

1st IQAC MEETING MINUTES

Date : 14th August, 2023

Time : 2:00 pm

Venue : Principal's Chambers

MEMBERS PRESENT:

1. Prof. K. Vanlalmawia, Principal and Chairman
2. Dr. Ruth Lalsawmzuali, Education Dept, Coordinator
3. Ms. Ruatdiki Hmar, Pol. Science Dept, Assistant Coordinator
4. Mrs. Sailo Lallianpuii, Convener, CAC – Criterion I
5. Mr. David Lalliansanga, Convener, TLE – Criterion II
6. Mr. Vanlalsawma, Convener, Convener, SSP-Criterion V
7. Mr. Samuel J. Laltlanzaua Convener, GLM – Criterion VI
8. Dr. Lalrimawii Zadeng, Convener, IVBP – Criterion VII

RESOLUTIONS:

1. **Restructuring of certain Committees/ Cells and assigning responsibilities to new faculty members:**
The meeting resolved to entrust the task of preparing a draft which will incorporate the necessary changes. The draft is to be presented for deliberation and finalization by the IQAC at the earliest.
2. **Appointment of more than one Assistant Coordinator:** The meeting resolved to create an additional Assistant Coordinator post i.e there will now be two Assistant Coordinators. Dr VL Rinawmi, Department of English is appointed as the new Assistant Coordinator.
3. **Action Plan for 2023-2024:** Based on the reflections and review of the previous academic session and AQAR 2021-2022, the Coordinator is entrusted with the task of preparing the Action Plan which will be presented to the IQAC at the earliest.
4. **API 2022-2023:** The API for 2022-2023 is to be submitted on or before the 15th of September, 2023

Prof. K. Vanlalmawia
Chairman

Ruatdiki Hmar
Recording Secretary

2nd IQAC MEETING MINUTES

Date :24th August, 2023

Time : 1:00 pm

Venue: Principal's Chambers

MEMBERS PRESENT:

1. Prof. K. Vanlalmawia, Principal and Chairman
2. Dr. Ruth Lalsawmzuali, Education Dept, Coordinator
3. Ms. Ruatdiki Hmar, Pol. Science Dept, Assistant Coordinator
4. Mrs. Sailo Lallianpuii, Convener, CAC–CriterionI
5. Mr. David Lalliansanga, Convener, TLE–CriterionII
6. Mr. Vanlalsawma, Convener, Convener, SSP-CriterionV
7. Mr.Samuel J. Laltlanzaua Convener, GLM–CriterionVI
8. Dr. LalrimawiiZadeng, Convener, IV BP–CriterionVII
9. Mrs R.Laldingliani, Head Assistant

RESOLUTIONS:

1. Committees/Cells Reconstruction: The meeting resolved to make new appointments for certain cells/committees which are as follows:

- Dr. Lalropuia is appointed as the Convener for CriterionIII and as a member of the IQAC.
- Prof. Paul Songhaulal Songate is appointed as a member of the Research and Development Cell.
- Mrs. Lalrinkimi is appointed as the second Prof-in-charge for the Consumers Club, Assistant Secretary for Criterion VII, Assistant Mentoring in-charge
- Mr C.Rosangkhumma is appointed as the second Prof-in-charge for the Youth Adventure Club
- Mrs Zohmangaihi Ralte is appointed as the second Prof-in-charge for the Student Self Support Union
- Mr David Lalrinchhana is appointed as the second Prof-in-charge for the Ecology Club, Assistant Secretary for the Sports Committee
- Mr David Lalliansanga is appointed as the Mentoring in-charge
- Dr Lalropuia and Mrs PC Zonunsangi are appointed as profs-in-charge of the Lenbuang Cultural Club
- Dr Lalrimawii Zadeng and Mr Lalrammawia Ngente are appointed as the Profs-in-charge for the Rihnim Cultural Club
- Mr Lalrammawia (Puipuia) will replace Mr Lalduha for all committees/cells where Mr Lalduha was a member

The following new cells are to be established:

Placement Cell

Chariman: Mr R.Lalhmingthanga, Economics Dept

Secretary: Mr David Lalliansanga, History Dept

Members:

- a. Mr Lalrammawia Ngente, Mizo Dept
- b. Ms Lalmuanpuii, Education Dept
- c. Prof Paul Songhaulal Songate, Pol Sc Dept

Women's Cell

Chariman: Dr Lalrimawii Zadeng, English Dept

Secretary: Ms K Zirsangliani, Mizo Dept

Members:

- a. Mr Vanlalsawma, History Dept
- b. Ms Rudie Pachuau, English Dept
- c. Ms Lalramthari, Education Dept
- d. Mrs Zohmangaihi Ralte, Pol.Sc Dept
- e. IQAC Co-ordinator

2. Fund Allocation: All academic departments are requested to complete one activity for the ongoing academic year for which their fund proposals are to be prepared accordingly. The proposal will be deliberated accordingly by the Managing Trustees of the college.

3. Skill Course Syllabus: The following faculty members are delegated with the task of drafting a syllabus comprising 3 units. The draft syllabus is to be submitted on or before the 8th of September, 2023.

Fashion Designing and Tailoring : Dr Lalrimawii Zadeng, English Dept

Photography and Video Editing : Mr Zothlanpuia, Political Science Dept

Music- A Learner's Guide : Mr David Lalliansanga, History Dept

4. IQAC Criterion based orientation : A FDP or seminar is to be organized by the IQAC during the current academic year.

5. Action Plan for 2023-2024: The Action Plan for 2023-2024 are as follows:

1. Computer Centre: To establish a NIELIT Study Centre for all students.
2. Skill Courses: All academic departments will offer a Skill Course/add on course
3. Course Flexibility: Students will be able to engage in flexibility of changing courses(subjects) within the subjects offered by the college
4. Establishment of a new Academic Department: All measures will be taken to receive due approval from MZU and the Government of Mizoram for the creation of a new academic department
5. Enhancing smart classrooms: The college will work towards increasing the availability of ICT features in the classrooms
6. NEP implementation for the 1st semester students of 2023-2024: The incoming class of 2023-2024 will be fully inducted into the NEP framework prepared by MZU

7. Provisions for PWD students: Special provisions for PWD students will be enacted by the college

The task for introduction of an Add-on Course is entrusted to the Department of Economics and the Department of Education. The coordinators for the Add-on Course are Ms Lalramthari (Education Dept) and Mr Samuel J.Laltlanzaua (Economics Dept). A proposal will be submitted to the IQAC.

6.Establishment of a new academic department: A study team is established where a proposal will be presented at a staff meeting. The members of the study team are Dr Ruth Lalsawmzuali (convener), Mrs Sailo Lallianpuii , Mr Vanlalsawma and Mr Samuel J.Laltlanzaua.



Prof. K. Vanlalmawia
Chairman



Ruatdiki Hmar
Recording Secretary

3rd IQAC MEETING MINUTES

Date :14thFebruary,2024
Time : 1:00 pm
Venue: Principal's Chambers

MEMBERS PRESENT:

1. Prof. K. Vanlalmawia, Principal and Chairman
2. Dr. Ruth Lalsawmzuali, Education Dept, Coordinator
3. Dr. Ruatdiki Hmar, Pol. Science Dept, Assistant Coordinator
4. Dr. VL Rinawmi, English Dept, Assistant Coordinator
5. Mrs. Sailo Lallianpuii, Convener, CAC–CriterionI
6. Mr. David Lalliansanga, Convener, TLE–CriterionII
7. Dr Lalropuia ,Convener - Criterion III
8. Mr. R. Lalhmingthanga ,Convener-CriterionIV
9. Mr. Vanlalsawma, Convener, Convener, SSP-CriterionV
10. Mr. Samuel J. Laltlanzaua Convener, GLM–CriterionVI
11. Dr. Lalrimawii Zadeng, Convener, IV BP–CriterionVII
12. Mrs R.Laldingliani, Head Assistant

RESOLUTIONS:

1. **Submission of AQAR 2022-2023:** AQAR for 2022-2023 was presented by the Co-ordinator and approved for submission (to be submitted on or before 23rd February,2024)
2. **Provisions and framework to promote equality and inclusiveness:** The Academic Committee is entrusted with the task of drafting a special framework for specific students (mothers, pregnant girls, students who fall under PWD criteria). The Academic Committee contact Mizoram University with regards to examination related provisions for PWD students.



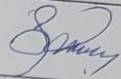










Prof. K. Vanlalmawia
Chairman



Ruatdiki Hmar
Recording Secretary

Bid. IOAC Meeting

14/2/24

SNO	NAME	DEPT	SIGNATURE
1	Samuel J. Laldanzaua	Economics	
2	Dr. RUTH LALSAMZUKI	EDUCATION	
3	Dr. LACROPUIA	MIZO	
4	VANCA LSAWMA	HISTORY	
5	Dr. LALRIMAWK ZADENG	ENGLISH	
6	David Laldanzanga	History	
7	Dr VL Rinauomi	English	
8	Dr RUTH LAL THOR	Pol SC	
9	Prof K. Vanlalmaizis	Principal	
10	Saito Laldanzaua	Economics	
11	R. Lalmingthanga	'	
12	R. Laldingliani	H.A.	