee admits new students.

### **Decentralization in Utilization of RUSA Funds:**

(a) Purchase of requirements: Funds received from RUSA is managed collectively. The Nodal Officers first discuss the needs of the College under different heads which is submitted to the Project Monitoring Unit which comprise of teaching faculty, non-teaching staff and students' representatives. Approval of the PMU is submitted to the Board of Governor headed by the Higher and Technical Department representative. With consent of the Board of Governor, Purchase of requirements is made by the Nodal Officers.

(b) Extension, renovation and up gradation of existing facilities: Nodal Officers collectively work towards the proper utilization of funds for renovation and up gradation of existing facilities. Funds are utilized in consultation with the Building Committee

(c) New Construction: Regarding New Constructions, the Higher and Technical Department takes up the responsibilities and utilizes the funds.

(d) All funds received under equity initiatives are utilized as per RUSA plan. Concerned committees submit their proposals to the Institutional RUSA Coordinator to organize various activities.

<b>File Description</b>	<b>Document</b>
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

## **6.2 Strategy Development and Deployment**

### **6.2.1 The institutional Strategic / Perspective plan is effectively deployed**

#### **Response:**

The perspective plans of the College are discussed at the first Staff Meeting of the new Academic Session and the meeting decides its future plans. The Vision and the Mission of the Institution is the central focus



while drafting the perspective plans. The Institution ensures that all the aspects related to development; Teaching –Learning, Research and Extension, Infrastructural Development, Leadership Training, etc., are included.

The followings are the strategic plans implemented by the College:

**To Facilitate Better Teaching-Learning System:**

- Imparting quality education using ICT enabled Classrooms and Online Resources
- INFLIBNET facilities in the Library
- Conducting Remedial Classes
- Conducting Tutorials
- Conducting Spoken English Classes

**To Promote Research and Extension:**

- Encouraging teaching faculty members to pursue Research (Ph.D.)
- Encouraging Teaching faculty to produce more research based written works.
- Adoption of village for Extension Activities.
- Intensified Extension Activities; Conducting and organizing social works and services to nearby localities.

**Infrastructural Development:**

- New Academic Building – in process
- Completion of Women's Hostel Building
- Completion of Seminar Hall
- Gymnasium – building construction has been completed and inaugurated on 22nd April, 2022.

**To Improve the Overall Development of Students:**

The Institution has also conducted the following activities in order to improve the overall

development of the Students:

- Promoting National Integration
- Promoting Blood Donation
- Promoting Gender Equity Programmes
- Organizing Leadership Trainings for students
- Organizing Seminars/Workshops/Talks related to personality development
- Organizing Field Trips and Study Tours.

Each Department of the College is provided with computer and internet facilities for smooth conduct and to enhance knowledge and to widen the students' awareness on the topics of studies.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Strategic Plan and deployment documents on the website	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

#### Response:

The Principal as the head of the Institution is responsible for the growth and functioning of the College; administrative, academic, co-curricular, extra-curricular and extension programme. Due to decentralization and participative management, the IQAC of the College is involved in developing quality system to improve the academic and administrative performance of the College. The Heads of the Departments are responsible in coordinating all departmental academic programmes. All faculty members are directly responsible for the academic, co-curricular and extra-curricular activities. Faculty members are designated in charge of Committees and Cells; Chairpersons and members, and students are involved as active members and participants. The Principal as the Head of the Institution executes the academic and administrative plans and policies with the help of the **25 Sub-Committees and Cells** for the smooth functioning of the College. In addition, the College **Planning Board, IQAC, RUSA, EKC, NCC, NSS, Adventure Club, Eco Club, Cultural Club and Students Union** body actively participate in the activities organized and conducted by the College.

The various twenty-five Sub- Committees and Cells are:

1. Academic Committee
2. Examination Cell

3. Moderation Board for Internal Assessment
4. Maintenance, Repair and Property Committee
5. UGC Scheme
6. Student Development and Welfare Committee
7. Research and Extension Cell
8. Grievance and Redressal Cell
9. Cleanliness and Beautification Committee
10. Career and Counseling Cell
11. Alumni Committee
12. Information and Communication Technology (ICT) Cell
13. Felicitation Committee
14. Discipline Committee
15. Sports Committee
16. Canteen Committee
17. Students Mentoring Committee
18. Planning Board
19. College Development Committee
20. Building Committee
21. Library Committee
22. Purchase Committee
23. Equal Opportunity Cell
24. Anti-Ragging Committee
25. Internal Complaint Committee.

**Appointment:**

Appointment of Assistant Professors is conducted through Mizoram Public Service Commission (MPSC), Government of Mizoram, and such matters are controlled by the Government of Mizoram. Recruitment of Contract Lecturers is done individually by RUSA Mizoram. Recruitment of Casual Teaching Faculty is done by Directorate of Higher and Technical Education (H&TE). Appointment of Non-Teaching Staff is conducted by H&TE.

**Service Rules:**

Since the College is fully under the control of the Government of Mizoram, the Institution has no separate Service Rules and such matters are directly controlled by the Government of Mizoram in accordance to the **Swami's Handbook**.

**Promotion Policies:**

Career Advancement (CAS) of the Regular Faculty members is done by the Directorate of Higher and Technical Education (H&TE) as per the UGC norms, and promotion of non-teaching staff is done as per the policies of the Government of Mizoram.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>
Link to Organogram of the Institution webpage	<a href="#">View Document</a>

**6.2.3 Implementation of e-governance in areas of operation**

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

**Response:** B. 3 of the above

File Description	Document
Screen shots of user interfaces	<a href="#">View Document</a>

**6.3 Faculty Empowerment Strategies****6.3.1 The institution has effective welfare measures for teaching and non-teaching staff**

**Response:**

Government Johnson College follows the welfare measures provided to teaching and non-teaching staff as per the guidelines prescribed under the Central Civil Service Rules adopted by the Government of Mizoram. Some of the welfare measures for teaching and non-teaching staff are:

- Salary component and other monetary benefits are given as per the recommendation of the UGC for Assistant Professors and Associate Professors, and state pay commission for non-teaching staffs respectively.
- Faculty appointments prior to 2010 are eligible for Pension Benefits on retirement. Faculty recruited after 2010 are covered under the New Pension Scheme. CPF, Gratuity and Leave encashment are availed to the retiring staff as per the government norms.
- Annual Increment@ 3% is given every year for every teaching and non-teaching staff of the college.
- Promotion and CAS benefits are given as per the guidelines of the UGC adopted by the State Government.
- The Assistant Professors and Associate Professors after completion of Ph.D. degree receive monetary benefits as per the recommendation of the UGC.
- Faculty members are encouraged to participate in Orientation Program/Refresher Course/Seminars/Workshop. Non-teaching staffs are also allowed to undertake various training programs to enhance their professional knowledge.
- General Provident Fund facilities, Gratuity Pension facilities, Group Life Insurance are provided to both the teaching and non-teaching staff. They also enjoy other benefits like House Rent, Allowance, and Dearness Allowance.
- Advance without interest from the General provident fund is available for teaching and non-teaching staff.
- Medical reimbursement as applicable for gazetted officers are applicable for the Principal, Associate Professors, and Assistant Professors Group C and Group D as per State guidelines.
- Washing Allowance is availed to Group D
- Both teaching and non-teaching staff can avail Casual Leave, Earned Leave, and Commuted Leave on Medical Ground. Benefits of availing Child Care Leave, Maternity Leave, and Paternity Leave as per State rules are also provided to the staff.
- Festival Advance and House Building Loans are available as per the State Government guidelines.

**Other Schemes Provided by the Institution:****1) Staff Welfare for Teaching and Non-Teaching Staff:**

The Institution has Staff Welfare Association in which all the Teaching and Non-Teaching Staff are

members. Contribution to the Welfare Fund is fixed according to the salary and each member contributes to the Welfare Fund on monthly basis. As per the Constitution of the Staff Welfare Association, some of the schemes included are wedding gifts, condolence funds, loan facilities, parting gifts on retirement and others.

## 2) MCTA Govt. Johnson College Branch:

All the Teaching Faculty members of the Institution are members of the Mizoram College Teachers Association MCTA. Each Institution has its own MCTA Branch to which each member contributes to the Association Fund on monthly basis. As per the Resolutions of the General Body Meeting of MCTA Govt. Johnson College Branch, some of the schemes included for the Teaching Faculty members are wedding gifts, condolence funds, loan facilities, parting gifts on retirement and others.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.

**Response:** 40.18

#### 6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
6	14	11	9	11

File Description	Document
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

### 6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

**Response:** 2

**6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
4	2	2	1	1

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

**6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course ).**

**Response:** 16.43

**6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
7	5	3	2	4

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

**6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff**

**Response:**

In accordance to the guidelines of the UGC Notification: Vide No. F. 3-1/2009, dated 30-06-2010 (the notification was adopted by the Govt. of Mizoram Vide No. G. 12017/2009-HTE, dated 2nd September 2011) the Institution implemented the Performance Appraisal System (API-PBAS). Each Teaching Faculty member is required to submit his/her Appraisal Report to the Principal at the end of each Academic Session. The Principal verifies the Appraisal Report on the basis of the Teacher's yearly discipline, quality and achievements etc. and submits the API-PBAS to the Director, Higher & Technical Education. The

Director studies and comments the same and forwards it to the Secretary concerned for approval.

Students' assessments of teachers through the Feedback Forms also indicate the teaching quality, skills and knowledge of a teacher. Since the identities of the students are not disclosed, many students participate and answer the sets of well defined questions that help the students to evaluate their teachers. The Feedback is analyzed and evaluated by select teachers and submit the result to the IQAC. The Principal studies the students' reflections of the teachers through the result and shares them to the teacher in concern. If required, counseling is given to the concerned teacher to help improve their professional potentials.

The Non-Teaching Staff of the Institution has separate performance appraisal form; the Annual Confidential Report (ACR) as per the prescription of the government of Mizoram. The Principal scrutinizes the staff self appraisal, writes comments and submits the same to the Director, Higher & Technical Education.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

## 6.4 Financial Management and Resource Mobilization

### 6.4.1 Institution conducts internal and external financial audits regularly

#### Response:

The College receives funds from the state government, UGC, RUSA and other funding agencies. It also accrues funds in the form of fees (examination, University affiliation, student funds, etc). Fees collected in the College which is to be remitted to the government treasury and affiliating University are remitted annually as mandated by the government and the University. Student Fees like sport, magazine are managed by the Students' Union, and the expenditure so incurred are internally audited by teachers appointed during the time of handing over the charge to subsequent student leaders. Government Fund – the fund received from the government are audited by designated government officials from time to time. Other Funds – Other Funds received from UGC, RUSA, Research Grants are subjected to audit by registered Chartered Accountant and Utilization Certificates are submitted to the funding agency(s) as per mandate.

Funds received in the form of membership for Staff Welfare Committees and MCTA Branch is also audited internally. Financial reports are given by the Treasurer/Financial Secretary in the Staff Welfare Committees and MCTA Branch Meetings in order to offer transparency in the utilization of the two funds.



File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### 6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 1.48

##### 6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0.32	0.29	0.29	0.29	0.29

File Description	Document
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>
Annual statements of accounts	<a href="#">View Document</a>

#### 6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Every possible effort have been made by the Institution towards resource mobilization and generating funds beyond the salary grant received from the Government of Mizoram. The Institution constantly endeavors for opportunities to receive grants and financial assistance from various Government Agencies such as the UGC, RUSA, SEDP, and State Government.

The followings are the Grants received by the Institution from various sources for the mentioned schemes:

- i) Grants for Construction of Multipurpose Gymnasium from UGC
- ii) Infrastructure Grants from RUSA
- iii) Grants for General Development Assistance from UGC
- iv) Grants for Construction of Classrooms from SEDP
- v) Grants for Entrepreneurship Knowledge Centre from State Government

Besides these, the followings may also be mentioned:

- i) The Institution made concept papers for the infrastructure development of the Administrative Building. MOU was signed between the Institution and NECS on the 19th. June 2019. The building construction project amount estimated is Rs. 1716 Lakhs.
- ii) The State Government for the completion of the top floor Academic Building sanctioned Rs. 4 Lakhs. The College also manages and moderates College Development Fund every year for various purposes.
- iii) It may also be mentioned that the Purchase Committee of UGC Funds has managed all the expenditures under UGC funds. Similarly, the Project Monitoring Unit (PMU) functions as purchase board and has managed all the expenditures under RUSA grants.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

## 6.5 Internal Quality Assurance System

### 6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

#### Response:

The IQAC of the Institution actively functions in its attempt to improve the quality of education in the Teaching –Learning process in order to provide the students with gainful knowledge regarding curricular, co-curricular and extra-curricular activities. In order to conduct and organize the action plans, the IQAC is supported by various Committees and Cells that enhances to the contributions of the qualitative and quantitative changes in the Institution and the Stakeholders. Initiatives, measures and strategies to be implemented are discussed in the IQAC Meetings. The quality initiatives, measures and strategies organized are:

- To improve admission process, student diversity.
- To improve Classroom Teaching-Learning Process, Study materials, ICT based Classes and Online Classes.
- To intensify curricular aspects with value added course, enrichment of programmes, life skill activities.
- Result Analysis, Mentor-Mentee System, Remedial Classes, Tutorials, Extra Classes.
- Students Feedback collection, analysis and review.
- To conduct more intensive Parents-Teachers Meet.

- To promote research projects and urge Teaching Faculty to pursue further studies to increase the number of Ph.D. holders, to attend Seminars, Workshops, Conferences.
- To intensify infrastructural facilities; physical facilities, ICT, Library.
- To strengthen students support systems, Study Tours and Field Trips.
- To encourage Students activities; Sports, Cultural, NCC, NSS, RRC (Red Ribbon Club), Youth Adventure Club etc.
- To promote Eco-friendly Activities; Plantation of trees/saplings, Cleanliness Drives, Anti Polythene Awareness Drives.
- To intensify Gender Equity programmes.
- To continue the practice of decentralized and participative governance.
- To intensify Extension Activities; Blood Donation, Free Medical Clinic, providing Aids to the needy, etc.

The **Two Best Practices** implemented in the Institution; **Students Development Programme, and Value Based Education on Social Responsibility** are the two tools that in-cooperate the activities organized by the IQAC.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities ( For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives )**

**Response:**

The Institution reviews its Teaching-Learning process and learning outcomes through the Class Tests, the Two Internal Examinations and Students Assignments. Each Department initiated by the Head of Department actively conducts departmental Meetings to evaluate the progress of the students learning outcomes through their marks after every Internal Examination. Students' feedback on Teaching-Learning is evaluated and the evaluated report is conveyed to the Heads of the Departments and further discussed in the Review Sessions in the Staff Meetings. The Institution tries its utmost to implement necessary steps for the improvements of the students learning outcomes before they face the UG Examinations conducted by the University. As such, the Institution often conducts Spoken English Classes, Remedial Classes, Tutorials and Mentor-Mentee Meets. The End Semester Examination conducted and the Results published by the University demarcate the final outcome of the Teaching-Learning process of the Institution and signifies the Learning Outcomes of the Students. In order to enhance the Teaching-Learning process the Institution conducts various activities such as Costume Parades, Field Trips and Educational Tours.

Quizzes and Debates are often conducted within the Class as per scheduled by the teachers.

One of the recommendations for quality enhancement of the Institution as directed in Section-II, 2.2.3, of the NAAC Peer Team Visit for Cycle 1, dated 23rd. and 24th. August 2010, is to facilitate ICT enabled teaching systems. Due to the initiatives of the IQAC, at present all the Classrooms are ICT enabled in order to make the teaching process more interesting and more updated. Each Department has integrated its Teaching-Learning process with ICT; lectures are complimented with the use of Audio Visual Aids; Videos, Slide Shows, Films, LCD Projectors, Power Point presentations etc. Students are informed about e-books and various Web links related to their topics of studies. Teaching-Learning process especially after the Covid-19 Pandemic Lockdown is conducted in the Institution's e-classrooms, GMeet, and Zoom. Assignments are collected through e-classrooms and WhatsApp Groups. The Institution has also organized Trainings on Basic Computer Concept for the Faculty, Course on Computer Concept for the students, Orientation on Online Examination for students and faculty members, Orientation on Online Classroom for students and faculty members, and Orientation on Video Interviews for students of General English – Oral Communication Skills that carries 15 Marks.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 6.5.3 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements
2. Collaborative quality initiatives with other institution(s)
3. Participation in NIRF
4. any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

**Response:** C. 2 of the above

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

##### Response:

As a Co-Educational College, Govt. Johnson College has not yet faced gender issue amongst its students since the day of its establishment. However, the Institution is always open to suggestions if such a case ever arises. Simultaneously, the Institution is sensitive and considerate toward girls taking admission in the College and graduating their Bachelors' Degrees, and is further concerned with their employability in the socio political and economical spheres. The College in order to cater to the areas of female interests and quality of employability has organized the following seminars and programs that are directly or indirectly central to gender equity:

- Seminar on Finance and Budgeting.
- Lecture on Mizo Courses: Traditional Attire.
- Seminar on Consumer Awareness.
- Seminar on Gender Issues.
- Seminar on Literary Criticism and Feminist writings.
- Seminar on Human Rights.
- Sensitization on Women Empowerment.
- Seminar on Work Culture.
- Seminar on Awareness on Human Rights.
- Seminar on Sexual Harassment.
- EVM/VV PAT Training and Awareness Campaign for the purpose of MP Election.
- HIV Awareness Campaign.
- Seminar on Career Awareness for Final Year students.
- Leadership Training.
- Soft Skill Training Programme.
- EVM/VV PAT Training and Awareness Campaign for the purpose of MLA Election.
- Seminar on Design Thinking Skills.
- Workshop on Skill Development.

##### Safety and security:

Mizoram is a State wherein there is an openness of male –female sociability and the friendly interrelation between males and females is the accepted norm. However, the Institution gives utmost priority to the safety and security of the students, staffs and the College Campus as a whole. In order to ensure a safe and secure Campus for the Teaching-Learning environment the College has implemented the following facilities:

- The regular presence of a gatekeeper.
- CCTV Cameras in the corridors of each floor for surveillance.
- Separate washrooms for the male and female teaching and non-teaching staff.
- Separate washrooms for the male and female students.
- Discipline Committee to advocate disciplinary functions.
- A Suggestion Box for Grievance and Redressal for the students.
- Maintenance of First-Aid Box by the office, NSS and NCC unit.
- Sick Room for students.

### Career Counseling:

The teaching faculty members are often approached by male and female students for Career Counseling sessions. The teaching faculty members are always willing to give advice and information to nurture the students' enthusiasms and views.

### Anti Ragging Committee:

Since there has been no complaint on issues of ragging by either female students or junior students the Anti Ragging Committee till date has not yet taken any action.

### Equal Opportunity Cell:

Equal Opportunity Cell has organized various Seminars, Workshops, Talks, Remedial Coaching Classes and Finishing Schools. Equal Opportunity Cell organized the following activities in the year 2020 -2021:

- One Day International Webinar on Gender Equity Drive (28th July, 2020).
- One Day National Seminar on "Normalcy Post Covid Care" (22nd August, 2020).
- Remedial Class (1st January – 31st March, 2021).
- Webinar on "Observance of World Bio-Diversity Day. (Eco Club) (22nd May, 2021).

File Description	Document
Annual gender sensitization action plan	<a href="#">View Document</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="#">View Document</a>

### 7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

**Response:** D. 1 of the above

File Description	Document
Geotagged Photographs	<a href="#">View Document</a>

### 7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

**Response:**

#### **Solid Waste Management:**

To maintain a clean and friendly environment within the College Campus and to create environmental consciousness amongst the stakeholders, the College has taken the following steps:

- To maintain cleanliness in the Campus the College has placed garbage bins in different areas of the Campus.
- Waste materials from the College garbage bins are collected and disposed in the AMC (Aizawl Municipal Council) Garbage Trucks that are of two types; (a) Biodegradable/Compostable Garbage Trucks for waste food items, waste papers, packing papers, and (2) Non-Biodegradable Garbage Trucks for broken glasses, plastic wastes, bottles and metals.
- The Cleanliness Committee often helps the College Cleaner by organizing Cleanliness Day/Week to clean the College Campus and prune the roadside hedges.
- The NSS volunteers occasionally clean the College Campus and the local areas as a part of their activity.

#### **Liquid Waste Management:**



The College has two kinds of liquid waste that are well maintained in the following ways:

- The 3 RCC Septic tanks and 2 Plastic Septic Tanks.
- The drainage system that flows into the AMC drainage.

All the stake holders are occasionally informed not to throw any waste materials into the drainage system.

#### **E-waste management:**

Nonfunctional computers, Mother Board, computer key board, Hard Drives, printers, printer cartridges Xerox machines and other office E-wastes are stored in a separate room.

It may be noted that broken furniture is often repaired, and those irreparable are disposed in the AMC Non-Biodegradable Garbage Trucks.

<b>File Description</b>	<b>Document</b>
Geotagged photographs of the facilities	<a href="#">View Document</a>

#### **7.1.4 Water conservation facilities available in the Institution:**

- 1. Rain water harvesting**
- 2. Borewell /Open well recharge**
- 3. Construction of tanks and bunds**
- 4. Waste water recycling**
- 5. Maintenance of water bodies and distribution system in the campus**

**Response:** D.1 of the above

<b>File Description</b>	<b>Document</b>
Geotagged photographs / videos of the facilities	<a href="#">View Document</a>

#### **7.1.5 Green campus initiatives include:**

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**



**Response:** C. 2 of the above

<b>File Description</b>	<b>Document</b>
Geotagged photos / videos of the facilities	<a href="#">View Document</a>
Any other relevant documents	<a href="#">View Document</a>

**7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:**

- 1.Green audit**
- 2.Energy audit**
- 3.Environment audit**
- 4. Clean and green campus recognitions / awards**
- 5.Beyond the campus environmental promotion activities**

**Response:** C. 2 of the above

<b>File Description</b>	<b>Document</b>
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View Document</a>
Certification by the auditing agency	<a href="#">View Document</a>
Certificates of the awards received	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

**7.1.7 The Institution has disabled-friendly, barrier free environment**

- 1.Built environment with ramps/lifts for easy access to classrooms.**
- 2.Divyangjan friendly washrooms**
- 3.Signage including tactile path, lights, display boards and signposts**
- 4.Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment**
- 5.Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**Response:** D.1 of the above

<b>File Description</b>	<b>Document</b>
Geotagged photographs / videos of the facilities	<a href="#">View Document</a>

**7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).**

**Response:**

Most of the students in the Institution are from different parts of Mizoram, while a few of them are from the neighbouring States. The intra State diversities and inter State diversities adds to the intermingling of the varied quality of cultural, linguistic, regional, communal and socioeconomic conditions. The Institution places utmost importance to safeguard the harmony and unity of cultural diversities that poses language problems, communal differences, socioeconomic conditions, that often hampers the development of a person. In order to create a sense of belonging and maintain harmony, tolerance and unity amongst the stakeholders, Govt. Johnson College organizes various activities, functions and programmes in which students, teaching and non-teaching faculty of this College participate and thereby understand the importance of national unity and integrity, and the necessity of participation. The important events celebrated in the College are as follows:

- 26th. January Republic Day is celebrated every year at the AR Ground wherein the college NCC Unit participates either in the parade or is designated as Security Duty to assist the doctors and nurses on Medical Duty.
- The Week preceding Chapchar Kut; Mizo Festival (that falls in the first week of March) is observed by wearing Mizo traditional dresses by all the stakeholders.
- 14th April, Ambedkar Jayanti; Equality Day, the Preamble of the Constitution is read and the stakeholders of the institution pledge to remain faithful to the Constitution.
- 11th. June Green Mizoram Day is observed by the College NSS Unit by planting saplings either at the College Plantation Site or within the College Campus.
- 14th. June Association for Voluntary Blood Donor Day (AVBD) – Students donate blood at the Blood Bank, Civil Hospital, Aizawl.
- 15th. August Independence Day is celebrated every year at the AR Ground wherein the college NCC Unit participates either in the parade or is designated as Security Duty to assist the doctors and nurses on Medical Duty.
- 24th September NSS Day is observed in various ways every year: cleaning the College Plantation Site, cleaning local areas, planting saplings, and at times organizing Blood Donation Camps.
- 2nd. October Mahatma Gandhi's Birth Anniversary is celebrated by organizing seminars, lectures, and video shows based on the life of Gandhi.
- 31st. October Ekta Divas, Birth Anniversary of Sardar Vallabhbhai Patel is celebrated as National Unity Day and the college observes the day by Mass pledging for the unity of the nation.
- 26th November the Constitution Day is observed by the college. The Principal and the faculty members take oath and pledge to remain faithful to the Constitution.
- 1st. December World AIDS Day is observed to create awareness of the pandemic caused by the spread of HIV infection and at the same time to instill empathy and compassion for AIDS victims and their families.

7th. December Indian Armed Flag Day is observed by the NCC Unit of the college by collecting money and selling souvenirs of Indian Flags and the collected money is handed over to the Mizoram Sainik Welfare.

File Description	Document
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View Document</a>

**7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).**

**Response:**

The mission of the Institution; to equip the students to possess overall development in the field of education, co-curricular and extension activities, confirms the importance of understanding and administering the deep value of the Preamble of the Constitution to every stakeholder. The following activities were conducted in the Institution to create awareness of the Institution's Constitutional obligations:

**26th January Republic Day** is celebrated every year to commemorate the adoption of the Constitution. On this day the national flag is hoisted in the state capital Aizawl at the Assam Rifles Ground wherein the NCC Unit of the College participates in either the Republic Day Parade march, or, they are designated to help the **On Duty Medical Team**.

**14th. April, Ambedkar Jayanti; Equality Day:** The Preamble of the Constitution is read and the stakeholders of the institution pledge to remain faithful to the Constitution. The activity recreates awareness of the national Fundamental Rights, political principles, justice, equality, unity and integrity and a sense of belonging to the country.

**15th. August Independence Day:** the College NCC Unit participates in the State Independence Celebration as either parade contingent or they are designated to help the On Duty Medical Team. Great Indian personalities and freedom fighters are cited and honoured by the Chief Guest and Guest of Honour to commemorate the past events. The speeches remind participants the importance of the duties of the citizens toward the promotion of patriotism and national unity.

**5th. September Dr Sarvepalli Radhakrishnan's Birth Anniversary; Teachers Day** is grandly celebrated by the students of this College as a mark of appreciation to their teachers. Students mostly present flowers and small gifts to the teachers and at times they organize Teachers' Day Function and lunch.

**2nd. October, Mahatma Gandhi's Birth Anniversary** is observed in various ways every year; organising seminars, lectures and video shows on the life of Mahatma Gandhi.

**31st. October Sardar Vallabhbhai Patel's Birth Anniversary, Ekta Divas; National Unity Day** is observed by the College to commemorate the birth anniversary of the great freedom fighter and to remind the stakeholders the importance of the citizens to work for the unity of the nation.

**26th. November the Constitution Day** is observed by the College. The Principal and the faculty members take oath and pledge to remain faithful to the Constitution.

**1st. December World AIDS Day** is observed to create awareness of the pandemic caused by the spread of HIV infection, and at the same time to instill empathy and compassion for the AIDS victims and their families.

**7th December Indian Armed Flag Day:** The College NCC Unit observes the day in honour of the soldiers, airmen and sailors who safeguard the country. They collect money from the faculty and students, and sell souvenirs of Indian Flags. The collected amount is contributed to the Mizoram Sainik Welfare.

In order to inculcate awareness on the importance of the values, rights, duties and responsibilities of citizens expressed in the Constitution, the Institution has also organized various activities such as Seminars, projects and field works and many other social services.

File Description	Document
Any other relevant information	<a href="#">View Document</a>
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View Document</a>

**7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.**

- 1. The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators**

**and other staff**

#### **4. Annual awareness programmes on Code of Conduct are organized**

**Response:** B. 3 of the above

<b>File Description</b>	<b>Document</b>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims.	<a href="#">View Document</a>
Code of ethics policy document	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

#### **7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).**

**Response:**

The Institution organizes National and International, commemorative days, events, and festivals with great fervor. Students, teaching and non-teaching faculty of this College participate in the celebrations of these events and thereby understands the importance of national integrity and the necessity of participation. The important events celebrated in the College are as follows:

- 26th. January Republic Day is celebrated every year at the AR Ground organized by the Govt. of Mizoram to commemorate the adoption of the Constitution wherein the College NCC Unit participates either in the commemorative parade or is designated as Security Duty to assist the doctors and nurses on Medical Duty.
- 22nd March World Water Day is observed by organizing Talks and Seminars on the Conservation of Water.
- 14th April, Ambedkar Jayanti; Equality Day, the Preamble of the Constitution is read and the stakeholders of the Institution pledge to remain faithful to the Constitution.
- 31st. May World No Tobacco Day is organized to draw attention to the harmful effects of tobacco, the tobacco epidemic and the various health hazards of tobacco. On this day students pledge abstinence from tobacco.
- 15th. August Independence Day is celebrated every year at the AR Ground organized by the Govt. of Mizoram wherein the College NCC Unit participates either in the commemorative parade or is designated as Security Duty to assist the doctors and nurses on Medical Duty.
- 5th. September Dr. Sarvapally Radhakrishnan's Birth Anniversary is celebrated as Teachers' Day with great enthusiasm by the students to show their respects and regards for their teachers.
- 24th September NSS Day is observed in various ways every year: cleaning the College Plantation Site, cleaning local areas, planting saplings, and at times organizing Blood Donation Camps.
- 2nd. October Mahatma Gandhi's Birth Anniversary is celebrated by organizing seminars, lectures, and video shows based on the life of Gandhi.
- 31st. October Ekta Divas, Birth Anniversary of Sardar Vallabhbhai Patel is celebrated as National Unity Day and the College observes the day by Mass pledging for the unity of the nation.
- 26th November the Constitution Day is observed by the college. The Principal and the faculty

members take oath and pledge to remain faithful to the Constitution.

- 1st. December World AIDS Day is observed to create awareness of the pandemic caused by the spread of HIV infection and at the same time to instill empathy and compassion for AIDS victims and their families.
- 7th. December Indian Armed Flag Day is observed by the NCC Unit of the College by collecting money and selling souvenirs of Indian Flags and the collected money is handed over to the Mizoram Sainik Welfare.
- **The College also observes other State Level important days such as:**
- 11th. June Green Mizoram Day is observed by the College NSS Unit by planting saplings either at the College Plantation Site or within the College Campus.
- 14th. June Association for Voluntary Blood Donor Day (AVBD) – Students donate blood at the Blood Bank, Civil Hospital, Aizawl.

File Description	Document
Any other relevant information	<a href="#">View Document</a>
Annual report of the celebrations and commemorative events for the last five years	<a href="#">View Document</a>

## 7.2 Best Practices

**7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.**

**Response:**

**Best practice - I**

**Title of the practice:** Students' Development Programme

**Objectives of the Practice:** The College students are mostly from rural areas and city areas that have passed their HSSLC examination with quite low grades, yet wishing to continue their education in the Under Graduate Courses. Students from the rural areas are mostly from vernacular medium schools, and as such they are quite weak and slow learners since English is the medium of instruction in the College. Such students face difficult and trying times when they enter the College that directly impose difficulties to the teachers who often have to translate into the mother tongue the subject matter of the lectures that further limits the work input that the teachers have to complete within one class period.

**The Context:** In order to accommodate such students and to cater to their educational needs and solve the

language barrier, the College locates slow learners at the beginning of the academic session. Spoken English Class is offered by the College in order to enhance the students' English language understanding. Remedial Classes on various subjects offered by the College are conducted and to bridge the wide gap between HSSLC (and other equivalent courses) and the Under Graduate Course, the College conducts bridge courses in the different subjects offered. Since Classroom Teaching –Learning within the syllabi content often tends to take a stereo- typical role and becomes dull and tedious for students, the College focuses on students' exposure to ICT enabled Classrooms wherein slide shows and video shows are organized by teachers. Seminars, workshops and other activities are organized in order to widen the students' knowledge in various topics, and to develop and promote enterprising and qualified job seekers interested in the varied fields that open job opportunities for graduates. As such, the College earnestly forms various strategies to identify latent talents, to encourage students, and to work on the empowerment of students through mentoring system, remedial classes, Spoken English classes and Tutorials.

**The Practice:** Various Seminars, Workshops and Talks have been conducted for the development of students' personality; to help them attain improvements, achievements, and to overcome their insecurities and inhibitions. The seminars, workshops and other activities are organized for the students with the hope that such activities will provide them necessary support in order to overcome their insecurities and inhibitions while promoting their interests and developing their life skills and confidences. Students are given equal opportunities to attend the Seminars, Workshops, Talks and other extra classes. Students' Exchange and Interaction Programmes were also held by the College on two occasions. The College has also developed measures to promote the students' interest in varied fields that open avenues to job opportunities for the students. The College aims to widen the students' knowledge and extend the students skills for which it tries to locate the interest areas of the majority of the students, and thereafter it organizes the various activities as a means to widen, develop and encourage the students to strive toward their desires.

**The following activities were conducted to promote Students' Development Programme in the year 2020 -2021:**

- One Day International Webinar on Gender Equity Drive (28th July, 2020).
- One Day National Webinar on “Normalcy Post Covid Care” (22nd August, 2020).
- Help provided to One Student (Rs. 10000/-) and 2 Alumni Members (Rs. 5000/- each) due to outbreak of fire in their houses (18th March, 2021).
- World Water Day was observed. Seminar on “Importance of Water Conservation” was organised in the College. (Eco Club) (22nd March, 2021)
- Earth Day was observed. Online competition on Essay Writing and Poster Making was organised for the students. (Eco Club) (21st April, 2021).
- Webinar on “Observance of World Bio-Diversity Day. (Eco Club) (22nd May, 2021).
- Donation of Essential Commodities to Lawipu Local Level Task Force for fighting Covid-19 (4th June, 2021).



- One Day Webinar on “Disentangling the Relationship between Gender and Work – Family Conflict: A New Paradigm for the 21st Century”. (21st September 2021).
- National Webinar on Culture and Identity (25th September, 2021).

**Evidence of Success:** The College has implemented this Best Practice since 2015, and it is interesting to note that several students that are amongst the socially and economically disadvantaged sections of Mizoram, and the educationally disadvantaged sections; from Vernacular Medium Schools, Third Division and those who have passed in the Supplementary Grade and failing to acquire admission in other colleges, have been admitted to this College and they have moderately acquired good results in the UG Examinations. The outgoing students who have entered the College from vernacular medium schools after Graduation have aspired to either seek jobs as they have gained confidence, or, to pursue further studies as they have developed interest to gain higher educational qualifications. Thus the added seminars and training programmes have certainly enhanced the acquired knowledge, skills, and confidence of the present College students and the outgoing students.

**Problems Encountered and Resources Required:** It is a challenge to motivate slow learners to attend the class. The classes have to be encouraging and conducive to learning. Due to time limitation and lack of funds some interesting Seminars/Workshops topics could not be conducted. Most of the Offline Seminars and Workshops could not be conducted due to Covid-19 Lockdown from 2020 March onwards. This hindered the progress of the whole Academic activities; curricular, co-curricular and extra-curricular activities. Therefore, it may be noted that the Lockdown also stagnated the progress of the activities that had been pre- planned for implementation in the first half of the Academic Session 2020.

## Best Practice-II

**Title of the Practice:** Value Based Education on Social Responsibility

**Objective of the Practice:** Value Based Education on Social Responsibility is implemented in the College for the development of the students towards wholesome adults. It is the vision of the College to empower students to respond proactively to situations and issues in society. The College aims to mould moralistic and responsible men and women who are deeply rooted in the traditional value of *tlawmngaihna*. It therefore organizes various seminars and social works with focus objectives; selflessness, helpfulness, self-sacrifice, and charity works that expose the Mizo spirit of *tlawmngaihna*. It is expected that this best practice will attune students to immediately respond to the readiness to implement necessary help and support to immediate and urgent issues, and to provide assistance to other social issues in various ways. The College ardently supports the empowerment of students to immediately respond to the issues within society and act as agents of transformation through awareness campaigns and focused actions. Therefore, in order to promote *tlawmngaihna*, propagates Value Based Education on Social Responsibility through



the following activities Blood Donation, NSS, NCC, College Cultural Club and Eco Club.

**Context:** Value Based Education on Social Responsibility was implemented in the College since 2015-2016 for the development of the students towards wholesome adults. It is an ongoing process through which the College aims to mould moralistic and responsible men and women who are deeply rooted in traditional value of *tlawmngaihna* that may be manifested in the following ways selflessness, helpfulness, self sacrifice, charity work etc. The College therefore, in order to promote Value Based Education on Social Responsibility organizes activities in the following ways; Blood Donation, NSS, NCC, Adventure Club, Eco Club and College Cultural Club. Since Value Based Education on Social Responsibility is an ongoing process it implements similar activities of the preceding years to mould the students towards social responsibilities. Therefore, the mentioned student groups within the College participate in the various activities conducted by the College. The empowerment of students to perform tasks that concern varieties of activities that have impact on the society and the readiness to be responsive during emergencies is the thrust of this Best Practice. The Mizo moral ideal of *tlawmngaihna* is imparted to the students through the activities organized for the students and faculty members that further develop the altruistic natures in the students. To create value based education on *tlawmngaihna* that inspires extension activities as a central aspect of education, the College community promotes great emphasis on Blood Donation that functions as an agent of saving precious lives, and it also emphasizes the importance of readiness to assist and deliver necessary help in times of disasters; landslides and fire outbreaks, during emergencies concerning health issues, communal harmony through the College Cultural Club, cleanliness and creating environmental friendly atmosphere.

**The Practice:** The following activities were organized to implement Value Based Education on Social Responsibility:

- Search and Rescue Training
- Participation in Search and Rescue Operations
- Outdoor Leadership Training
- Show casing the Cheraw Dance
- Security Duty in Blood Donation Camps
- Blood Donation Camps
- Various Awareness Camps/Seminars
- Observation of Swachh Bharat through Cleanliness Drives
- Spoken Hindi Classes
- Free Medical Clinic
- Observation of World Water Day
- Donation of Food Items and Financial Aid during Covid-19 Pandemic to nearby localities and three villages.

**The following activities were organized to implement Value Based Education on Social Responsibilities in the year 2020 -2021:**

- Renovation of Public Water Point at Sihmui (NSS 15 Volunteers) (20th November, 2020).
- NSS Special Camping at Maubuang- Disaster Management and Environmental Awareness (19th – 25th November, 2020).
- Renovation of Public Urinal at Khatla South (NSS 20 Volunteers) (27th November, 2020).
- NSS Special Camping at Lungsai- Fire Prevention and Anti Malaria (2nd – 8th December, 2020).
- Blood Donation at Aizawl Civil Hospital (8th December, 2020) – M:8 , F:5 = 13 Units.
- NSS Special Camping at Zotlang- Blood Donation and Cleanliness Awareness (11th – 17th December, 2020).
- NSS Special Camping at Nursery Veng – HIV/AIDS and Drugs Awareness (19th – 25th January, 2021).
- Cleanliness Drive at Maubuang (NSS 32 Volunteers) (11th February, 2021).
- Cleaning of Plantation Site at Maubuang (NSS 22 Volunteers) (18th February, 2021).
- Cleanliness Drive was conducted for the nearby locality Bungkawn Tlangveng- Khatla Area (17th March, 2021).
  
- Help provided to One Student (Rs. 10000/-) and 2 Alumni Members (Rs. 5000/- each) due to outbreak of fire in their houses (18th March, 2021).
  
- Cleanliness Drive at Shivaji Tillah (NSS 67 Volunteers) (19th March, 2021).
- Blood Donation at Aizawl Civil Hospital (12th April, 2021) M:14, F:6 = 20 Units. (12th April, 2021).
- Donation of Essential Commodities to Lawipu Local Level Task Force for fighting Covid-19 (4th June, 2021).
  
- Covid-19 SOP Implementing Committee and Staff Welfare Body under IQAC provided aid to 30 students for Post Covid Care (24th June, 2021).

**Evidence of Success:** Over the years it is observed that Value Based Education on Social Responsibility has immensely developed the students’ sense of participations in Social Activities, especially during urgent needs. Our students readily volunteer in the following activities blood donations, in times of emergencies, clearing landslides, cultural dance performances at State Level and in many other activities. The college therefore, has organized a few more new areas that cater to Value Based Education on Social Responsibility such as Fire Prevention Awareness, Free Medical Clinic, and launching Eco Club. It is a privilege to mention that the College Adopted Village Maubuang is Awarded the 1st Prize Award in the category of Thematic – Sanitation under the National Panchayat Awards 2021. (Panchayat Awardee List 2021, Pp-9.)

**Problems Encountered:** Due to the tight schedule of the Academic Calendar that directly effects the time limitation, and the lack of funds, many interesting programmes could not be included within the stipulated time frame. Some activities had to be conducted during vacations. It is sad to note that due to Covid-19 Pandemic, the College could not organize many activities. Yet the activities organized had tremendous success as students were enthusiastic and active in their participations.

File Description	Document
Any other relevant information	<a href="#">View Document</a>
Best practices in the Institutional web site	<a href="#">View Document</a>

### 7.3 Institutional Distinctiveness

#### 7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

##### Response:

The Institution's mission clearly defines its purpose within the context of Higher Education and indicates who the Institution serves and what it intends to accomplish. The mission of the Institution is as follows:

- The Institution seeks to be in the vanguard of Higher Education for all sections of society.
- To reach out especially to those who are socially, economically and educationally disadvantaged.
- To equip the students to possess overall development in the field of education, co-curricular and extension activities.

Since the mission of the Institution is to reach out to the socially, economically and educationally disadvantaged section of the society, most of the students are from **(i) Socially and economically disadvantaged sections of Mizoram and (ii) Educationally disadvantaged sections; vernacular medium, Third Division and those who have passed in the Supplementary Grade, failing to acquire admission in other colleges.**

The mission and goals are developed and recognized by the Institution with the participation of its members and are used to develop and shape its programs and practices and to evaluate its effectiveness. The ultimate goal of the Institution is to provide quality education in various fields of Arts disciplines in Mizoram. The Institution makes provisions for the economically disadvantaged students by offering them differential/special modes of payment of admission fees etc., in order to admit themselves in various programmes of their choice in the Institution. The doors of the College are always open to all sincere students irrespective of class, caste or religious backgrounds. The College diligently follows its mission in the following ways:

- Students from disadvantaged community and economically backward household can avail admission to the Institution on the same rule as the economically affluent household. The Institution does not discriminate its prospective students on any ground.
- Differently - able are encouraged to enter the Institution. But so far no such case has been faced by the Institution.

Potential students from disadvantaged community and the economically backward household are

encouraged by informing them of the differential modes of payment of fees that the Institution can offer such as:

- On an installment basis
- One-time payment at the time of disbursement of their scholarships/financial aid from the government.
- Sports personnel are informed about the reservation policy that the Institution has for them. This makes it easy for them to enter without vying for limited seats with other admission seekers.
- Students from the neighboring states Tripura, Manipur categorized as outsiders are admitted without any discrimination in the Institution.

The Institution is deeply committed to produce marketable and self-respecting graduates who would become assets for the community and the society at large. **It is a privilege to state that faculty members often contribute in cash towards admission of economically-backward students.**

In the present scenario of Mizoram in particular, and India in general where decent jobs are predominated by the government sectors and entry into service is mostly through combined competitive examinations at a time when unemployment amongst the urban educated youth is most prevalent, it is imperative that students are geared not solely for theoretical subject study but also to face such various examinations wherein they are given freedom to choose their own optional subjects.

The College, therefore, does not feel necessary and worthwhile to predetermine subject combinations and force on the students, as it partly circumvents a general tendency among students to lose interest in their studies which results in shortage of attendance in some subject classes, failure in exams and general irregularities due to predetermined subject combinations which includes one that the intending student might dislike. No rigid subject combinations are made. Students are free to make any subject combinations of their choice.

The Academic Programmes are designed to ensure flexibility and a multi-disciplinary approach to learning within a manageable time-frame for completion of the Courses. The Institution makes it a practice to devote the first week of the Academic Session for assessing the previous knowledge of the newly admitted students by conducting skill test (oral or written) in subject knowledge. To bridge the knowledge gap of the newly admitted students, teachers spend the next consecutive week of their classes for orientation of the Course Syllabi. The Institution identifies slow and advanced learners and the institution has provisions for tutorial classes for the slow learners.

The Institution identifies slow and advanced learners based on the following strategies:

- Regular class tests and assignments are key indicators that the Institution employs to tell apart slow and advanced learners in any given class.
- Weak students, once identified, are encouraged to put in extra effort, while at the same time advanced learners are encouraged to excel by providing them with extra study materials.
- At the end of the calendar year, internal exams are conducted in order to evaluate students' progress which is at the same time a preparatory measure for the ensuing University Exam.

In order to nurture holistic self development in each student the Institution has adopted certain

strategies for the acquisition of life skills and knowledge management skills that are listed as the two Best Practices of the Institution **(a) Students' Development Programme (b) Value Based Education on Social Responsibility.**

Students keep pace with the recent development in various subjects by attending seminars, debates and discussions organized in and outside the Institution. Students are also informed to make use of educational TV channels and the internet to acquaint themselves with various emerging trends. Debate and discussions held on emerging topics related to their studies are also incorporated. Any grievance regarding evaluation in the Internal Exams is intimated to the subject teacher concerned for clarification and redressal.

All the activities of the College are students centric and the evidence of success may be remarked as follows:

- **Many students securing Third Division Marks and Supplementary Grade in HSSLC (or other equivalent degree) have graduated from the College in the First and Second Divisions.**
- **Some students have even managed to secure high ranks among the MZU Top 10 Rank Holders.**

File Description	Document
Appropriate web in the Institutional website	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

## 5. CONCLUSION

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### Additional Information :

The Institution is located adjacent to the main road of the Khatla and Bungkawn locality, and the Campus does not have a large space to maintain as a garden area. Yet, the faculty members and the students find small spaces to plant greeneries to make the College eco friendly with respect to plantation of plants and flowers. The College NSS Unit often visits the College Plantation Site that is located at Maubuang village in order to plant saplings and to maintain the plantation Site.

Faculties of this institution are engaged in all-round academic activities. Some of them are involved in framing the State University MZU syllabus for Under Graduate Courses under different Departments of the University.

Majority of the faculties are involved with question framing, evaluation of answer scripts and other works pertaining to confidential matters of MZU to which the College is affiliated. One of the faculty members (Department of English) is assigned by the Governor of the State as one amongst the few members of Best Practices in Mizoram Colleges.

Present Principal of the institution is designated by the MZU as one of the Examiners of Mizo Literature M.Phil. Dissertation. The College Principal is also one among the few Executive members of the Mizoram College Principals Council. **The Principal is also appointed as the DDO**

The Teaching-Learning process of the College smoothly functions even during the Covid-19 Pandemic Lockdown with the use of various online platforms; e-classrooms, WhatsApp, G Meet, Webinar and online Examinations.

Teachers have often contributed in cash towards admission of economically backward students.

At the urgent request of the State NSS Project officer during the Covid-19 Pandemic, the College students have donated blood on two occasions for emergency use at the Blood Bank, Civil Hospital, Aizawl.

During the 1st. Phase of Covid-19 Pandemic, the Institution has distributed food items and financial aids to two nearby local areas and to three villages.

The Institution donated Rs. 10049/- towards the CM Relief Fund.

## Concluding Remarks :

The main aim of the Institution is to execute the mission of the College, and since the mission of the College is to reach out to the socially, economically and educationally disadvantaged section of the society, the institution has in many ways catered to the educational, emotional, social needs of such section of the society. Thus many of our students who entered the college with Third Division and Supplementary grades have managed to pass their UG Examinations in the First and Second Division, and have even aspired to either seek government job or have continued to study the Masters Courses.

In order to confirm its situatedness within the local areas the College has on two occasions, donated large areas of its land for the widening of the main roads that directly enhances the College approach roads.

The College has also in order to focus on its situatedness, has tried to nurture holistic self development in each student for which the Institution has adopted certain strategies for the acquisition of life skills and knowledge management skills that are listed as the two Best Practices of the institution **(a) Students' Development Programme;** the College students are mostly from rural areas and city areas that have passed their HSSLC examination with quite low grades, yet wishing to continue their education in the Under Graduate Courses. Students from the rural areas are mostly from vernacular medium schools, and as such they are quite weak and slow learners since English is the medium of instruction in the College. **(b) Value Based Education on Social Responsibility;** Value Based Education on Social Responsibility is implemented in the College for the development of the students towards wholesome adults and it is the vision of the College to empower students to respond proactively to situations and issues in society.

Thus, the College aims to mould moralistic and responsible men and women who are deeply rooted in the traditional value of *tlawmngaihna* . It therefore organizes various seminars and social works with focus objectives; selflessness, helpfulness, self-sacrifice, and charity works that expose the Mizo spirit of *tlawmngaihna*. Thus, it may be said that the College has as far as practicable implemented optimal use of its resource.

## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.2.3	<p><b>Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years</b></p> <p><b>1.2.3.1. Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>20</td> <td>395</td> <td>428</td> <td>121</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>0</td> <td>428</td> <td>0</td> </tr> </tbody> </table> <p>Remark : DVV has made the changes as per metric 1.2.2</p>	2020-21	2019-20	2018-19	2017-18	2016-17	0	20	395	428	121	2020-21	2019-20	2018-19	2017-18	2016-17	0	0	0	428	0
2020-21	2019-20	2018-19	2017-18	2016-17																	
0	20	395	428	121																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
0	0	0	428	0																	
1.4.1	<p><b><i>Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders</i></b></p> <p><b>1) Students</b></p> <p><b>2)Teachers</b></p> <p><b>3)Employers</b></p> <p><b>4)Alumni</b></p> <p>Answer before DVV Verification : D. Any 1 of the above            Answer After DVV Verification: E. None of the above            Remark : DVV has select E. None of the above as HEI has not uploaded filled in feedback forms.</p>																				
1.4.2	<p><b>Feedback process of the Institution may be classified as follows:</b></p> <p><b>Options:</b></p> <ol style="list-style-type: none"> <li><b>1. Feedback collected, analysed and action taken and feedback available on website</b></li> <li><b>2. Feedback collected, analysed and action has been taken</b></li> <li><b>3. Feedback collected and analysed</b></li> <li><b>4. Feedback collected</b></li> <li><b>5. Feedback not collected</b></li> </ol> <p>Answer before DVV Verification : C. Feedback collected and analysed</p>																				



Answer After DVV Verification: E. Feedback not collected  
Remark : DVV has made the changes as per 1.4.1

**2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1. Number of mentors ?????????????? ???????**

Answer before DVV Verification : 32

Answer after DVV Verification: 26

Remark : DVV has made the changes as per ep- 3.1

**2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)**

**2.4.3.1. Total experience of full-time teachers**

Answer before DVV Verification : 649

Answer after DVV Verification: 526

Remark : DVV has made the changes as per metric 2.3.3

**4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)**

**4.2.3.1. Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
4.049	0.017	1.582	1.717	4.015

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0.6	0	0	0	0

Remark : DVV has made the changes as per shared report of books.

**4.2.4 Percentage per day usage of library by teachers and students ( foot falls and login data for online access) during the latest completed academic year**

**4.2.4.1. Number of teachers and students using library per day over last one year**

Answer before DVV Verification : 70

Answer after DVV Verification: 16

Remark : DVV has made the changes as per average of teacher and students using library per day on (dates)

4.4.1	<p><b>Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)</b></p> <p>4.4.1.1. <b>Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)</b></p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="306 472 1046 607"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>2.96</td> <td>27.01</td> <td>0</td> <td>102.71</td> <td>80</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="306 685 1046 819"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>1.18</td> <td>2.15</td> <td>0</td> <td>1.51</td> <td>14.0</td> </tr> </tbody> </table> <p>Remark : DVV has considered Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary by HEI.</p>	2020-21	2019-20	2018-19	2017-18	2016-17	2.96	27.01	0	102.71	80	2020-21	2019-20	2018-19	2017-18	2016-17	1.18	2.15	0	1.51	14.0
2020-21	2019-20	2018-19	2017-18	2016-17																	
2.96	27.01	0	102.71	80																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
1.18	2.15	0	1.51	14.0																	
7.1.4	<p><b>Water conservation facilities available in the Institution:</b></p> <ol style="list-style-type: none"> <li>1. <b>Rain water harvesting</b></li> <li>2. <b>Borewell /Open well recharge</b></li> <li>3. <b>Construction of tanks and bunds</b></li> <li>4. <b>Waste water recycling</b></li> <li>5. <b>Maintenance of water bodies and distribution system in the campus</b></li> </ol> <p>Answer before DVV Verification : B. 3 of the above  Answer After DVV Verification: D.1 of the above  Remark : DVV has select D.1 of the above as per suggested by naac.</p>																				

## 2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p><b>Number of courses offered by the Institution across all programs during the last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="197 1700 987 1814"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>6</td> <td>6</td> <td>6</td> <td>6</td> <td>6</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1" data-bbox="197 1892 987 2007"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>98</td> <td>98</td> <td>98</td> <td>98</td> <td>98</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	6	6	6	6	6	2020-21	2019-20	2018-19	2017-18	2016-17	98	98	98	98	98
2020-21	2019-20	2018-19	2017-18	2016-17																	
6	6	6	6	6																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
98	98	98	98	98																	