

Govt.Johnson College
Meeting Minutes IQAC

Date: 24th June 2015

Place: Principal's Office

Members present:

- | | | |
|------------------------------|----------------------|----------------------------|
| 1. Dr.K.Vanlalmawia | 2.Mr Vanlalsawma | 3.Mr.Samuel J.Laltlanzauva |
| 4.Dr.J.Zahluna | 5.Mr.F.Lalremsiama | 6.Ms Lalramthari |
| 7.Mr.R.Lahmingthanga | 8.Mr.Thangnghinglova | 9.Mr.Lalropuia |
| 10.Mrs.Rodingliani Tochwawng | | |

The meeting was convened by Dr.K.Vanlalmawia.

Report: The Academic calendar as proposed by the Academic Committee for July 2015-June 2016 was put forth for deliberations.

Resolution: The meeting resolved to adopt the Academic calendar for July 2015-June 2016 as proposed by the Academic Committee.

Academic Calendar (July 2015 – June 2016)

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|---|---|
| 1. (a) Commencement of I, III, V Semesters | : 1 st July 2015 |
| (b) Orientation Programme for students | |
| (c) Staff Meeting | |
| 2. Freshers Social cum Graduation Day | : 1 (One) week after publication of MZU results |
| 3. Principal & Department meeting publication | : Within one week from publication of MZU results |
| 4. CR election | : July 2015 |
| 5. SU election | : July 2015 |
| 6. Teachers-SU leaders-CR meeting | : 31 st July (fri) 2015 |
| 7. Parents Teachers Meet (1 st Sem only) | : 1 st Week August, 2015 |
| 8. 1st Internal Test | : 5 th – 7 th August 2015 |
| 9. Teaching Staff Meeting | : 1 st week, Sept 2015 |
| 10. College Week | : 7 th – 11 th Sept 2015 |
| 11. 2 nd Internal Test | : 7 th – 9 th Oct 2015 |
| 12. Consolidated Internal marks | : 20 th Oct 2015 |
| 13. Filling up exam forms | : As per MZU notification |
| 14. Preparation leave for MZU exams | : 2 nd – 9 th Nov 2015 |
| 15. MZU Exam I, III, V Semesters | : 10 th Nov – 6 th Dec 2015 |
| 16. Teaching Staff Meeting | : 7 th Dec 2015 |
| 17. Winter Vacation | : Dec 2015 – Jan 2016 |
| 18. Commencement of Classes II, IV, VI Sem | : 16 th Jan 2016 |
| (a) Staff Meeting | : 16 th Jan 2016 |
| 19. MZU sports | : Feb 2016 |
| 20. 1 st Internal Test | : Feb (to be notified) |
| 21. 2 nd Internal Test | : To be notified |
| 22. Students picnic | : April 2016 |
| 23. Filling up exam forms | : As per MZU notification |
| 24. MZU Exams | : May – June 2016 |
| 25. Mid Semester Break | : June 2016 |



Vanlalsawma
Coordinator



Dr.K.Vanlalmawia
Chairman

**Govt.Johnson College
Meeting Minutes IQAC**

Date: 6th July 2015

Place: Principal's Office

Members present:

- | | | |
|------------------------------|----------------------|----------------------------|
| 1. Dr.K.Vanlalmawia | 2.Mr Vanlalsawma | 3.Mr.Samuel J.Laltlanzauva |
| 4.Dr.J.Zahluna | 5.Mr.F.Lalremsiama | 6.Ms Lalramthari |
| 7.Mr.R.Lalhmingthanga | 8.Mr.Thangnghinglova | 9.Mr.Lalropuia |
| 10.Mrs.Rodingliani Tochwawng | | |

The meeting was convened by Dr.K.Vanlalmawia.

Resolutions:

1. After careful deliberation, the Committee resolved to organize a Parent Teachers' Meeting for the 1st semester students during the 1st week of August 2015(tentative date is 5th August 2015) for which each department is entrusted with the responsibility of ensuring attendance of parents/ guardians on the above mentioned day.
2. The meeting also resolved to send a notice to all departments regarding the maintenance of cleanliness within the campus. The cleanliness and beautification Committee was entrusted with the task of taking the needful actions.
3. The meeting resolved to publish a collection of inter disciplinary articles in book form during the ongoing academic year. The Research and Extension Cell is entrusted with the task of preparing the proposed book publication.
4. The Research and Extension Cell was requested to take the initiative of urging the teaching faculty members to pursue further studies (PhD).
5. The List of Cells and Committees under IQAC for 2015-2016 was approved by the Committee.
6. The responsibility of preparing and compiling Student Feedback Forms was entrusted to the Grievance Redressal Cell.



Vanlalsawma
Coordinator



Dr.K.Vanlalmawia
Chairman

Govt.Johnson College
Meeting Minutes IQAC

Date: 17th July 2015

Place:Principal's Office

Members present:

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|------------------------------|----------------------|----------------------------|
| 1. Dr.K.Vanlalmawia | 2.Mr Vanlalsawma | 3.Mr.Samuel J.Laltlanzauva |
| 4.Dr.J.Zahluna | 5.Mr.F.Lalremsiama | 6.Ms Lalramthari |
| 7.Mr.R.Lalhmingthanga | 8.Mr.Thangnghinglova | 9.Mr.Lalropuia |
| 10.Mrs.Rodingliani Tochwawng | | |

The meeting was convened by Dr.K.Vanlalmawia.

Resolutions:

1. The meeting resolved to organize a One Day Power Point Presentation Course for the Faculty members on the 4th of August , 2015. The ICT Cell will be in charge of making all necessary arrangements.
2. All Cells and Committees under IQAC were instructed to prepare their Action Plans for the ongoing semester. The Budget proposals for all Cells and Committees was approved.
3. The meeting resolved to set up a Mentoring System for all students.
4. Extension Activities for all departments and bodies are to be conducted as per the convenience of the concerned department or body.
5. The following courses/ classes are to be conducted for students: Training on Resume Writing (under the Department of English)



Vanlalsawma
Coordinator



Dr.K.Vanlalmawia
Chairman

**Govt.Johnson College
Meeting Minutes IQAC**

Date: 7th October 2015

Place:Principal's Office

Members present:

1. Dr.K.Vanlalmawia 2.Mr Vanlalsawma 3.Mr.Samuel J.Laltlanzauva 4.Dr.J.Zahluna
5.Mr.F.Lalremsiama 6.Ms Lalramthari 7.Mr.R.Lalhmingthanga 8.Mr.Thangnghinglova
9.Mr.Lalropuia 10.Mrs.Rodingliani Tochwawng

The meeting was convened by Dr.K.Vanlalmawia.

Resolution:

1. The meeting resolved to conduct a Joint Meeting between the Academic Committee and the Exam Cell regarding the details on internal marks and the upcoming MZU End Semester Examination 2015. Past performances of the college were analyzed from which the task of setting up a mechanism for promotion of a more inclusive study environment was placed in the hands of the Academic Committee. Various department events and activities till date were also made known to the members.
2. Student Development Programmes; Value Based Educational activities on Social Responsibility and initiatives to promote an Eco-Friendly Campus are to be undertaken through the IQAC.
3. The meeting resolved to conduct a One Day Workshop on NAAC Guidelines at the earliest.



Vanlalsawma
Coordinator



Dr.K.Vanlalmawia
Chairman

**Govt.Johnson College
Meeting Minutes IQAC**

Date: 20th October 2015

Place:Principal's Office

Members present:

- | | | |
|------------------------------|----------------------|----------------------------|
| 1. Dr.K.Vanlalmawia | 2.Mr Vanlalsawma | 3.Mr.Samuel J.Laltlanzauva |
| 4.Dr.J.Zahluna | 5.Mr.F.Lalremsiama | 6.Ms Lalramthari |
| 7.Mr.R.Lalhmingthanga | 8.Mr.Thangnghinglova | 9.Mr.Lalropuia |
| 10.Mrs.Rodingliani Tochhawng | | |

The meeting was convened by Dr.K.Vanlalmawia.

Resolution:

1. The meeting unanimously resolved to set up a well functional Alumni Body/Association under Govt. Johnson College.
2. The meeting resolved to urge the various departments and Cells to ensure Gender Equity promotion actions are adopted.



Vanlalsawma
Coordinator



Dr.K.Vanlalmawia
Chairman

**Govt.Johnson College
Meeting Minutes IQAC**

Date: 15th December 2015

Place:Principal's Office

Members present:

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|------------------------------|----------------------|----------------------------|
| 1. Dr.K.Vanlalmawia | 2.Mr Vanlalsawma | 3.Mr.Samuel J.Laltlanzauva |
| 4.Dr.J.Zahluna | 5.Mr.F.Lalremsiama | 6.Ms Lalramthari |
| 7.Mr.R.Lalhmingthanga | 8.Mr.Thangnghinglova | 9.Mr.Lalropuia |
| 10.Mrs.Rodingliani Tochhawng | | |

The meeting was convened by Dr.K.Vanlalmawia.

Resolutions:

For the welfare and development of the students, the meeting resolved to ensure that Study Tours are conducted for the various departments.

- 1) Economics Department- Guwahati
- 2) History Department- Darlungkai
- 3) Education Department- Kolkata
- 4) English Department- Shillong and Guwahati
- 5) Political Science Department- place yet to be decided

The above sites/ cities/places are in accordance with the venues being listed by the concerned departments.



Vanlalsawma
Coordinator



Dr.K.Vanlalmawia
Chairman

**Govt.Johnson College
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Date:21st January 2016

Place: Principal's Office

Members present:

- | | | |
|------------------------------|----------------------|----------------------------|
| 1. Dr.K.Vanlalmawia | 2.Mr Vanlalsawma | 3.Mr.Samuel J.Laltlanzauva |
| 4.Dr.J.Zahluna | 5.Mr.F.Lalremsiama | 6.Ms Lalramthari |
| 7.Mr.R.Lalhmingthanga | 8.Mr.Thangnghinglova | 9.Mr.Lalropuia |
| 10.Mrs.Rodingliani Tochwawng | | |

The meeting was convened by Dr.K.Vanlalmawia.

Resolutions:

The meeting resolved to organize the following events:

1. A One Day College Level Workshop (15th March, 2016)
2. A One Day Level Seminar on CBCS (28th March, 2016)



Vanlalsawma
Coordinator



Dr.K.Vanlalmawia
Chairman

**Govt.Johnson College
Meeting Minutes IQAC**

Date: 15th May, 2016

Place:Principal's Office

Members present:

- | | | |
|------------------------------|----------------------|----------------------------|
| 1. Dr.K.Vanlalmawia | 2.Mr Vanlalsawma | 3.Mr.Samuel J.Laltlanzauva |
| 4.Dr.J.Zahluna | 5.Mr.F.Lalremsiama | 6.Ms Lalramthari |
| 7.Mr.R.Lalhmingthanga | 8.Mr.Thangnghinglova | 9.Mr.Lalropuia |
| 10.Mrs.Rodingliani Tochwawng | | |

The meeting was convened by Dr.K.Vanlalmawia.

Resolutions:

The meeting resolved to adopt a village for the college extension programme. Maubuang village maybe considered for the village to be adopted.

The chairman highlighted the key action plans and undertaking which was undertaken during the Academic session of 2015-2016 and conveyed his gratitude to all faculty members for their commitment and hard work.

The meeting agreed to publish the Academic Calendar for 2016-2017 at the earliest.



Vanlalsawma
Coordinator



Dr.K.Vanlalmawia
Chairman

Action Plan Taken

1. Preparation of Academic calendar.

2. Monitoring, supervision of sub-committees and organization of seminars/workshops in collaboration with sub-committees.

3. Interface meeting with Parents, collection of feedback and mentoring of students.

4. Organised 1 Day Meeting cum Workshop on NAAC guidelines.

5. Under the initiative of Research and Extension Cell, A book entitled *Mizoram Divergent Issues and Changes* was published.

6. Under the initiative of the IQAC Research and Extension Cell urged the teaching faculty to pursue further studies (Ph.D). Presently 4 faculty members are working on their Ph.D thesis.

7. Mentoring System was implemented.

11. Training on Resume Writing was completed within the stipulated time frame.

12. The meeting decided to adopt Maubuang Village for its extension programme.