



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1. Name of the Institution

GOVT. JOHNSON COLLEGE

- Name of the Head of the institution **Prof. K. Vanlalmawia**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **03892334757**
- Mobile No: **9436196632**
- Registered e-mail **gjc Mizoram@gmail.com**
- Alternate e-mail **iqac.gjc@gmail.com**
- Address **Shivaji Tilla**
- City/Town **Aizawl**
- State/UT **Mizoram**
- Pin Code **796001**

2. Institutional status

- Affiliated / Constitution Colleges **Affiliated**
- Type of Institution **Co-education**
- Location **Urban**
- Financial Status **UGC 2f and 12(B)**

- Name of the Affiliating University **Mizoram University**
- Name of the IQAC Coordinator **Dr. Ruth Lalsawmzuali**
- Phone No. **03892334757**
- Alternate phone No. **9436196632**
- Mobile **8730095687**
- IQAC e-mail address **iqac.gjc@gmail.com**
- Alternate e-mail address **gjc Mizoram@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

<https://gjc.ac.in/post/naac/15/1066>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://gjc.ac.in/post/calendars/0/1025>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B	2.32	2022	18/10/2022	18/10/2027
Cycle 1	C	1.74	2011	08/01/2011	07/01/2016

6. Date of Establishment of IQAC

25/04/2013

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional	NAAC Assessment and Accreditation	State Government	2022	500000

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of

[View File](#)

IQAC

9.No. of IQAC meetings held during the year 7

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

successful completion of 2nd cycle for Accreditation under NAAC where B grade was obtained

creation of NEP Implementation Committee where actions adopted will result in the implementation of NEP in 2023-2024 academic session

formulation of IDP and steering of all academic departments towards the aims and targets laid down in IDP where all academic departments have submitted departmental reports

conduct of FDP on NEP 2020 for teaching and non teaching faculty on 21st March 2023

promotion and engagement of various cells and committees towards involvement of students in SDG based programmes (the college obtained the 5th prize on the project pitching on SDGS competition organized by the Dept of Planning and Programme Implementation on 28th March, 2023; students completed a week long research based study at Maubuang village in february, 2023)

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To formulate and Institutional Development Plan (IDP) and upload the IDP in the college website	IDP was uploaded in the website and a copy was submitted to the Government of Mizoram
To Organise study tours for all Academic Departments	Study Tours were organized within and outside Mizoram
To formulate NEP Implementation Committee and adopt necessary measures to ensure preparedness for implementation of NEP in the new Academic Year	The formulated committee has executed necessary steps and NEP was adopted from 2023 - 2024 onwards.
To Conduct Extension activities promoting Human Values, Environment and Cleanliness	Extension Activities were conducted in the college, at the Adopted village Maubuang, the surrounding streets located near the College
To Conduct Career Guidance Programme for Students.	Career Guidance Programs were conducted for various careers avenues in collaboration with other organisations
To conduct various skill enhancement programs and courses in collaboration with various organisations	various programs were conducted (Post harvest & Packaging training, Baking, Basic Food Processing, Food Fair)
To conduct a short term course for competitive examination by introducing add-on course	A 3-Month course on aptitude and reasoning conducted
To promote student awareness on SDGs and developed research thinking abilities	A project on SDGs with field work, problem and project formulation, presentation of findings was organised from Feb - March 2023
To prepare all necessities towards the upcoming NAAC Peer team visit	Various meetings, Sensitization programs and delegation of duties were executed under IQAC
To enhance the variety and quantity of books in the Library	A number of new books aligned to the NEP Curriculum were purchased

<p>To embark of MOUs with other organizations or agencies</p>	<p>a MOU with Youth for Sustainability Clubs india for collaboration in actitivies related to SDGs 12 and 13 was signed on the 21st of July, 2022</p>
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13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
IQAC	14/02/2024

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

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• Designation	Principal
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• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			7		

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Name	Date of meeting(s)
IQAC	14/02/2024
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2022-2023	20/01/2023
15. Multidisciplinary / interdisciplinary	
<p>Since the College is affiliated under Mizoram University, NEP is under consideration of the University and the College will follow NEP framework from 2023 - 2024 onwards (as directed by Mizoram University). The college is deemed as an Arts College under the Government of Mizoram. Interdisciplinary courses from the course offered by the college are flexible for the students. The college will be introducing multidisciplinary courses as prescribed by NEP framework from the upcoming academic year. The institution plans to follow a curriculum that will entail skill development and research based thinkings; hands on experience and value based learning.</p>	
16. Academic bank of credits (ABC):	
<p>The compulsion for students to generate ABC IDs was not introduced by Mizoram University. Since the College is affiliated under Mizoram University, it has to strictly adhere to the guidelines established by Mizoram University. From 2023-2024 onwards with the implementation of NEP, the University has issued mandatory guidelines for ABC registration. The college will provide technical aide to students to ensure 100% registration.</p>	

17.Skill development:

Skill development programmes, workshops and Finishing Schools are organized by the college to develop all-round development amongst the students. Lessons within the classrooms include the development of soft skills and the presentation of students. Field training in areas ranging from Harvesting, Pickling, Baking and Entrepreneurship avenues are provided to enhance the capabilities of the students. A 3-months course on aptitude and reasoning was conducted. The college is currently seeking partners to provide certified skilled courses. A State Level Committee was formulated under the Department of Higher and Technical Education, Govt of Mizoram. The Committee was entrusted with the task of implementing Skill Courses at the UG Level while working together with different skill providers and Mizoram University. Since NEP has been implemented from 2023 - 2024 onwards the college has made provisions for the introduction of the following skill courses as a pilot study.

1. Course on Computer Concepts
2. Soft Skills
3. Teaching Skills
4. Mizo Language and Writing Skills
5. Financial Literacy
6. Course of Computer Concepts and Tally

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The courses offered by the college have specific units and chapters dedicated to the Indian Knowledge system. The college observes key important days (Independence Day, Republic Day, Gandhi Jayanti) to promote a deeper understanding of Indian culture and history through special lectures, seminars and competitions. The department of English and department of Mizo organize reading sessions, seminars, and talks on books and poems engaged in language, culture while inviting reputed writers to engage in critical sessions with the students. The Student Union organizes debates and writing competitions for both Mizo and English languages during the annual College week. The student body is encouraged to participate in studies and competitions organized by external agencies focused on languages and culture. In accordance with MZU NEP framework, the college is currently re-structuring its infrastructure for introduction of courses related to Indian Knowledge system

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college has a set of goals and objectives for every course being offered. An orientation course and a bridge course are conducted at the beginning of the academic year. Students are made to understand and develop knowledge of the future outcomes and career pathways that are aligned with the different courses. Rigorous assessments based on varied parameters are conducted throughout the semester to ensure students are steered and motivated toward the course outcome and objectives. The different academic departments have different methods for identifying and providing additional guidance to the Slow Learners. A feedback mechanism is established for students at the end of each academic session.

20.Distance education/online education:

The college offers only regular full-time courses as per the guidelines of Mizoram Univerisity. Efforts have been made to enhance students' access and exposure to online modes of education through the usage of online platforms such as Zoom, G-Meet, Youtube. The college has an ERP system where students are given access to reading materials for their courses. The college library subscribes to INFLIBNET where students can gain access to e-resources. Study materials and additional reading materials are also shared in the WhatsApp groups provided by the college. The college has been encouraging students to puruse higher

education among the providers of Distance education (in case they are unable to pursue higher education in the full time mode) and avail of the various online courses provided under MZU'S ODL section. With the implementation of NEP for the new academic session, the college is dedicated to providing platforms for students to avail of courses through distance and online modes. the college is also aiming to develop online courses in the future in areas of employability, research skills and civic awareness for the students.

Extended Profile

1.Programme

1.1	98
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	866
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	163
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	320
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	32
File Description	Documents
Data Template	View File
3.2 Number of Sanctioned posts during the year	26
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	15
4.2 Total expenditure excluding salary during the year (INR in lakhs)	3.6
4.3 Total number of computers on campus for academic purposes	12

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Govt. Johnson College is affiliated to Mizoram University, and it follows the University designed curriculum. The University prepares an Academic Notice that specifies the duration of the semester, the date of commencement and end of semesters. Accordingly, the Academic Committee prepares the Academic calendar

for the college. Heads of each department submit a workload statement at the beginning of every Semester based on which time table is also prepared by the Academic Committee. Every department arranges Departmental meetings regarding the distribution of Syllabus to all faculty members and prepares the Annual teaching plan as per the Academic Calendar. The syllabus for all courses are made available to all students through photocopies and the college website. Lesson Plans are prepared by all faculty members and Log Books are maintained by each department for recording daily lessons taught along with the date, period and topics taught. Each department organizes seminars, and lectures to impart knowledge in the concerned subjects. The institution insures effective curriculum delivery by organizing workshops and Seminars in the College, and urging the Teaching Faculty to attend various faculty development programmes such as Workshops, Seminars, Refresher Courses and Orientation Courses.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://gjc.ac.in/post/calendars

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Academic Committee under the IQAC prepares the Academic Calendar at the beginning of each Semester. The Academic Calendar is notified to all stakeholders by placing the Academic Calendar in all the physical Notice Boards across the campus, uploading the Calendar in the Students WhatsApp groups, Faculty WhatsApp group College Website and ERP. The Institution adheres to the Academic Calendar in order to conduct the various activities scheduled for the Continuous Internal Evaluations (CIE) as per the guidelines of Mizoram University. Two Internal Examinations are conducted by the Institution within every Semester. Besides the Internal Examinations, Class Tests, presentations and assignment work are conducted by teachers. After the evaluation of each Internal Examination by the Teaching Faculties, answer scripts are distributed to the students and marks are further notified to the students with the use of the Notice Boards and other online platforms. Within the stipulated time given, the students clarify their doubts regarding their marks. Necessary corrections, if the need arises, are made. As per University norms 25 Marks is allotted for students' Internal Assessments: Written Tests,

Assignments, Class presentations/Seminars and Attendance. The remaining 75% of the marks are credited to the students through the University conducted External Examination.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://gjc.ac.in/post/calendars

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University

Setting of question papers for UG/PG programs

Design and Development of Curriculum for Add on/ certificate/ Diploma Courses

Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

6

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

1

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

37

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

37

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Various courses relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability are located in the curriculum. The Institution has conducted the following Seminars and Training Programmes in these areas: Professional Ethics : Conduct Online Orientation programme for 1st semester students on 26th July 2021 through Zoom meeting. Orientation Program on Online Examination for 1st Semester 2021 (20th August 2021) Organized One Day Training on: ' Colles ERP(Enterprise Resource Planning) System' (23rd May, 2022). Gender and Human Values:One Day Webinar on "Disentangling the Relationship between Gender and Work -

Family Conflict: A New Paradigm for the 21st Century" (21st September 2021) National Webinar on Culture and Identity (25th September, 2021) A One Day Movers Workshop on SDG: GENDER EQUALITY (29th July 2021) One Day Special Lecture & Awareness on "Gender and Poverty : Fight Towards Equity" (19th October, 2021) Various Extension and Outreach activities (blood donation, visit to shelters and orphanages, construction of public urinals, cleanliness drive Environment and Sustainability: Ozone Protection Day: cleanliness drive at Phulpui village (16th September, 2021) Green Mizoram Day: plantation drive at adopted Village, Maubuang (10th June, 2022) World Water Day: cleanliness drive at Tuikual Lui (22nd March, 2022) Environmental Day: Cleanliness drive within the nearby locality (5th June, 2022) Eco Club was formed which networks with Mizoram Pollution Control Board

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

D. Feedback collected

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://gjc.ac.in/post/studentsatisfaction_survey/0/1075

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

900

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

859

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Most of the students are from the vernacular medium of rural and Semi-Urban areas. The Orientation Bridge Course is provided to students during the first two weeks from the onset of the First Semester. The Institution has been catering to the needs of students from vernacular medium from the day of its establishment, the Institution has used the following parameters as an ongoing process to identify Slow and Advanced Learners:

- Performance in Class Tests
- Performance in Internal Tests
- Performance in Home Assignments
- Performance in the activities conducted, especially in the General English Oral Communication (15 Marks)

The Institution tries to rectify the Slow Learners' problems by conducting the followings:

- Remedial Classes Tutorial Classes
- Extra Classes Home Assignments for improvement Improvement
- Tests Spoken English
- Mentor-Mentee is adopted to provide academic, personal counselling and guide all the students

For advanced learners the following measures are adopted to enhance their performance:

- Students are encouraged to submit their writings for publication in the college magazine, departmental publication projects, and in inter collegium events
- Students are encouraged to compete in diverse competitions organized under state and national bodies
- Advanced learners are encouraged to pursue leadership roles in student clubs and associations

File Description	Documents
Link for additional Information	https://gjc.ac.in/page/examcell
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
866	32

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Learning in the Institution is student centric and as such focus is given on the completion of the syllabi contents designed by the affiliating University.

Experiential Learning:

- Students take active part in organizing various extra curricular, co-curricular activities in the Institution
- Departmental Trips, Field Trips are organized for students

Participative Learning:

- Various departments conduct Classroom debates within the areas of studies.
- Group discussions and quizzes are conducted by subject teachers in certain topics.
- Active involvement of students in extension services.
- Eminent personalities and Experts in various fields are invited to address Seminars and present Papers in Seminars, workshops.

Problem Solving Methodologies:

- Assignments are given to students on a regular basis and the

best mark secured by each student is documented in the ERP

- Class Tests are conducted for the improvement of the students' Learning -Outcomes.
- Mentor-Mentee meet often held, enable teacher and the students to discuss difficult areas of studies.
- Remedial Classes, Tutorials and Extra Classes for Slow Learners, are often held.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In order to enhance and develop the quality of education the Institution has integrated ICT enabled tools to implement effective Teaching-Learning process. The followings are the ways that ICT enabled tools are implemented in the Institution to enhance Classroom teachings:

College ERP: a special ERP system has been adopted by the college where teachers record student attendance, publish additional reading materials for students; conduct online tests and enter the internal assessment marks of the students. Important notice and circulars are also uploaded. Students are able to freely access these contents through their mobile phones and personal computers Power Point presentations , Film Shows: Video clips : To highlight lecture Topics, Sub-topics, Summations, Brief Analysis and Recapitulations. Slide Shows: teachers compliment their lectures with slide shows of pictures on issues pertaining to politics, economics, histories, education and literature. G-Meet and Zoom: The G-Meet and Zoom are utilized by the teaching faculties for effective teaching-learning forum. You Tube: College Orientation, Lectures and Tutorials are uploaded on You Tube for easy access of the students. WhatsApp: Many notes and other study materials are delivered to the students by the teachers with the use of WhatsApp.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://gjc.ac.in/page/ict&education

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

30

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

32

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

8

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

626

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Institution updates its Prospectus at intervals wherein the Rules and Regulations, Evaluation processes and a brief Academic Calendar are provided. The Orientation Programme held at the onset of the Academic Session and PTA meetings act as a forum to acquaint, notify and explain to the students the various issues regarding the Rules and Regulations, Internal Evaluation Process and University Evaluation procedures, Importance of Attendance and Attendance Evaluation process, Internal Examinations and University Examinations. Students are notified about the distribution of marks in each subject; 75 marks for University Examination (End Semester Examinations), 25 marks allotted for Internal Assessments; 10 marks for Assignments, 10 Marks for Internal Examinations and 5 marks for Attendances. The internal and external examination routines, internal marks of the students and their monthly attendance scores are displayed in the Notice Boards, circulated in the college ERP and official whatsapp groups. Students are given a fixed time period to make complaints

if needed. The college moderation board also monitors and oversees the compiled internal marks. Two Internal examinations are conducted under the college Examination Department. Class tests and assignments are conducted by the respective departments.

File Description	Documents
Any additional information	View File
Link for additional information	https://gjc.ac.in/page/examcell

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The Institution gives utmost importance to complaints made by students regarding issues and grievances related to Internal Examinations as Continuous Internal Evaluation (CIE) is followed by the Institution as per the guidelines of the University.

- Procedures of the Internal Assessment are mentioned in the College's Prospectus; Orientation programmes and PTA meetings.
- Answer scripts for internal examinations are handed to the students during college hours, where complaints or issues can be raised to the concerned departments.
- Results/marks of every paper are posted in all notice boards, the college ERP system and various college dedicated whatsapp groups. Students are given a 3 day timeperiod for raising concerns or making complaints to the departments or the college Examination Cell.
- Complaints are personally raised or submitted in written form where necessary actions are taken by the department or Examination Cell
- The concerned departments compile and finalize results for every paper which is submitted to the Examination Cell.
- The Exam Committee conducts an internal modulation of the internal marks through the college moderation board.
- The final Internal Marks submitted to the University by the Exam Cell via the online portal provided by Mizoram University.

File Description	Documents
Any additional information	View File
Link for additional information	https://gjc.ac.in/page/examcell

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The Institution displays its vision, mission, objectives, programme outcomes, programme specific outcomes and course outcomes on the Institution's website. The same is conveyed to the 1st. Semester U.G. students at the onset of every 1st. Semester and during the Orientation Programme. The Institution often conducts and organizes activities for faculty development. It also encourages its faculties to attend Workshops, Seminars, Refresher Courses, Orientation Courses and interactive sessions with experts from Universities and other fields to make the course component more relevant.

At the beginning of each Unit, teachers try their best to impart the importance and the value of the learning outcomes and programme outcomes. This in turn makes the teaching-learning process more meaningful and productive as the students are aware of the relevance of the topics in their pursuit of knowledge. The direct assessment of the POs and COs is monitored through the students performances in the Internal Exams and the University Exams.

Class Assignments, Class Presentations and Class Tests are good identifiers in order to ascertain the successful implementation of the COs. The Institute organizes parents-teachers interface/meeting programmes at least once a year during the Course.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://gjc.ac.in/post/programmeoutcomes/0/354
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Programme outcomes and course outcomes are evaluated by the Institution using various methods:

Mizoram University introduced the CBCS from 2016 due to which Internal Assessments have been conducted at regular intervals as per the prescription of the University Regulations.

Internal Assessment is done through Continuous Assessment Tests (CAT), Assignments, Class Tests, and Class Seminars.

The College uses the Feedback System for Assessment of Teachers by Students; Feedback from the final year outgoing students. The Feedback from the Students are collected by the Grievances and Redressal Cell and submitted to the IQAC. Negative Outcomes pertaining to the teacher (if any) duly certified by the Principal are conveyed to the concerned teachers while maintaining confidentiality.

The Institution holds a Review Meeting after the End-Semester Results are published by the affiliating University (MZU) through which the Institution measures the attainment of the Programme Outcomes, Programme Specific Outcomes and Course Outcomes. This Review Meeting is conducted under the Chairmanship of the Principal wherein each Head of Department gives details of the current year final results.

The Institution has introduced various Proficiency Awards with Cash Incentives. Presently there are eleven Awards that motivate and the students to strive for the best in their academic sphere.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://gjc.ac.in/post/programmeoutcomes/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

320

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://gjc.ac.in/post/studentsatisfactionsurvey/0/1075>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

13

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers

in national/ international conference proceedings during the year

21

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Govt. Johnson College strongly believes that its Extension Activities are opportunities that open avenues to help and serve the society. Therefore, the Extension Activities are integrated within the curriculum and students are sensitized to social issues. The Institution firmly believes that the Extension Activities on social issues will lead the students to their holistic development regarding good citizenship and unity.

The Extension Activities are conducted through the following agencies:

- National Cadet Corp (NCC)
- National Service Scheme (NSS)
- Red Ribbon Club (RRC)
- Youth Adventure Club (YAC)
- Eco Club
- Yuva Tourism Club (which was estd. in 2022)

Key extension activities carried out entail the following:

- social work within the college (cleanliness drive, asset renovation, NSS orientation)
- blood donation drive
- outreach at children's shelter and homes
- observance of Green Mizoram Day, Azadi Ka Amrit Mahotsav, World water Day, World Environment Day, World Ozone Protection Day, Clean India Day
- cleanliness drive and cleaning of streets surrounding localities namely Khatla and Bungkawn
- tree plantation and renovation of public urinals
- extension services at adopted village, Maubuang

- nature Walk
- cleaning of Tuikual Lui (lake)
- distributing pamphlets on Enviornment and cleanliness
- Environmental Rally

File Description	Documents
Paste link for additional information	https://gjc.ac.in/events
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

4

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

16

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

1775

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

3

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

5

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Govt. Johnson College is located at Shivaji Tilla, Khatla area in Aizawl and the College Campus is 0.725 Acre (2.41 bigas). The lists of equipments procured by the College are as follows:

Classrooms:

- i) 12 Class Rooms furnished with Whiteboards, projector screen, projectors, lecterns, Teacher's(s) tables, chairs, desks and benches.
- ii) 2 other rooms utilized as Examination Cell room and Sick room.

Language Laboratory:

It is equipped with 20 computers, white board, tables and chairs for the computer. However the Language Laboratory has been damaged on the 21st. May 2020 due to lightning / Electrical short circuit. The damaged were CPUs, Monitors, UPS, Mouse, Keyboards, Tables and chairs.

Library :

The College Library is equipped with SOUL 2.0 developed by INFLIBNET. It is partially automated. The Library has 10711 books, 960 reference books and 7 journals and e journals through INFLIBNET.

The EKC Room is provided with 2 Computers one Printer, 2 Desks - 20, Benches - 20.

Department Rooms (Faculty Rooms): Each six(6) Department Room is furnished with Computer, Printer with internet connection, steel cupboard, individual tables and chairs.

The Student's Database (ERP) installed in the College Academic Computer is linked with Department Computers for mark tabulation and entry of monthly student's attendance.

The College Sick Room is equipped with Medical Kit and one Hospital Bed.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gjc.ac.in/page/facilities

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The followings are the spaces available for the various co curricular and extra-curricular activities:

1) Volleyball Court: Used for playing Volleyball and Basketball practice as well as other activities.

2) Multipurpose Gymnasium : Recently inaugurated on 22nd April 2022 and has been utilized for various college activities.

3) NCC Room: Furnished with a table and chair, benches and cupboards.

4) Students Union Office: Furnished with tables and chairs, cupboards and 1 computer and printer

5) Students Common Room: The room is provided with chairs, tables, benches, a Television and Table Tennis Board.

6) Evangelical Union Room: This room is allotted for Evangelical Union Services.

7) Seminar Hall: The Hall is furnished with a table, chairs, PA system, Projector and Screen, and lectern on the platform that is also utilized as the podium. It is used for all kinds of official gatherings by both the Teaching Staffs and the Students' Body

8) Sick Room: This Room is furnished with Medical Kit & 1 Hospital bed.

9) Separate Toilets: Separate toilet areas for Male & Female for the students in each floor.

10) Separate Wash Basin & Cooler: Separate wash basins and coolers for students in each floor

11) Ramp and Rails: The Academic Block has ramp and rails in the 2nd Entry Gate stairway leading to the 4th Floor.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gjc.ac.in/page/facilities

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

13

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

13

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

3.6

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Year of Automation: 2013

No. of Textbooks : 11500,

Reference Books : 57

The College Library is a storehouse of information resource centre that includes books, journals, magazines, newspaper and e-resources for the staff and students. Besides the textbooks, it has a collection of various reference books and complementary reading materials. The Library facilitates access to a number of e-journals through English Magazines, 4 English Newspapers and 4 Mizo Newspapers.

About RTC Library: As the College is purely Arts College, the RTC Library is not applicable.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://gjc.ac.in/page/library

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

13.4

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

80

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The Institution's ICT Cell is entrusted to update and manage its IT facilities (such as Library e-software, e-classrooms, College website, Admission Portal, Online Exam Fees Payment Portal) and to rectify the problems that arise with the IT facilities. The following IT facilities have been up-graded/up- dated:

1. The College uses the Free NIC network and thus it has an automatic update system.
2. The College Website has been recently updated time to time.
3. The College Library N-List was updated on 13th Sept, 2022.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

48

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

3.6

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The following are the established systems and procedures for maintaining physical, academic and support facilities.

1. Maintenance, Repairs & Property Committee:

- Maintenance and repair of College property, equipments and machineries.

2. Cleanliness & Beautification Committee:

- Campus cleanliness drive. Beautification and tree plantation of the Campus.
- To suggest future plans for the beautification and locating assets for new construction

3. Information & Communication Technology (ICT) :

- Maintenance and management of the college ICT properties and PA/Sound system.

4. Sports Committee:

- Works in coordination with the Students Union with regard to the Annual College Week and university Sports .
- Maintenance of sports equipments and developing sports infrastructure.

5. Canteen Committee:

- To ensure and monitor the smooth functioning of the canteen with hygienic and affordable prices of food for the students.

6. Website Management Committee:

- To update college information and monitoring the college website and to ensure that the site maintain easily accessible standards.

7. Building Committee: To make plans and estimates.

- To monitor the constructions, renovations and extensions.
- To repair the building as and when required.

8. Library Committee:

- Procurement of books and journals, Equitable utilization of the library grants by each Department in the Institution.

9. Purchase Committee:

- To plan and purchase various equipments .

10. Project Monitoring Unit (PMU) RUSA:

- Purchase of requirements, renovation and upgradation of existing facilities.

11. Language Laboratory:

- Maintenance and functionality of the Computers for students language enhancement.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gjc.ac.in/post/igac/10/991

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

793

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

11

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to institutional website	gjc.ac.in
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

196

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

196

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

D. Any 1 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

10

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

17

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

13

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Institution facilitates students' representation and engagement in various administrative, co-curricular and extra-curricular activities through the Students' Union with the Principal as its President by conducting and organizing College Week Sports Activities, Cultural Functions, Debate Competitions, Freshers' Socials, Parting Socials, Graduation Days and various other activities regarding Extension Activities. The Students' Union office bearers with the help of the Teachers-in-charge are responsible for the selection of student participants for the Inter College competition. They also serve as Institution's Help Desk in order to provide help to prospective candidates; selection of subject combination, filling the Admission Forms, checking necessary documents for the Admission, payment of Admission Fees, selection of College T-shirts according to size, etc. They are also involved in the selection of financially poor students, skilled sportsmen for Admission to the College on the basis of students' Freeship/Consolation. They encourage, inspire and motivate the students to participate in the various activities held by the college in terms of curricular, co curricular and extra-curricular activities; Seminars and Workshops, Field Trips, Study Tours, Sports, NCC, NSS, Adventure Club, Evangelical Union, College Cultural Club, Eco Club, Blood Donations and various Extension Activities. The Students' Union (SU) office bearers of the College are members of various Committees/Cells of the Institution

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

14

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services. The Alumni membership drive for Govt. Johnson College started in the year 2015 with only 20 Alumni members who enrolled as Alumni members. At present there are 150 Alumni enrolled members, and the Institution does not have registered Alumni Association till date, yet, the Alumni members have significantly contributed to the development of the Institution either through financial support and other support services.

File Description	Documents
Paste link for additional information	https://gjc.ac.in/page/alumni
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision :

- equip the students with intellectual competence and a competitive edge for the job market
- emphasis on moral uprightness
- character formation and social commitment
- to 'serve' within the plurality of religions and cultures of the nation.

Mission:

- The Institution seeks to be the vanguard of Higher Education for all sections of the society.
- reach out to those who are socially, economically and educationally disadvantaged.
- equip the students to possess overall development in the field of education, co-curricular and extension activities.

The vision and mission are developed with the participation of its members and are used to shape its programmes and practices, and to evaluate its effectiveness. The Institution makes provisions for the economically disadvantaged students by offering them differential/special modes of payment of admission fees etc. The faculty members often contribute in cash towards admission of promising economically-backward students. The Academic

Programmes are designed to ensure flexibility and multidisciplinary approaches to learning. Seminars on topics related to students' career and personal progress, value orientation etc. are organized in tune with the normal academic routine. Students are taken to educational trips; hospitals, important government places, banks, museum. Activities and programmes of NCC, NSS, Adventure Club, Students' Union, Students Evangelical Union, Cultural Club, Literature Club, and Leadership training ensure the overall development of the students. Students are encouraged to participate in various social service activities, blood donation, cleaning of institution and the neighboring locality and field experience through visits to orphanages, village schools, etc. are integral to the institution's practice.

File Description	Documents
Paste link for additional information	https://gjc.ac.in/page/mission
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The effective leadership quality of the Principal as the Head of the Institution is visible in the various institutional practices such as decentralization and participative management.

- The Principal Chairs the Staff Meeting and discusses management affairs.
- The Heads of Departments supervise the performance of the teaching faculty in their respective departments.
- The Librarian supervises the library and its staff.
- The Head-Assistant supervises the daily work input of the non-teaching staff.
- The various Committees/Cells under the IQAC are monitored and coordinated by the various Chair persons.
- The Academic Committee schedules the Admission of students to the College. It takes initiative to prepare the Academic Routine and the Academic Calendar.
- The Examination Committee conducts the Internal Semester Examinations and the U.G. End Semester Examination as per the University Examination Routine.
- The Moderation Board moderates all the Internal Marks awarded to the students, and finalizes the Students' Internal Marks.

Decentralization in Admission Process:

- The Admission Committee has to work within the framework formulated by the IQAC.
- The Admission Committee is given power to set new criteria for admission procedure.
- Admission Notice is usually published on local television channels and newspapers.
- The Admission Committee appoints a Screening Committee from the teaching faculty.
- Once the applications are received, the Screening Committee, under the guidance of the Admission Committee, prepares the list of successful candidates not once, but two or three times. Under certain times and circumstances outside the normal admission process, the Principal in consultation with the Academic Committee admits new students.

File Description	Documents
Paste link for additional information	https://gjc.ac.in/post/iqac/10/991
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The perspective plans of the college are discussed at the first Staff Meeting of the new Academic Session and the meeting decides its future plans. The Vision and the Mission of the institution is the central focus while drafting the perspective plans. The Institution ensures that all the aspects related to development; Teaching -Learning, Research and Extension, Infrastructural Development, Leadership Training, etc., are included.

The followings are the strategic plans implemented by the College:

To Facilitate Better Teaching-Learning System::

- Imparting quality education using ICT enabled Classrooms and Online Resources INFLIBNET facilities in the Library
- Conducting Remedial Classes
- Conducting Tutorials
- Conducting Spoken English Classes

To Promote Research and Extension:

- Encouraging teaching faculty members to pursue Research (Ph.D.) Encouraging Teaching faculty to produce more research based written works.

Adoption of village for Extension Activities.

- Intensified Extension Activities; Conducting and organizing social works and services to nearby localities.

Infrastructural Development:

- Completion of Seminar Hall Gymnasium - building is completed

To Improve the Overall Development of Students:

- Promoting National Integration
- Promoting Blood Donation Promoting Gender Equity
- Programmes Organizing Leadership Trainings for students
- Organizing Seminars/Workshops/Talks related to personality development Organizing Field Trips and Study Tours.

Each Department of the College is provided with computer and internet facilities for smooth conduct and to enhance knowledge and to widen the students' awareness on the topics of studies.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://gjc.ac.in/post/iqac/10/991
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Principal as the head of the Institution is responsible for the growth and functioning of the College. The IQAC of the College is involved in developing quality system to improve the academic and administrative performance of the College. The Heads of the Departments are responsible in coordinating all departmental academic programmes. All faculty members are directly responsible for the academic, co-curricular and extra curricular activities. The Principal as the Head of the Institution executes the academic and administrative plans and policies with the help of the 25 Sub-

Committees and Cells. The College Planning Board, IQAC, RUSA, EKC, NCC, NSS, Adventure Club, Eco Club, Cultural Club and Students Union body actively participate in the activities organized by the College. Appointment of Assistant Professors is conducted through Mizoram Public Service Commission (MPSC), Government of Mizoram, and such matters are controlled by the Government of Mizoram. Recruitment of Casual Teaching Faculty is done by Directorate of Higher and Technical Education (H&TE). Appointment of Non Teaching Staff is conducted by H&TE. Since the College is fully under the control of the Government of Mizoram, the Institution has no separate Service Rules and such matters are directly controlled by the Government of Mizoram. Career Advancement (CAS) of the Regular Faculty members is done by the Directorate of Higher and Technical Education (H&TE) as per the UGC norms, and promotion of non-teaching staff is done as per the policies of the Government of Mizoram.

File Description	Documents
Paste link for additional information	https://gjc.ac.in/post/iqac/8/1076
Link to Organogram of the Institution webpage	https://gjc.ac.in/post/iqac/10/991
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The College follows the welfare measures provided to teaching and non-teaching staff as per the guidelines prescribed under the Central Civil Service Rules adopted by the Government of Mizoram.

- The salary component, promotion, CAS benefits and other monetary benefits are given as per the recommendation of the UGC for Assistant Professors and Associate Professors, and state pay commission for non-teaching staffs.
- Faculty members and non teaching staff members are encouraged to participate in the Orientation Program/Refresher Course/Seminars/Workshops and other training programmes.
- Child Care Leave, Maternity Leave, Paternity Leave, medical reimbursement, Casual Leave, Earned Leave, and Commuted Leave as per state rules are also provided to the staff.

1) The Institution has a Staff Welfare Association for all staff members. As per the Constitution of the Staff Welfare Association, the schemes included are

- Wedding ceremony of a member : a sum of Rs. 5,000/- is presented
- At the demise of a member: a sum of Rs. 1, 00,000/- as a condolence.
- At the demise of a legally wedded wife/husband or child or parent of a member : a sum of Rs. 5,000/- as condolence
- A member on retirement : a parting gift of Rs. 50,000/-.
- Loan facility of Rs. 1, 00,000/- from the accumulated Staff Welfare Fund is provided to members to meet the financial needs.

2) : All the Teaching Faculty members of the Institution are members of the Mizoram College Teachers Association (MCTA). Each Institution has its own MCTA Branch to which each member contribute monthly towards the Association Fund.

File Description	Documents
Paste link for additional information	https://gjc.ac.in/post/iqac/9/1052
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend

conferences/workshops and towards membership fee of professional bodies during the year

13

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

23

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

In accordance to the guidelines of the UGC Notification: Vide No. F. 3-1/2009, dated 30-06-2010 (the notification was adopted by the Govt. of Mizoram Vide No. G. 12017/2009-HTE, dated 2nd September 2011) the Institution implemented the Performance Appraisal System . Each Teaching Faculty member is required to submit his/her Appraisal Report to the Principal at the end of each Academic Session. The Principal verifies the Appraisal Report on the basis of the Teacher's yearly discipline, quality and achievements etc. and submits the API-PBAS to the Director, Higher & Technical Education. The Director studies and comments the same and forwards it to the Secretary concerned for approval. Students' assessments of teachers through the Feedback Forms also indicate the teaching quality, skills and knowledge of a teacher. The Feedback is analyzed and evaluated by select teachers and submit the result to the IQAC. The Principal studies the students' reflections of the teachers through the result and shares them to the teacher in concern. If required, counseling is given to the concerned teacher to help improve their professional potentials. The Non-Teaching Staff of the Institution has separate performance appraisal form; the Annual Confidential Report (ACR) as per the prescription of the government of Mizoram. The Principal scrutinizes the staff self appraisal, writes comments and submits the same to the Director, Higher & Technical Education.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The College receives funds from the state government, UGC, and other funding agencies. It also accrues funds in the form of fees (examination, University affiliation, student funds, etc). Fees collected in the College which is to be remitted to the government treasury and affiliating University are remitted annually as mandated by the government and the University. Student Fees like sport, magazine are managed by the Students' Union, and the expenditure so incurred are internally audited by teachers appointed during the time of handing over the charge to subsequent student leaders.

Government Fund - the fund received from the government are audited by designated government officials from time to time.

Other Funds - Other Funds received are subjected to audit by registered Chartered Accountant and Utilization Certificates are submitted to the funding agency(s) as per mandate.

Funds received in the form of membership for Staff Welfare Committees and MCTA Branch is also audited internally.

The College also has an Audit Committee which conducts regular monitoring of funds in order to offer transparency in the utilization of funds. The College Audit Committee comprises of 2/3 teaching faculty members appointed by the Principal as and when required; when certain internal audits are necessary, especially, the Students' Union expenditure incurred.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.500

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Every possible effort have been made by the Institution towards resource mobilization and generating funds beyond the salary grant received from the Government of Mizoram. The Institution constantly endeavors for opportunities to receive grants and financial assistance from various Government Agencies such as the UGC, RUSA, SEDP, and State Government. For the current academic session, no funds were received from any agency or body.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC of the Institution actively functions in its attempt to improve the quality of education in the Teaching –Learning process in order to provide the students with gainful knowledge regarding curricular, co-curricular and extra-curricular activities. In order to conduct and organize the action plans, the IQAC is supported by various Committees and Cells that enhances to the contributions of the qualitative and quantitative changes in the Institution and the Stakeholders. Initiatives, measures and strategies to be implemented are discussed in the IQAC Meetings. The quality initiatives, measures and strategies organized are:

- To improve admission process, student diversity.
- To improve Classroom Teaching-Learning Process, Study materials, ICT based Classes and Online Classes.
- To intensify curricular aspects with value added course, enrichment of programmes, life skill activities.
- Result Analysis, Mentor-Mentee System, Remedial Classes, Tutorials, Extra Classes.
- Students Feedback collection, analysis and review.
- To conduct more intensive Parents-Teachers Meet.
- To promote research projects and urge Teaching Faculty to pursue further studies, to increase the number of Ph.D. holders, to attend Seminars, Workshops, Conferences.
- To intensify infrastructural facilities; physical facilities, ICT, Library.
- To strengthen students support systems,
- Study Tours and Field Trips.
- To encourage Students activities; Sports, Cultural, NCC, NSS, RRC (Red Ribbon Club), Youth Adventure Club etc.
- To promote Eco-friendly Activities; Plantation of trees/saplings, Cleanliness Drives, Anti Polythene Awareness Drives.
- To intensify Gender Equity programmes.
- To continue the practice of decentralized and participative governance.
- To intensify Extension Activities; Blood Donation, Free Medical Clinic, providing Aids to the needy, etc.

File Description	Documents
Paste link for additional information	https://gjc.ac.in/post/igac
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of

operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Institution reviews its Teaching-Learning process and learning outcomes through the Class Tests, the Two Internal Examinations and Students Assignments. Each Department initiated by the Head of Department actively conducts departmental Meetings to evaluate the progress of the students learning outcomes. Students' feedback on Teaching-Learning is evaluated and the evaluated report is conveyed to the Heads of the Departments and further discussed in the Review Sessions in the Staff Meetings.

The Institution often conducts Spoken English Classes, Remedial Classes, Tutorials and Mentor-Mentee Meets. In order to enhance the Teaching-Learning process the Institution conducts various activities such as , Field Trips and Educational Tours. Quizzes and Debates are often conducted within the Classes. Due to the initiatives of the IQAC, at present all the Classrooms are ICT enabled. Each Department has integrated its Teaching-Learning process with ICT; lectures are complimented with the use of Audio Visual Aids; Videos, Slide Shows, Films, LCD Projectors, Power Point presentations etc. Students are informed about e books and various Web links related to their topics of studies.

Teaching-Learning process especially after the Covid-19 Pandemic Lockdown is conducted in the Institution's e-classrooms, GMeet, and Zoom. Assignments are collected through e-classrooms and WhatsApp Groups. The Institution has also organized Trainings on Basic Computer Concept for the Faculty, Orientation on Online Examination for students and faculty members, Orientation on Online Classroom for students and faculty members, and Orientation on Video Interviews for students of General English - Oral Communication Skills that carries 15 Marks.

File Description	Documents
Paste link for additional information	https://gjc.ac.in/post/iqac/8/1076
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality

C. Any 2 of the above

**initiatives with other institution(s)
Participation in NIRF any other quality audit
recognized by state, national or international
agencies (ISO Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	https://gjc.ac.in/post/igac
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1. Curricular and extra-curricular Aspects:

- Various Academic departments have papers and topics dedicate towards women writers and their writings; women rights and gender politics; reservation and history of gender. studies from a macro to a micro level.

- The Grievance Redressal Cell offers platforms for raising issues through drop boxes or by lodging an online complaint in the college website.

- Discipline Committee to advocate disciplinary functions.

-Awareness campaigns promoting gender awareness and equity at the college level.

-Encouraging more female students to embark on leadership roles (appointing 1 male and 1 female student as a class representative for each class; participation in student body elections; volunteering in NSS and NCC)

2. Safety and security Aspects:

- The regular presence of a gatekeeper.
- CCTV Cameras in the corridors of each floor for surveillance.
- Separate washrooms for the male and female teaching and non-teaching staff.
- Separate washrooms for the male and female students.
- Maintenance of First-Aid Box by the office, NSS and NCC unit.
- Sick Room for students.
- Sanitary Napkin dispensing machine have been placed in the girls toilet.

File Description	Documents
Annual gender sensitization action plan	https://gjc.ac.in/post/igac/253/1086
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://gjc.ac.in/post/igac/253/1050

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment **D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management: To maintain a clean and friendly environment within the College Campus and to create environmental

consciousness amongst the stakeholders, the College has taken the following steps:

To maintain cleanliness in the Campus the College has placed garbage bins in different areas of the Campus. Waste materials from the College garbage bins are collected and disposed in the AMC (Aizawl Municipal Council) Garbage Trucks that are of two types; (a) Biodegradable/Compostable Garbage Trucks for waste food items, waste papers, packing papers, and (2) Non Biodegradable Garbage Trucks for broken glasses, plastic wastes, bottles and metals. The Cleanliness Committee often helps the College Cleaner by organizing Cleanliness Day/Week to clean the College Campus and prune the roadside hedges. The NSS volunteers occasionally clean the College Campus and the local areas as a part of their activity.

Liquid Waste Management: The College has two kinds of liquid waste that are well maintained in the following ways: The 3 RCC Septic tanks and 2 Plastic Septic Tanks. The drainage system that flows into the AMC drainage. All the stake holders are occasionally informed not to throw any waste materials into the drainage system.

E-waste management: Nonfunctional computers, Mother Board, computer key board, Hard Drives, printers, printer cartridges Xerox machines and other office E-wastes are stored in a separate room. It may be noted that broken furniture is often repaired, and those irreparable are disposed in the AMC Non-Biodegradable Garbage Trucks.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://gjc.ac.in/post/iqac/9/1051
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

C. Any 2 of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly,

D. Any 1 of the above

barrier free environment Built environment with ramps/lifts for easy access to classrooms.

Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities

(Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information :

Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

In order to create a sense of belonging and maintain harmony, tolerance and unity the College organizes various activities, functions and programmes for the students, teaching and nonteaching faculty of this College which are as follows:

- There is no discrimination during admission process.
- An orientation programme is conducted at the beginning of the academic year where importance of harmony and unity; respect for each community and culture is promoted to the entire student body.
- Students who are victims of natural calamities, loss of parents or face serious health issues are also given extended financial and material aide from the teachers.
- Students with financial difficulties are provided with financial leniency and aide from the teachers.
- A mentoring system is present where students from the low income and minority population of the college are given importance.

- Organizing various Festivals where items such as cultural dance, cultural songs and music are integral elements.
- A vibrant Cultural Club for the students where cultural dances and songs are taught and presented at various platforms.
- Special Days where the entire college community is encouraged to wear Traditional dresses.
- Observance of important Days like Independence Day, Republic Day where special talks, competitions(debate, quiz, photography) promoting harmony are organized.
- Participation of students in various Camps and Festivals within the North East region is encouraged
- Study tours to places of historical and cultural importance are organized

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The mission of the Institute; to equip the students to possess overall development in the field of education, co-curricular and extension activities, confirms the importance of understanding and administering the deep value of the Preamble of the Constitution, rights and duties to every stakeholder. The curriculum for Political Science includes a separate paper on Indian Constitution. The following activities were conducted in the Institution to create awareness on constitutional obligations, values, rights, duties and responsibilities of citizens:

- Cleanliness Drive at Tam Dil(Lake) on 20/2/2023
- Observance of Independence Day and Republic Day(conduct of various competitions and special lectures)
- Blood Donation Camp by the NCC cadets on 26/11/2022
- Observance of Green Mizoram Day on 10/06/2023
- Nature Walk at Dampa Tiger Reserve on 22/3/2023
- Participation in the State Level Leadership Training on SDGS on 3/2/2023

- Observance of Single Use Plastic Free Day on 2/12/2022
- Observance of World Tourism Day on 27/9/2022
- Observance of Partition Horrors Day on 14/08/2022
- Observance of Azad Ka Amrit Mahotsav
- Observance of Nasha Mukta Bharat Abhiyan 12/7/2022
- Elections for Student Union and Class Representatives are conducted in a transparent manner
- Cleaning of college premises at regular intervals
- Engagement in discussions on Indian Polity at ICFAI campus on 6/4/2023

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The following important events celebrated in the College are as follows:

- Observance of Green Mizoram Day on 10th June, 2022 by organizing a talk on Solid Waste Management
- Observance of Har Ghar Tiranga Campaign from 13th-15th August, 2022
- Observance of Partition Horrors Remembrance Day on 14th August, 2022 by preparing a video on the college youtube channel
- Observance of 75th India's Independence Day through a Special Lecture Series; debate and photography competitions on 15th August, 2022
- Book reading in commemoration of Teachers Day, 2022 on 9th September, 2022
- Observance of Shikshak Parv on 5th September, 2022 by screening a movie on the life of Dr S.Radakrishnan
- Observance of World Tourism Day 2022 on 27th September 2022 by YUVA Tourism Club, Government Johnson College in Collaboration with NexGen Foundation, Khatla, Aizawl.
- Observance of World Poetry Day on 22nd March, 2023 by conducting poetry reading sessions
- Observance of world no tobacco day on 31st May, 2023 by organizing tobacco awareness campaigns in the college premises
- Observance of World Environment Day on 5th June, 2023 by planting trees in the college premises
- Observance of Green Mizoram Day 2023 on 11th June, 2023 by planting trees near the college administrative block

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The two Best Practices of the institution (a) Students'

Development Programme (b) Value Based Education on Social Responsibility.

a) Students' Development Programme: Various Seminars, Workshops, Gender Awareness programmes and Talks have been conducted for the development of students' personality; to help them attain improvements, achievements, and to overcome their insecurities and inhibition while promoting their interests and developing their life skills and confidences. Students' Exchange and Interaction Programmes were also held by the College on two occasions. Career opportunities are enhanced by providing workshops, seminars, and other programmes.

(b) Value Based Education on Social Responsibility: The College in order to promote Value Based Education on Social Responsibility organizes activities in the following ways; Blood Donation, NSS, NCC, Adventure Club, Eco Club and College Cultural Club. Since Value Based Education on Social Responsibility is an ongoing process it imparts the Mizo moral ideal of tlawmngaihna to the students through the activities organized for the students and faculty members that further develop the altruistic natures in the students. The College undertakes Environmental Awareness programs like tree plantation, cleanliness drives for which it often holds activities and seminars on such issues.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The mission of the Institution is to reach out to the socially, economically and educationally disadvantaged section of the society, most of the students are from (i) Socially and economically disadvantaged sections of Mizoram and (ii) Educationally disadvantaged sections; vernacular medium, Third Division and those who have passed in the Supplementary Grade, failing to acquire admission in other colleges. The Institution is deeply committed to produce marketable and self-respecting graduates who would become assets for the community and the society at large. It is a privilege to state that faculty members often contribute in cash towards admission of economically-

backward students. The Academic Programmes are designed to ensure flexibility and a multi-disciplinary approach to learning within a manageable time frame for completion of the Courses. The Institution makes it a practice to devote the first week of the Academic Session for assessing the previous knowledge of the newly admitted students by conducting skill test (oral or written) in subject knowledge. To bridge the knowledge gap of the newly admitted students, teachers spend the next consecutive week of their classes for orientation of the Course Syllabi. In order to nurture holistic self development in each student the Institution has adopted certain strategies for the acquisition of life skills and knowledge management skills that are listed as the two Best Practices of the Institution (a) Students' Development Programme (b) Value Based Education on Social Responsibility.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Govt. Johnson College is affiliated to Mizoram University, and it follows the University designed curriculum. The University prepares an Academic Notice that specifies the duration of the semester, the date of commencement and end of semesters. Accordingly, the Academic Committee prepares the Academic calendar for the college. Heads of each department submit a workload statement at the beginning of every Semester based on which time table is also prepared by the Academic Committee. Every department arranges Departmental meetings regarding the distribution of Syllabus to all faculty members and prepares the Annual teaching plan as per the Academic Calendar. The syllabus for all courses are made available to all students through photocopies and the college website. Lesson Plans are prepared by all faculty members and Log Books are maintained by each department for recording daily lessons taught along with the date, period and topics taught. Each department organizes seminars, and lectures to impart knowledge in the concerned subjects. The institution insures effective curriculum delivery by organizing workshops and Seminars in the College, and urging the Teaching Faculty to attend various faculty development programmes such as Workshops, Seminars, Refresher Courses and Orientation Courses.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://gjc.ac.in/post/calendars

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Academic Committee under the IQAC prepares the Academic Calendar at the beginning of each Semester. The Academic Calendar is notified to all stakeholders by placing the Academic Calendar in all the physical Notice Boards across the campus, uploading the Calendar in the Students WhatsApp groups,

Faculty WhatsApp group College Website and ERP. The Institution adheres to the Academic Calendar in order to conduct the various activities scheduled for the Continuous Internal Evaluations (CIE) as per the guidelines of Mizoram University. Two Internal Examinations are conducted by the Institution within every Semester. Besides the Internal Examinations, Class Tests, presentations and assignment work are conducted by teachers. After the evaluation of each Internal Examination by the Teaching Faculties, answer scripts are distributed to the students and marks are further notified to the students with the use of the Notice Boards and other online platforms. Within the stipulated time given, the students clarify their doubts regarding their marks. Necessary corrections, if the need arises, are made. As per University norms 25 Marks is allotted for students' Internal Assessments: Written Tests, Assignments, Class presentations/Seminars and Attendance. The remaining 75% of the marks are credited to the students through the University conducted External Examination.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://gjc.ac.in/post/calendars

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented****1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

6

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

1

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

37

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

37

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Various courses relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability are located in the curriculum. The Institution has conducted the following Seminars and Training Programmes in these areas: Professional Ethics : Conduct Online Orientation programme for 1st semester students on 26th July 2021 through Zoom meeting. Orientation Program on Online Examination for 1st Semester 2021 (20th August 2021) Organized One Day Training on: ' Colles ERP(Enterprise Resource Planning) System' (23rd May, 2022). Gender and Human Values:One Day Webinar on "Disentangling the Relationship between Gender and Work - Family Conflict: A New Paradigm for the 21st Century" (21st September 2021) National Webinar on Culture and Identity (25th September, 2021) A One Day Movers Workshop on SDG: GENDER EQUALITY (29th July 2021) One Day Special Lecture & Awareness on "Gender and Poverty : Fight Towards Equity" (19th October, 2021) Various Extension and Outreach activities (blood donation, visit to shelters and orphanages, construction of public urinals, cleanliness drive Environment and Sustainability: Ozone Protection Day: cleanliness drive at Phulpui village (16th September, 2021) Green Mizoram Day: plantation drive at adopted Village, Maubuang (10th June, 2022) World Water Day: cleanliness drive at Tuikual Lui (22nd March, 2022) Environmental Day: Cleanliness drive within the nearby locality (5th June, 2022) Eco Club was formed which networks with Mizoram Pollution Control Board

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	C. Any 2 of the above
File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded
1.4.2 - Feedback process of the Institution may be classified as follows	D. Feedback collected
File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://gjc.ac.in/post/studentsatisfactionsurvey/0/1075
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of sanctioned seats during the year	
900	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC,	

Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

859

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Most of the students are from the vernacular medium of rural and Semi-Urban areas. The Orientation Bridge Course is provided to students during the first two weeks from the onset of the First Semester. The Institution has been catering to the needs of students from vernacular medium from the day of its establishment, the Institution has used the following parameters as an ongoing process to identify Slow and Advanced Learners:

- Performance in Class Tests
- Performance in Internal Tests
- Performance in Home Assignments
- Performance in the activities conducted, especially in the General English Oral Communication (15 Marks)

The Institution tries to rectify the Slow Learners' problems by conducting the followings:

- Remedial Classes Tutorial Classes
- Extra Classes Home Assignments for improvement Improvement
- Tests Spoken English
- Mentor-Mentee is adopted to provide academic, personal counselling and guide all the students

For advanced learners the following measures are adopted to enhance their performance:

- Students are encouraged to submit their writings for

publication in the college magazine, departmental publication projects, and in inter collegium events

- Students are encouraged to compete in diverse competitions organized under state and national bodies
- Advanced learners are encouraged to pursue leadership roles in student clubs and associations

File Description	Documents
Link for additional Information	https://gjc.ac.in/page/examcell
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
866	32

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Learning in the Institution is student centric and as such focus is given on the completion of the syllabi contents designed by the affiliating University.

Experiential Learning:

- Students take active part in organizing various extra curricular, co-curricular activities in the Institution
- Departmental Trips, Field Trips are organized for students

Participative Learning:

- Various departments conduct Classroom debates within the areas of studies.
- Group discussions and quizzes are conducted by subject teachers in certain topics.

- Active involvement of students in extension services.
- Eminent personalities and Experts in various fields are invited to address Seminars and present Papers in Seminars, workshops.

Problem Solving Methodologies:

- Assignments are given to students on a regular basis and the best mark secured by each student is documented in the ERP
- Class Tests are conducted for the improvement of the students' Learning -Outcomes.
- Mentor-Mentee meet often held, enable teacher and the students to discuss difficult areas of studies.
- Remedial Classes, Tutorials and Extra Classes for Slow Learners, are often held.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In order to enhance and develop the quality of education the Institution has integrated ICT enabled tools to implement effective Teaching-Learning process. The followings are the ways that ICT enabled tools are implemented in the Institution to enhance Classroom teachings:

College ERP: a special ERP system has been adopted by the college where teachers record student attendance, publish additional reading materials for students; conduct online tests and enter the internal assessment marks of the students. Important notice and circulars are also uploaded. Students are able to freely access these contents through their mobile phones and personal computers Power Point presentations , Film Shows: Video clips : To highlight lecture Topics, Sub-topics, Summations, Brief Analysis and Recapitulations. Slide Shows: teachers compliment their lectures with slide shows of pictures on issues pertaining to politics, economics, histories, education and literature. G-Meet and Zoom: The G-Meet and Zoom are utilized by the teaching faculties for effective teaching-

learning forum. You Tube: College Orientation, Lectures and Tutorials are uploaded on You Tube for easy access of the students. WhatsApp: Many notes and other study materials are delivered to the students by the teachers with the use of WhatsApp.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://gjc.ac.in/page/ict&education

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

30

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

32

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

8

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

626

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Institution updates its Prospectus at intervals wherein the Rules and Regulations, Evaluation processes and a brief Academic Calendar are provided. The Orientation Programme held at the onset of the Academic Session and PTA meetings act as a forum to acquaint, notify and explain to the students the various issues regarding the Rules and Regulations, Internal Evaluation Process and University Evaluation procedures, Importance of Attendance and Attendance Evaluation process, Internal Examinations and University Examinations. Students are notified about the distribution of marks in each subject; 75 marks for University Examination (End Semester Examinations),

25 marks allotted for Internal Assessments; 10 marks for Assignments, 10 Marks for Internal Examinations and 5 marks for Attendances. The internal and external examination routines, internal marks of the students and their monthly attendance scores are displayed in the Notice Boards, circulated in the college ERP and official whatsapp groups. Students are given a fixed time period to make complaints if needed. The college moderation board also monitors and oversees the compiled internal marks. Two Internal examinations are conducted under the college Examination Department. Class tests and assignments are conducted by the respective departments.

File Description	Documents
Any additional information	View File
Link for additional information	https://gjc.ac.in/page/examcell

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The Institution gives utmost importance to complaints made by students regarding issues and grievances related to Internal Examinations as Continuous Internal Evaluation (CIE) is followed by the Institution as per the guidelines of the University.

- Procedures of the Internal Assessment are mentioned in the College's Prospectus; Orientation programmes and PTA meetings.
- Answer scripts for internal examinations are handed to the students during college hours, where complaints or issues can be raised to the concerned departments.
- Results/marks of every paper are posted in all notice boards, the college ERP system and various college dedicated whatsapp groups. Students are given a 3 day timeperiod for raising concerns or making complaints to the departments or the college Examination Cell.
- Complaints are personally raised or submitted in written form where necessary actions are taken by the department or Examination Cell
- The concerned departments compile and finalize results for every paper which is submitted to the Examination Cell.
- The Exam Committee conducts an internal modulation of the internal marks through the college moderation board.

- The final Internal Marks submitted to the University by the Exam Cell via the online portal provided by Mizoram University.

File Description	Documents
Any additional information	View File
Link for additional information	https://gjc.ac.in/page/examcell

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The Institution displays its vision, mission, objectives, programme outcomes, programme specific outcomes and course outcomes on the Institution's website. The same is conveyed to the 1st. Semester U.G. students at the onset of every 1st. Semester and during the Orientation Programme. The Institution often conducts and organizes activities for faculty development. It also encourages its faculties to attend Workshops, Seminars, Refresher Courses, Orientation Courses and interactive sessions with experts from Universities and other fields to make the course component more relevant.

At the beginning of each Unit, teachers try their best to impart the importance and the value of the learning outcomes and programme outcomes. This in turn makes the teaching-learning process more meaningful and productive as the students are aware of the relevance of the topics in their pursuit of knowledge. The direct assessment of the POs and COs is monitored through the students performances in the Internal Exams and the University Exams.

Class Assignments, Class Presentations and Class Tests are good identifiers in order to ascertain the successful implementation of the COs. The Institute organizes parents-teachers interface/meeting programmes at least once a year during the Course.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://gjc.ac.in/post/programmeoutcomes/0/354
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Programme outcomes and course outcomes are evaluated by the Institution using various methods:

Mizoram University introduced the CBCS from 2016 due to which Internal Assessments have been conducted at regular intervals as per the prescription of the University Regulations.

Internal Assessment is done through Continuous Assessment Tests (CAT), Assignments, Class Tests, and Class Seminars.

The College uses the Feedback System for Assessment of Teachers by Students; Feedback from the final year outgoing students. The Feedback from the Students are collected by the Grievances and Redressal Cell and submitted to the IQAC. Negative Outcomes pertaining to the teacher (if any) duly certified by the Principal are conveyed to the concerned teachers while maintaining confidentiality.

The Institution holds a Review Meeting after the End-Semester Results are published by the affiliating University (MZU) through which the Institution measures the attainment of the Programme Outcomes, Programme Specific Outcomes and Course Outcomes. This Review Meeting is conducted under the Chairmanship of the Principal wherein each Head of Department gives details of the current year final results.

The Institution has introduced various Proficiency Awards with Cash Incentives. Presently there are eleven Awards that motivate and the students to strive for the best in their academic sphere.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://gjc.ac.in/post/programmeoutcomes/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

320

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://gjc.ac.in/post/studentsatisfactionssurvey/0/1075>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

13

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

21

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Govt. Johnson College strongly believes that its Extension Activities are opportunities that open avenues to help and serve the society. Therefore, the Extension Activities are integrated within the curriculum and students are sensitized to social issues. The Institution firmly believes that the Extension Activities on social issues will lead the students to their holistic development regarding good citizenship and unity.

The Extension Activities are conducted through the following agencies:

- National Cadet Corp (NCC)
- National Service Scheme (NSS)
- Red Ribbon Club (RRC)
- Youth Adventure Club (YAC)
- Eco Club
- Yuva Tourism Club (which was estd. in 2022)

Key extension activities carried out entail the following:

- social work within the college (cleanliness drive, asset renovation, NSS orientation)
- blood donation drive
- outreach at children's shelter and homes
- observance of Green Mizoram Day, Azadi Ka Amrit Mahotsav, World water Day, World Environment Day, World Ozone Protection Day, Clean India Day
- cleanliness drive and cleaning of streets surrounding localities namely Khatla and Bungkawn
- tree plantation and renovation of public urinals
- extension services at adopted village, Maubuang
- nature Walk
- cleaning of Tuikual Lui (lake)
- distributing pamphlets on Environment and cleanliness
- Environmental Rally

File Description	Documents
Paste link for additional information	https://gjc.ac.in/events
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

4

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

16

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1775

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

3

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

5

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Govt. Johnson College is located at Shivaji Tillah, Khatla area in Aizawl and the College Campus is 0.725 Acre (2.41 bigas). The lists of equipments procured by the College are as follows:

Classrooms:

i) 12 Class Rooms furnished with Whiteboards, projector screen, projectors, lecterns, Teacher's(s) tables, chairs, desks and benches.

ii) 2 other rooms utilized as Examination Cell room and Sick room.

Language Laboratory:

It is equipped with 20 computers, white board, tables and chairs for the computer. However the Language Laboratory has been damaged on the 21st. May 2020 due to lightning / Electrical short circuit. The damaged were CPUs, Monitors, UPS, Mouse, Keyboards, Tables and chairs.

Library :

The College Library is equipped with SOUL 2.0 developed by INFLIBNET. It is partially automated. The Library has 10711 books, 960 reference books and 7 journals and e journals through INFLIBNET.

The EKC Room is provided with 2 Computers one Printer, 2 Desks - 20, Benches - 20.

Department Rooms (Faculty Rooms): Each six(6) Department Room is furnished with Computer, Printer with internet connection, steel cupboard, individual tables and chairs.

The Student's Database (ERP) installed in the College Academic Computer is linked with Department Computers for mark tabulation and entry of monthly student's attendance.

The College Sick Room is equipped with Medical Kit and one Hospital Bed.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gjc.ac.in/page/facilities

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The followings are the spaces available for the various co curricular and extra-curricular activities:

1) Volleyball Court: Used for playing Volleyball and Basketball practice as well as other activities.

2) Multipurpose Gymnasium : Recently inaugurated on 22nd April 2022 and has been utilized for various college activities.

3) NCC Room: Furnished with a table and chair, benches and cupboards.

4) Students Union Office: Furnished with tables and chairs, cupboards and 1 computer and printer

5) Students Common Room: The room is provided with chairs, tables, benches, a Television and Table Tennis Board.

6) Evangelical Union Room: This room is allotted for Evangelical Union Services.

7) Seminar Hall: The Hall is furnished with a table, chairs, PA system, Projector and Screen, and lectern on the platform that is also utilized as the podium. It is used for all kinds of official gatherings by both the Teaching Staffs and the Students' Body

8) Sick Room: This Room is furnished with Medical Kit & 1 Hospital bed.

9) Separate Toilets: Separate toilet areas for Male & Female for the students in each floor.

10) Separate Wash Basin & Cooler: Separate wash basins and coolers for students in each floor

11) Ramp and Rails: The Academic Block has ramp and rails in the 2nd Entry Gate stairway leading to the 4th Floor.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gjc.ac.in/page/facilities

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

13

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

13

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

3.6

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)****Year of Automation: 2013****No. of Textbooks : 11500,****Reference Books : 57**

The College Library is a storehouse of information resource centre that includes books, journals, magazines, newspaper and e- resources for the staff and students. Besides the textbooks, it has a collection of various reference books and complementary reading materials. The Library facilitates access to a number of e-journals through English Magazines, 4 English Newspapers and 4 Mizo Newspapers.

About RTC Library: As the College is purely Arts College, the RTC Library is not applicable.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://gjc.ac.in/page/library

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

13.4

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

80

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The Institution's ICT Cell is entrusted to update and manage its IT facilities (such as Library e-software, e-classrooms, College website, Admission Portal, Online Exam Fees Payment Portal) and to rectify the problems that arise with the IT facilities. The following IT facilities have been up-graded/up-dated:

1. The College uses the Free NIC network and thus it has an automatic update system.
2. The College Website has been recently updated time to time.
3. The College Library N-List was updated on 13th Sept, 2022.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers	
48	
File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File
4.3.3 - Bandwidth of internet connection in the Institution	
B. 30 - 50MBPS	
File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File
4.4 - Maintenance of Campus Infrastructure	
4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)	
4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)	
3.6	
File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.	
The following are the established systems and procedures for maintaining physical, academic and support facilities.	

1. Maintenance, Repairs & Property Committee:

- Maintenance and repair of College property, equipments and machineries.

2. Cleanliness & Beautification Committee:

- Campus cleanliness drive. Beautification and tree plantation of the Campus.
- To suggest future plans for the beautification and locating assets for new construction

3. Information & Communication Technology (ICT) :

- Maintenance and management of the college ICT properties and PA/Sound system.

4. Sports Committee:

- Works in coordination with the Students Union with regard to the Annual College Week and university Sports .
- Maintenance of sports equipments and developing sports infrastructure.

5. Canteen Committee:

- To ensure and monitor the smooth functioning of the canteen with hygienic and affordable prices of food for the students.

6. Website Management Committee:

- To update college information and monitoring the college website and to ensure that the site maintain easily accessible standards.

7. Building Committee: To make plans and estimates.

- To monitor the constructions, renovations and extensions.
- To repair the building as and when required.

8. Library Committee:

- Procurement of books and journals, Equitable utilization of the library grants by each Department in the Institution.

9. Purchase Committee:

- To plan and purchase various equipments .

10. Project Monitoring Unit (PMU) RUSA:

- Purchase of requirements, renovation and upgradation of existing facilities.

11. Language Laboratory:

- Maintenance and functionality of the Computers for students language enhancement.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gjc.ac.in/post/igac/10/991

STUDENT SUPPORT AND PROGRESSION**5.1 - Student Support****5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****793**

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year	
11	
File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	C. 2 of the above
File Description	Documents
Link to institutional website	gjc.ac.in
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
196	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
196	

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	D. Any 1 of the above
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File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

10

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

17

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

13

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Institution facilitates students' representation and engagement in various administrative, co-curricular and extra-curricular activities through the Students' Union with the Principal as its President by conducting and organizing College Week Sports Activities, Cultural Functions, Debate Competitions, Freshers' Socials, Parting Socials, Graduation Days and various other activities regarding Extension Activities. The Students' Union office bearers with the help of the Teachers-in-charge are responsible for the selection of student participants for the Inter College competition. They also serve as Institution's Help Desk in order to provide help to prospective candidates; selection of subject combination, filling the Admission Forms, checking necessary documents for the Admission, payment of Admission Fees, selection of College T-shirts according to size, etc. They are also involved in the selection of financially poor students, skilled sportsmen for Admission to the College on the basis of students' Freeship/Consolation. They encourage, inspire and motivate the students to participate in the various activities held by the college in terms of curricular, co curricular and extra-curricular activities; Seminars and Workshops, Field Trips, Study Tours, Sports, NCC, NSS, Adventure Club, Evangelical Union, College Cultural Club, Eco Club, Blood Donations and various Extension Activities. The Students' Union (SU) office bearers of the College are members of various Committees/Cells of the Institution

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

14

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services. The Alumni membership drive for Govt. Johnson College started in the year 2015 with only 20 Alumni members who enrolled as Alumni members. At present there are 150 Alumni enrolled members, and the Institution does not have registered Alumni Association till date, yet, the Alumni members have significantly contributed to the development of the Institution either through financial support and other support services.

File Description	Documents
Paste link for additional information	https://gjc.ac.in/page/alumni
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) **E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision :

- equip the students with intellectual competence and a competitive edge for the job market
- emphasis on moral uprightness
- character formation and social commitment
- to 'serve' within the plurality of religions and cultures of the nation.

Mission:

- The Institution seeks to be the vanguard of Higher Education for all sections of the society.
- reach out to those who are socially, economically and educationally disadvantaged.
- equip the students to possess overall development in the field of education, co-curricular and extension activities.

The vision and mission are developed with the participation of its members and are used to shape its programmes and practices, and to evaluate its effectiveness. The Institution makes provisions for the economically disadvantaged students by offering them differential/special modes of payment of admission fees etc. The faculty members often contribute in

cash towards admission of promising economically-backward students. The Academic Programmes are designed to ensure flexibility and multidisciplinary approaches to learning. Seminars on topics related to students' career and personal progress, value orientation etc. are organized in tune with the normal academic routine. Students are taken to educational trips; hospitals, important government places, banks, museum. Activities and programmes of NCC, NSS, Adventure Club, Students' Union, Students Evangelical Union, Cultural Club, Literature Club, and Leadership training ensure the overall development of the students. Students are encouraged to participate in various social service activities, blood donation, cleaning of institution and the neighboring locality and field experience through visits to orphanages, village schools, etc. are integral to the institution's practice.

File Description	Documents
Paste link for additional information	https://gjc.ac.in/page/mission
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The effective leadership quality of the Principal as the Head of the Institution is visible in the various institutional practices such as decentralization and participative management.

- The Principal Chairs the Staff Meeting and discusses management affairs.
- The Heads of Departments supervise the performance of the teaching faculty in their respective departments.
- The Librarian supervises the library and its staff.
- The Head-Assistant supervises the daily work input of the non-teaching staff.
- The various Committees/Cells under the IQAC are monitored and coordinated by the various Chair persons.
- The Academic Committee schedules the Admission of students to the College. It takes initiative to prepare the Academic Routine and the Academic Calendar.
- The Examination Committee conducts the Internal Semester Examinations and the U.G. End Semester Examination as per the University Examination Routine.

- The Moderation Board moderates all the Internal Marks awarded to the students, and finalizes the Students' Internal Marks.

Decentralization in Admission Process:

- The Admission Committee has to work within the framework formulated by the IQAC.
- The Admission Committee is given power to set new criteria for admission procedure.
- Admission Notice is usually published on local television channels and newspapers.
- The Admission Committee appoints a Screening Committee from the teaching faculty.
- Once the applications are received, the Screening Committee, under the guidance of the Admission Committee, prepares the list of successful candidates not once, but two or three times. Under certain times and circumstances outside the normal admission process, the Principal in consultation with the Academic Committee admits new students.

File Description	Documents
Paste link for additional information	https://gjc.ac.in/post/iqac/10/991
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The perspective plans of the college are discussed at the first Staff Meeting of the new Academic Session and the meeting decides its future plans. The Vision and the Mission of the institution is the central focus while drafting the perspective plans. The Institution ensures that all the aspects related to development; Teaching -Learning, Research and Extension, Infrastructural Development, Leadership Training, etc., are included.

The followings are the strategic plans implemented by the College:

To Facilitate Better Teaching-Learning System::

- Imparting quality education using ICT enabled Classrooms and Online Resources INFLIBNET facilities in the Library
- Conducting Remedial Classes
- Conducting Tutorials
- Conducting Spoken English Classes

To Promote Research and Extension:

- Encouraging teaching faculty members to pursue Research (Ph.D.)
- Encouraging Teaching faculty to produce more research based written works.

Adoption of village for Extension Activities.

- Intensified Extension Activities; Conducting and organizing social works and services to nearby localities.

Infrastructural Development:

- Completion of Seminar Hall Gymnasium - building is completed

To Improve the Overall Development of Students:

- Promoting National Integration
- Promoting Blood Donation Promoting Gender Equity
- Programmes Organizing Leadership Trainings for students
- Organizing Seminars/Workshops/Talks related to personality development
- Organizing Field Trips and Study Tours.

Each Department of the College is provided with computer and internet facilities for smooth conduct and to enhance knowledge and to widen the students' awareness on the topics of studies.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://gjc.ac.in/post/igac/10/991
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from

policies, administrative setup, appointment and service rules, procedures, etc.

The Principal as the head of the Institution is responsible for the growth and functioning of the College. The IQAC of the College is involved in developing quality system to improve the academic and administrative performance of the College. The Heads of the Departments are responsible in coordinating all departmental academic programmes. All faculty members are directly responsible for the academic, co-curricular and extra curricular activities. The Principal as the Head of the Institution executes the academic and administrative plans and policies with the help of the 25 Sub-Committees and Cells. The College Planning Board, IQAC, RUSA, EKC, NCC, NSS, Adventure Club, Eco Club, Cultural Club and Students Union body actively participate in the activities organized by the College. Appointment of Assistant Professors is conducted through Mizoram Public Service Commission (MPSC), Government of Mizoram, and such matters are controlled by the Government of Mizoram. Recruitment of Casual Teaching Faculty is done by Directorate of Higher and Technical Education (H&TE). Appointment of Non Teaching Staff is conducted by H&TE. Since the College is fully under the control of the Government of Mizoram, the Institution has no separate Service Rules and such matters are directly controlled by the Government of Mizoram. Career Advancement (CAS) of the Regular Faculty members is done by the Directorate of Higher and Technical Education (H&TE) as per the UGC norms, and promotion of non-teaching staff is done as per the policies of the Government of Mizoram.

File Description	Documents
Paste link for additional information	https://gjc.ac.in/post/igac/8/1076
Link to Organogram of the Institution webpage	https://gjc.ac.in/post/igac/10/991
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The College follows the welfare measures provided to teaching and non-teaching staff as per the guidelines prescribed under the Central Civil Service Rules adopted by the Government of Mizoram.

- The salary component, promotion, CAS benefits and other monetary benefits are given as per the recommendation of the UGC for Assistant Professors and Associate Professors, and state pay commission for non-teaching staffs.
- Faculty members and non teaching staff members are encouraged to participate in the Orientation Program/Refresher Course/Seminars/Workshops and other training programmes.
- Child Care Leave, Maternity Leave, Paternity Leave, medical reimbursement, Casual Leave, Earned Leave, and Commuted Leave.as per state rules are also provided to the staff.

1)The Institution has a Staff Welfare Association for all staff members.As per the Constitution of the Staff Welfare Association, the schemes included are

- Wedding ceremony of a member : a sum of Rs. 5,000/- is presented
- At the demise of a member: a sum of Rs. 1, 00,000/- as a condolence.
- At the demise of a legally wedded wife/husband or child or parent of a member :a sum of Rs. 5,000/- as condolence
- A member on retirement : a parting gift of Rs. 50,000/-.

- Loan facility of Rs. 1, 00,000/- from the accumulated Staff Welfare Fund is provided to members to meet the financial needs.

2) : All the Teaching Faculty members of the Institution are members of the Mizoram College Teachers Association (MCTA). Each Institution has its own MCTA Branch to which each member contribute monthly towards the Association Fund.

File Description	Documents
Paste link for additional information	https://gjc.ac.in/post/igac/9/1052
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

13

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

23

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

In accordance to the guidelines of the UGC Notification: Vide No. F. 3-1/2009, dated 30-06-2010 (the notification was adopted by the Govt. of Mizoram Vide No. G. 12017/2009-HTE, dated

2nd September 2011) the Institution implemented the Performance Appraisal System . Each Teaching Faculty member is required to submit his/her Appraisal Report to the Principal at the end of each Academic Session. The Principal verifies the Appraisal Report on the basis of the Teacher's yearly discipline, quality and achievements etc. and submits the API-PBAS to the Director, Higher & Technical Education. The Director studies and comments the same and forwards it to the Secretary concerned for approval. Students' assessments of teachers through the Feedback Forms also indicate the teaching quality, skills and knowledge of a teacher. The Feedback is analyzed and evaluated by select teachers and submit the result to the IQAC. The Principal studies the students' reflections of the teachers through the result and shares them to the teacher in concern. If required, counseling is given to the concerned teacher to help improve their professional potentials. The Non-Teaching Staff of the Institution has separate performance appraisal form; the Annual Confidential Report (ACR) as per the prescription of the government of Mizoram. The Principal scrutinizes the staff self appraisal, writes comments and submits the same to the Director, Higher & Technical Education.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The College receives funds from the state government, UGC, and other funding agencies. It also accrues funds in the form of fees (examination, University affiliation, student funds, etc). Fees collected in the College which is to be remitted to the government treasury and affiliating University are remitted annually as mandated by the government and the University. Student Fees like sport, magazine are managed by the Students' Union, and the expenditure so incurred are internally audited by teachers appointed during the time of handing over the charge to subsequent student leaders.

Government Fund - the fund received from the government

are audited by designated government officials from time to time.

Other Funds - Other Funds received are subjected to audit by registered Chartered Accountant and Utilization Certificates are submitted to the funding agency(s) as per mandate.

Funds received in the form of membership for Staff Welfare Committees and MCTA Branch is also audited internally.

The College also has an Audit Committee which conducts regular monitoring of funds in order to offer transparency in the utilization of funds. The College Audit Committee comprises of 2/3 teaching faculty members appointed by the Principal as and when required; when certain internal audits are necessary, especially, the Students' Union expenditure incurred.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.500

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Every possible effort have been made by the Institution towards resource mobilization and generating funds beyond the

salary grant received from the Government of Mizoram. The Institution constantly endeavors for opportunities to receive grants and financial assistance from various Government Agencies such as the UGC, RUSA, SEDP, and State Government. For the current academic session, no funds were received from any agency or body.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC of the Institution actively functions in its attempt to improve the quality of education in the Teaching -Learning process in order to provide the students with gainful knowledge regarding curricular, co-curricular and extra-curricular activities. In order to conduct and organize the action plans, the IQAC is supported by various Committees and Cells that enhances to the contributions of the qualitative and quantitative changes in the Institution and the Stakeholders. Initiatives, measures and strategies to be implemented are discussed in the IQAC Meetings. The quality initiatives, measures and strategies organized are:

- To improve admission process, student diversity.
- To improve Classroom Teaching-Learning Process, Study materials, ICT based Classes and Online Classes.
- To intensify curricular aspects with value added course, enrichment of programmes, life skill activities.
- Result Analysis, Mentor-Mentee System, Remedial Classes, Tutorials, Extra Classes.
- Students Feedback collection, analysis and review.
- To conduct more intensive Parents-Teachers Meet.
- To promote research projects and urge Teaching Faculty to pursue further studies, to increase the number of Ph.D. holders, to attend Seminars, Workshops, Conferences.
- To intensify infrastructural facilities; physical facilities, ICT, Library.
- To strengthen students support systems,
- Study Tours and Field Trips.

- To encourage Students activities; Sports, Cultural, NCC, NSS, RRC (Red Ribbon Club), Youth Adventure Club etc.
- To promote Eco-friendly Activities; Plantation of trees/saplings, Cleanliness Drives, Anti Polythene Awareness Drives.
- To intensify Gender Equity programmes.
- To continue the practice of decentralized and participative governance.
- To intensify Extension Activities; Blood Donation, Free Medical Clinic, providing Aids to the needy, etc.

File Description	Documents
Paste link for additional information	https://gjc.ac.in/post/iqac
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Institution reviews its Teaching-Learning process and learning outcomes through the Class Tests, the Two Internal Examinations and Students Assignments. Each Department initiated by the Head of Department actively conducts departmental Meetings to evaluate the progress of the students learning outcomes. Students' feedback on Teaching-Learning is evaluated and the evaluated report is conveyed to the Heads of the Departments and further discussed in the Review Sessions in the Staff Meetings.

The Institution often conducts Spoken English Classes, Remedial Classes, Tutorials and Mentor-Mentee Meets. In order to enhance the Teaching-Learning process the Institution conducts various activities such as , Field Trips and Educational Tours. Quizzes and Debates are often conducted within the Classes. Due to the initiatives of the IQAC, at present all the Classrooms are ICT enabled. Each Department has integrated its Teaching-Learning process with ICT; lectures are complimented with the use of Audio Visual Aids; Videos, Slide Shows, Films, LCD Projectors, Power Point presentations etc. Students are informed about e books and various Web links related to their topics of studies.

Teaching-Learning process especially after the Covid-19

Pandemic Lockdown is conducted in the Institution's e-classrooms, GMeet, and Zoom. Assignments are collected through e-classrooms and WhatsApp Groups. The Institution has also organized Trainings on Basic Computer Concept for the Faculty, Orientation on Online Examination for students and faculty members, Orientation on Online Classroom for students and faculty members, and Orientation on Video Interviews for students of General English - Oral Communication Skills that carries 15 Marks.

File Description	Documents
Paste link for additional information	https://gjc.ac.in/post/igac/8/1076
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://gjc.ac.in/post/igac
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1. Curricular and extra-curricular Aspects:

- Various Academic departments have papers and topics dedicate towards women writers and their writings; women rights and gender politics; reservation and history of gender. studies from a macro to a micro level.

- The Grievance Redressal Cell offers platforms for raising issues through drop boxes or by lodging an online complaint in the college website.

- Discipline Committee to advocate disciplinary functions.

-Awareness campaigns promoting gender awareness and equity at the college level.

-Encouraging more female students to embark on leadership roles (appointing 1 male and 1 female student as a class representative for each class; participation in student body elections; volunteering in NSS and NCC)

2. Safety and security Aspects:

-The regular presence of a gatekeeper.

-CCTV Cameras in the corridors of each floor for surveillance.

-Separate washrooms for the male and female teaching and non-teaching staff.

-Separate washrooms for the male and female students.

-Maintenance of First-Aid Box by the office, NSS and NCC unit.

-Sick Room for students.

--Sanitary Napkin dispensing machine have been placed in the girls toilet.

File Description	Documents
Annual gender sensitization action plan	https://gjc.ac.in/post/igac/253/1086
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://gjc.ac.in/post/igac/253/1050

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management: To maintain a clean and friendly environment within the College Campus and to create environmental consciousness amongst the stakeholders, the College has taken the following steps:

To maintain cleanliness in the Campus the College has placed garbage bins in different areas of the Campus. Waste materials from the College garbage bins are collected and disposed in the AMC (Aizawl Municipal Council) Garbage Trucks that are of two types; (a) Biodegradable/Compostable Garbage Trucks for waste food items, waste papers, packing papers, and (2) Non Biodegradable Garbage Trucks for broken glasses, plastic wastes, bottles and metals. The Cleanliness Committee often helps the College Cleaner by organizing Cleanliness Day/Week to clean the College Campus and prune the roadside hedges. The NSS volunteers occasionally clean the College Campus and the local areas as a part of their activity.

Liquid Waste Management: The College has two kinds of liquid waste that are well maintained in the following ways: The 3 RCC Septic tanks and 2 Plastic Septic Tanks. The drainage system that flows into the AMC drainage. All the stake holders are occasionally informed not to throw any waste materials into the drainage system.

E-waste management: Nonfunctional computers, Mother Board, computer key board, Hard Drives, printers, printer cartridges Xerox machines and other office E-wastes are stored in a separate room. It may be noted that broken furniture is often repaired, and those irreparable are disposed in the AMC Non-Biodegradable Garbage Trucks.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://gjc.ac.in/post/igac/9/1051
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles

C. Any 2 of the above

- 3. Pedestrian Friendly pathways**
4. Ban on use of Plastic
5. Landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

In order to create a sense of belonging and maintain harmony, tolerance and unity the College organizes various activities, functions and programmes for the students, teaching and nonteaching faculty of this College which are as follows:

- There is no discrimination during admission process.
- An orientation programme is conducted at the beginning of the academic year where importance of harmony and unity; respect for each community and culture is promoted to the entire student body.
- Students who are victims of natural calamities, loss of parents or face serious health issues are also given extended financial and material aid from the teachers.
- Students with financial difficulties are provided with financial leniency and aid from the teachers.
- A mentoring system is present where students from the low income and minority population of the college are given importance.
- Organizing various Festivals where items such as cultural dance, cultural songs and music are integral elements.
- A vibrant Cultural Club for the students where cultural dances and songs are taught and presented at various platforms.
- Special Days where the entire college community is encouraged to wear Traditional dresses.
- Observance of important Days like Independence Day, Republic Day where special talks, competitions(debate, quiz, photography) promoting harmony are organized.
- Participation of students in various Camps and Festivals

within the North East region is encouraged

- Study tours to places of historical and cultural importance are organized

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The mission of the Institute; to equip the students to possess overall development in the field of education, co-curricular and extension activities, confirms the importance of understanding and administering the deep value of the Preamble of the Constitution, rights and duties to every stakeholder. The curriculum for Political Science includes a separate paper on Indian Constitution. The following activities were conducted in the Institution to create awareness on constitutional obligations, values, rights, duties and responsibilities of citizens:

- Cleanliness Drive at Tam Dil(Lake) on 20/2/2023
- Observance of Independence Day and Republic Day(conduct of various competitions and special lectures)
- Blood Donation Camp by the NCC cadets on 26/11/2022
- Observance of Green Mizoram Day on 10/06/2023
- Nature Walk at Dampa Tiger Reserve on 22/3/2023
- Participation in the State Level Leadership Training on SDGS on 3/2/2023
- Observance of Single Use Plastic Free Day on 2/12/2022
- Observance of World Tourism Day on 27/9/2022
- Observance of Partition Horrors Day on 14/08/2022
- Observance of Azad Ka Amrit Mahotsav
- Observance of Nasha Mukta Bharat Abhiyan 12/7/2022
- Elections for Student Union and Class Representatives are conducted in a transparent manner
- Cleaning of college premises at regular intervals
- Engagement in discussions on Indian Polity at ICFAI campus on 6/4/2023

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The following important events celebrated in the College are as follows:

- **Observance of Green Mizoram Day on 10th June, 2022 by organizing a talk on Solid Waste Management**
- **Observance of Har Ghar Tiranga Campaign from 13th-15th August, 2022**
- **Observance of Partition Horrors Remembrance Day on 14th August, 2022 by preparing a video on the college youtube**

channel

- Observance of 75th India's Independence Day through a Special Lecture Series; debate and photography competitions on 15th August, 2022
- Book reading in commemoration of Teachers Day, 2022 on 9th September, 2022
- Observance of Shikshak Parv on 5th September, 2022 by screening a movie on the life of Dr S.Radakrishnan
- Observance of World Tourism Day 2022 on 27th September 2022 by YUVA Tourism Club, Government Johnson College in Collaboration with NexGen Foundation, Khatla, Aizawl.
- Observance of World Poetry Day on 22nd March, 2023 by conducting poetry reading sessions
- Observance of world no tobacco day on 31st May, 2023 by organizing tobacco awareness campaigns in the college premises
- Observance of World Environment Day on 5th June, 2023 by planting trees in the college premises
- Observance of Green Mizoram Day 2023 on 11th June, 2023 by planting trees near the college administrative block

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The two Best Practices of the institution (a) Students' Development Programme (b) Value Based Education on Social Responsibility.

a) Students' Development Programme: Various Seminars, Workshops, Gender Awareness programmes and Talks have been conducted for the development of students' personality; to help them attain improvements, achievements, and to overcome their insecurities and inhibition while promoting their interests and developing their life skills and confidences. Students'

Exchange and Interaction Programmes were also held by the College on two occasions. Career opportunities are enhanced by providing workshops, seminars, and other programmes.

(b) Value Based Education on Social Responsibility: The College in order to promote Value Based Education on Social Responsibility organizes activities in the following ways; Blood Donation, NSS, NCC, Adventure Club, Eco Club and College Cultural Club. Since Value Based Education on Social Responsibility is an ongoing process it imparts the Mizo moral ideal of tlawmngaihna to the students through the activities organized for the students and faculty members that further develop the altruistic natures in the students. The College undertakes Environmental Awareness programs like tree plantation, cleanliness drives for which it often holds activities and seminars on such issues.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The mission of the Institution is to reach out to the socially, economically and educationally disadvantaged section of the society, most of the students are from (i) Socially and economically disadvantaged sections of Mizoram and (ii) Educationally disadvantaged sections; vernacular medium, Third Division and those who have passed in the Supplementary Grade, failing to acquire admission in other colleges. The Institution is deeply committed to produce marketable and self-respecting graduates who would become assets for the community and the society at large. It is a privilege to state that faculty members often contribute in cash towards admission of economically-backward students. The Academic Programmes are designed to ensure flexibility and a multi-disciplinary approach to learning within a manageable time frame for completion of the Courses. The Institution makes it a practice to devote the first week of the Academic Session for assessing the previous knowledge of the newly admitted students by conducting skill test (oral or written) in subject knowledge. To bridge the knowledge gap of the newly admitted students,

teachers spend the next consecutive week of their classes for orientation of the Course Syllabi. In order to nurture holistic self development in each student the Institution has adopted certain strategies for the acquisition of life skills and knowledge management skills that are listed as the two Best Practices of the Institution (a) Students' Development Programme (b) Value Based Education on Social Responsibility.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Plan of action

1. **Computer Centre:** To establish a NIELIT Study Centre for all students.
2. **Skill Courses:** All academic departments will offer a Skill Course/ add on course
3. **Course Flexibility:** Students will be able to engage in flexibility of changing courses(subjects) within the subjects offered by the college
4. **Establishment of a new Academic Department:** All measures will be taken to receive due approval from MZU and the Government of Mizoram for the creation of a new academic department
5. **Enhancing smart classrooms:** The college will work towards increasing the availability of ICT features in the classrooms
6. **NEP implementation for the 1st semester students of 2023-2024:** The incoming class of 2023-2024 will be fully inducted into the NEP framework prepared by MZU
7. **Provisions for PWD students:** Special provisions for PWD students will be enacted by the college