

No.A.12026/6/07/JC  
GOVT. JOHNSON COLLEGE: AIZAWL  
INTERNAL QUALITY ASSURANCE CELL (IQAC) AND VARIOUS COMMITTEES/BOARDS/CELLS  
(2017-2019)

Dr./Mr/Mrs./Ms \_\_\_\_\_

This is to inform you that you have been given the following appointments towards the functioning of Govt. Johnson College from 1<sup>st</sup> July, 2017 to 30<sup>th</sup> June, 2019, as resolved in the meeting of IQAC held on 28<sup>th</sup> June, 2017.

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

Chairman	: Prof.K. Vanlalmawia	Principal
Coordinator	: Mr. Vanlalsawma	History Dept.
Asst. Coordinator	:Ms. Rudie Pachuau Mr. Thangnghinglova	English Dept. English Dept.
Members	1. Dr. J. Zahluna 2. Mr. F. Lalremsiama 3. Ms.Lalramthari 4. Mr. Lalropuia 5. Mr.R. Lalhmingthanga 6. Mr. Samuel J. Laltlanzaua 7. Mrs.Rodingliani Tochwawng 8. Prof. Tlanglawma	Pol. Science Dept. History Dept. Education Dept. Mizo Dept. Economics Dept. Economics Dept. Head Assistant Local Representative

**Objective of the IQAC:**

1. To develop a quality system for conscious, consistent and catalytic programmed action to improve the academic and administrative performance of the institution;
2. To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

**Functions of the IQAC:**

1. Development and application of quality benchmarks/parameters for the various academic and administrative activities of the college;
2. Dissemination of information on the various quality parameters of higher education;
3. Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles;
4. Documentation of the various programmes/activities of the college, leading to quality improvement;
5. Acting as a nodal agency of the institution for coordinating quality-related activities;
6. Development of Quality Culture in the college;
7. Preparation of the Annual Quality Assurance Report (AQAR) to be submitted to NAAC based on quality parameters.

## **1. Planning Board**

Chairman : Prof. K.Vanlalmawia, Ex-Officio Principal  
Member Secretary : Mr.Vanlalsawma Coordinator, IQAC

Director, HT&E, : Ex-Officio  
Govt of Mizoram

Director, College Dev. Council, : Ex-Officio  
MZU

### Representatives from Academic Departments

- |                         |                         |
|-------------------------|-------------------------|
| 1) Mr. F.Lalremsiama    | History Dept.           |
| 2) Ms.Rudie Pachuau     | English Dept.           |
| 3) Mr.Zothlanpuia       | Political Science Dept. |
| 4) Ms.Zodinliani        | Education Dept.         |
| 5) Mr.Lalropuia         | Mizo Dept.              |
| 6) Mr. R.Lalhmingthanga | Economics Dept.         |

Local Person : Mr.Lalthlengliana, Ex-MLA, Bungkawn

Administrative staff : 1. Mrs.Rodingliani Tochwawng, Head Assistant  
Representatives 2. Mrs.Hmangaihzuali, LDC

Adviser of Equal : Mr.Samuel J.Laltlanzaua, Economics Dept.  
Opportunity Cell

Senior person from : Mrs.Lalchansangi, UDC  
Account Dept.

Dy. Librarian : Ms. Lily Lalhruaikimi Ex-Officio

1. To define its own perspective in the light of local needs, social justice and development.
2. To formulate and prepare the proposals for development after identifying its needs and deciding on its priorities.
3. To help the college to effectively implement the various programmes approved by the State government and UGC.
4. To device measures to strengthen the administrative infrastructure in the college.
5. To bring about necessary academic reforms.

\* *All members of the Board, other than ex-officio members, shall hold office for a term of three years i.e. 2017-2020. (Ref: Guidelines to be followed by the College for utilization of UGC Development Grant)*

## **2. College Development Committee**

Chairman	: Prof.K. Vanlalmawia	Principal
Member Secretary	: Mr.Vanlalsawma	History Dept
Members	1. Dr.J.Zahluna	Political Science Dept.
	2. Mr.F.Lalremsiama	History Dept.
	3. Ms.Rudie Pachuau	English Dept.
	4. Ms.Zodinliani	Education Dept.
	5. Mr. Lalropuia	Mizo Dept.
	6. Mr.R.Lalhmingthanga	Economics Dept.
	7. MrsRodingliani	Head Assistant

Main responsibilities:

- To monitor the development of the college and the fund received for that purpose
- To make plans for utilizing the College Development Fund collected from the students.

## **3. Building Committee**

Chairman	: Prof. K.Vanlalmawia,	Principal
Secretary	: Mr.C. Rosangkuma	Assistant Professor
Teacher Representative	1. Ms.Rudie Pachuau 2. Mr.Lalropuia,	English Dept. Mizo Dept.
Account Representative	: Mrs.Miriam Lalhriatpuii Hnamte,	UDC
Administrative Representative	: MrsRodingliani Tochwawng	Head Asistantant
Representative from University	: Dr.K.Zirnunsanga	Deputy Registrar, MZU
Representative from PWD	: Mr.Lalduhzuala	SDO, PWD, Bungkawng
Representative from Architectural Cell	: Mrs.Veronica Vanlalhriatpuii Colney, Registered Architect REG No.CA-2003/32473	
Members	: Mr. F.Lalremsiama, Chairman, UGC Scheme Committee Mr.Vanlalsawma, Coordinator, IQAC	

Main responsibilities:

1. The Building Committee will be responsible for finalizing the plans and estimate of the various building projects by the College and also for ensuring the completion of the construction of buildings in accordance with the approved plans and estimates.
2. All decisions relating the construction, renovation, extension and/or repairs of buildings, including Women Hostel and Library Building, must be first discussed in the Building Committee. All members should be provided with full details of the work proposed.
3. Minutes of all resolutions of the Building Committee should be properly maintained and be referred to UGC and University.
4. It will also be responsible for proper utilization of the fund received from the UGC, the Government and from the College, out of its own resources.

\* *All members of the Committee, other than ex-officio members, shall hold office for a term of three years i.e. 2017-2020. (Ref: Guidelines to be followed by the College for utilization of UGC Development Grant*

#### **4. Library Committee**

Chairman	: Prof. K. Vanlalmawia,	Principal
Vice Chairman	: Mr. Zothlanpuia	Political Science Dept.
Secretary	: Ms. Lily Lalhruaikimi,	Dy. Librarian
Representative from Academic Depts	: 1. Ms. Lucy Vanlalhruaii 2. Mr. David Lalliansanga 3. Ms. Lalmuanpuii 4. Mr. Thangnghinglova 5. Mr. Lalropuia 6. Mr. Samuel J. Laltlanzaua	Pol. Science Dept History Dept. Education Dept. English Dept. Mizo Dept. Economics Dept
Account Representative	: Mrs. Lalchansangi	UDC
Administrative Representative	: Mrs. Miriam Lalhriatpuii	UDC
Library Representative	: Mr. Lalhminganga	Library Assistant

#### **Main responsibilities:**

1. The Library Committee shall be responsible for the procurement of books and journals.
  2. The Library grant may be utilized equitably over the plan period to procure the latest publications relevant to the courses being offered in the Colleges. Care may be taken not to purchase second-hand books.
  3. The amount up to ten percent under this item may be utilized for stacking purposes.
  4. At the end of each financial year, the colleges must submit separate lists of Books and Journals purchased along with related documents of supply order etc. as per different items of grants under this head utilized to UGC and the Affiliating University. This is mandatory for obtaining next instalment.
- \* *All members of the Committee, other than ex-officio members, shall hold office for a term of three years i.e. 2017-2020. (Ref: Guidelines to be followed by the College for utilization of UGC Development Grant)*

#### **5. Purchase Committee**

Chairman	: Prof. K. Vanlalmawia	Principal
Teacher Representative	: Mr. Zothlanpuia	Pol. Science Dept
Non-Teaching Staff Representative	: Mrs. Hmangaihzuali	LDC
Co-opted Member	: Mr. Vanlalsawma	Coordinator, IQAC

#### **Main responsibilities:**

1. The Purchase Committee shall plan and purchase equipment with adequate justification.
2. All decisions relating to the purchases must be first discussed in the Purchase Committee meeting. Minutes of all resolutions of the Purchase Committee should be properly maintained and be referred to UGC and University.
3. The Purchase Committee shall be responsible for procuring equipments which may include laboratory equipments, fax, teaching aid, computer and accessories, software, reprographic facilities, sports equipment, networking etc.
4. The amount up to ten percent may be utilized for storage purpose.
5. The colleges is required to submit a lists of equipments purchase from UGC funds with related documents to the concerned UGC Regional Office and University at the end of each Financial Year.

- \* *All members of the Committee, other than ex-officio members, shall hold office for a term of three year i.e. 2017-2020. (Ref: Guidelines to be followed by the College for utilization of UGC Development Grant)*

## **6. Equal Opportunity Cell**

### **Advisory Committee**

Chairman	: Prof.K. Vanlalmawia	Principal
Adviser	: Mr.Samuel J.Laltlanzaua	Economics Dept.
Members	1. Mr. Thangnghinglova	English Dept.
	2. Mrs.Sailo Lallianpuii	Economics Dept
Coordinators	:	
1) Remedial Coaching	: Dr.C.Lalrinfeli	English Dept.
2) Coaching Class for Entry into Services	: Mr.Lalrammawia	Mizo Dept.
3) Career & Counselling	: Mrs.Lalmalsawmi Renthlei	Economics Dept.

#### Main responsibilities:

- To oversee the effective implementation of policies and programmes for disadvantaged groups, to provide guidance and counselling with respect to academic financial, social and other matters and to enhance the diversity within the campus.
- To implement students financial assistance like house rent, bus fare, stipend,etc.

- \* *All members of the Committee, other than ex-officio members, shall hold office for a term of three years i.e. 2017-2020. (Ref: Guidelines to be followed by the College for utilization of UGC Development Grant)*

## **7. Anti-Ragging Committee**

Chairman	: Prof. K.Vanlalmawia	Principal
Vice Chairman	: Mr. F. Lalremsiama	History Dept.
Secretary	: Ms. Lalmuanpuii	Education Dept.
Members	:	
	1. Ms. Zodinliani	Education Dept.
	2. Ms. Lalnunmawii Pachuau	English Dept.
	3. Mrs. Zohmangaihi Ralte	Political Science Dept.
	4. Mr. Hunpuiliana	Economics Dept.
	4. Mrs. K.Zoathanpuii	Education Dept.
	5. Mr. C. Rosangkhuma	History Dept.

#### Main responsibilities:

- To prohibit, prevent and eliminate ragging in the college. To also create awareness about ragging among the students.

## 8. Academic Committee

Chairman	:	Ms. Rudie Pachuau	English Dept.
Secretary	:	Mr. David Lalliansanga	HoD History Dept.
Asst Secretary	:	Mrs. Ruth Lalsawmzuali	HoD Education Dept.
Members	:		
		1. Ms.Lalrimawii Zadeng	HoD English Dept.
		2. Mr. Lalrammawia	HoD Mizo Dept.
		3. Mrs.Zohmangaihi Ralte	HoD Pol.Science Dept.
		4. Mrs. Sailo Lallianpuii	HoD, Economics Dept.
		5. Dr. J.Zahluna	Senior Faculty member
		8. Mr.F.Lalremsiama	Senior Faculty member
		9. Mr. Vanlalsawma	IQAC Coordinator
		10. Ms. Lily Lalhruaikimi Hnamte,	Dy. Librarian

Main responsibilities:

1. To administer the admission process.
2. To determine intake capacity of the college.
3. Responsible for over-all academic improvement
4. Preparation of annual academic calendar in consultation with relevant committees & cells (sports, examination, observance of state, national and international days, etc).
5. Preparation and updating prospectus for the current and next year.
6. Preparing daily routine for all the classes for the current academic year.
7. Teaching & Learning- Innovative teaching, use of ICT in classroom teaching, etc
8. Plan and organize college/department seminars/talks
9. Work closely with Exam Cell on all exam related matters

## 9. Examination Cell

Chairman	:	Dr.Lalrimawii Zadeng	English Dept.
Secretary	:	Mr. Thangnghinglova	English Dept.
Asst. Secretary	:	Ms. Lalmuanpuii	Education Dept.
Members	:		
		1. Mr.Lalrammawia	Mizo Dept.
		2. Mr. David Lalliansanga	History Dept.
		3. Mrs. Zohmangaihi Ralte	Pol.Science Dept.
		4. Mrs. Lalmalsawmi Renthlei	Economics Dept.
		5. Mrs. Hmangaihzuali,	LDC
		6. Mr. C. Lalchhuankima	LDC

Main responsibilities:

1. Conduct Internal and Semester Examinations
2. Overall compilation of student attendance submitted by each academic department for monthly publication
3. Overall compilation of Internal marks submitted by each academic departments
4. Hmangaihzuali and C. Lalchhuankima entrusted with entry of internal marks and summation for publication of results.

5. Report at end of every exam such as total number of students exam-appeared/ fill up exam forms/results to the principal and preparation of statistics.
6. Work closely with Academic Committee

#### **10. Moderation Board for Internal Assessment**

Chairman	:	Dr.Lalrimawii Zadeng	(Chairman of Exam Cell)
Secretary	:	Mr.Thangnghinglova	(Secretary of Exam Cell)
Members	:		
		1. Mr. Lalrammawia	HoD, Mizo Dept.
		2. Mr. David Lalliansanga	HoD, History Dept.
		3. Mrs. Zohmangaihi Ralte	HoD, Pol.Science Dept.
		4. Mrs. Ruth Lalsawmzuali	HoD, Education Dept
		5. Mrs. Sailo Lallianpuii	HoD, Economics Dept.

Main responsibilities:

To moderate internal marks awarded to students

#### **11. Maintenance, Repairs & Property Committee.**

Chairman	:	Mr. Hunpuiliana	Economics Dept.
Secretary	:	Ms. Lucy Vanlalhruaii	Pol. Science Dept.
Members	:		
		1. Mrs. K.Zothanpuii	Education Dept.
		2. Dr.C.Lalrinfeli	English Dept.
		3. Mrs. R.Lalchhanhimi	Mizo Dept.
		4. Mr. Vanlalrova Varte	Mizo Dept.
		5. Mrs. Miriam Lalhriatpuii Hnamte	UDC
		6. Mr.C.Lalchhuankima,	LDC
		7. Mr.Lalhminganga	Library Assistant
		8. Mr. Lalduha	IV Grade
		8. Mr. Vanlalhmuaka,	IV Grade
		9. Mr. Kaphranga	IV Grade
		10. Gospelthlengliana	IV Grade

Main responsibilities:

1. Maintain a register of all college property
2. Maintenance and repairing of equipment and machinery

*\*(The actual purchased list including the expenditure memo photocopy be given to Mrs. Miriam for official record of college property list, and at the end of the academic year the annual purchased list and total expenditure are to be submitted to the principal. The property list be kept separately as there can be two accounts such as from the Govt. of Mizoram and the UGC. It is highly recommended that updating property list with the amount be done every month. It is suggested that any committee or concerned person who purchased any property for the college are expected to furnish the detail to Mrs. Miriam here after.*

## **12. UGC Scheme**

Chairman	:	Mr. F. Lalremsiama	History Dept.
Secretary	:	Mr. Samuel J. Laltlanzaua	Economics Dept.
Members	:		
		1. Mr. Vanlalsawma	History Dept.
		2. Ms. Lalramthari	Education Dept.
		3. Mr. Lalropuia	Mizo Dept.
		4. Mr. R. Lalhmingthanga	Economics Dept.
		5. Mrs. Rodingliani Tochwawng	Head Assistant

Main responsibilities:

1. Responsible for preparing of DPR of all projects/ funds received by the college.
2. Expenditure criteria on different schemes for the college.
3. Exploring/acquiring sources of funds, major or minor projects for the colleges from UGC and others.

## **13. Students Development and Welfare Committee**

Chairman	:	Ms. Lucy Vanlalhruii	Pol. Science Dept.
Secretary	:	Mrs. Lalmalsawmi Renthlei	Economics Dept.
Members	:	1) Ms. Lalramthari	Education Dept
		2) Mr. Zothlanpuia	Pol. Science Dept.
		3) Mr. Vanlalrova Varte	Mizo Dept
Ex-officio members	:	1) NSS in-charge	Mr.C. Rosangkhuma
		2) NCC in-charge (Army)	Mr. Thangnghinglova
		3) NCC in-charge (Air Wing)	Ms. Lalnunmawii Pachuau
		4) EU in-charge	<i>To be appointed</i>
		5) Teacher in-charge, SU	<i>To be appointed</i>
		6) Teacher in-charge, SU	<i>To be appointed</i>
		7) Vice President, SU	
		8) General Secretary, SU	
		9) Consumers' Club i/c	Mr.Samuel J.Laltlanzaua
		10) Adventure Club i/c	<i>To be appointed</i>
		11)Red Ribbon Club i/c	Dr. Lalrimawii Zadeng
		12) SSU in-charge	<i>To be appointed</i>
		13) Secretary, Sports Comt	Mr.Vanlalrova Ralte

Main responsibilities:

1. Plan annual activities with Teachers in-charge of all extra-curricular activities
2. Responsible for over-all development, well-being and welfare of students
3. To recommend on the enhancement of facilities for students
4. To coordinate the various extra-curricular activities- NCC, NSS, Consumer Club, Adventure Club, Red Ribbon Club, Students Union, Evangelical Union, etc.



#### **14. Research and Extension Cell**

Chairman	:	Dr.J.Zahluna	Pol.Science Dept.
Secretary	:	Mrs. Ruth Lalsawmzuali,	Education dept.
Members	:	1. Dr.Lalrimawii Zadeng	English Dept.
		2. Mr. Lalropuia	Mizo Dept.
		3. Mrs. Lalmalsawmi Renthlei	Economics Dept.
		4. Mr. Samuel J. Laltlanzaua	Economics Dept.
		5. Dr. C. Lalrinfeli	English Dept
		6. Mrs. R.Lalchhanhimi	Mizo Dept.

Main responsibilities:

1. Encourage research among teachers and facilitate research projects
2. To promote research and publication among the students and teachers.
3. Search and explore sources and funding agencies for research projects
4. Plan and organize extension programmes
5. Plan and organize seminars-state, national and international level

#### **15. Grievance Redressal Cell**

Chairman	:	Prof. K. Vanlalmawia	Principal.
Vice- Chairman	:	Mr. F.Lalremsiama	History Dept.
Secretary	:	Ms. Lalramthari	Education Dept.
Members	:	1. Dr. J. Zahluna	Pol. Science Dept
		2. Mr. Vanlalsawma	Coordinator, IQAC
		3. Mr. Lalrammawia	Mizo Dept
		4. Ms. Lalnunmawii Pachuau	English Dept
		5. Mrs. Sailo Lallianpuii	Economics Dept
		6. Teacher i/c, Students' Union	

Main responsibilities:

1. To look into grievances of students towards teachers/non-teaching staff/administrator/any cell or committees.
2. The students' grievances shall be redressed as early as possible; any complaints against anyone which is beyond the jurisdiction of the college for redress may be forwarded to Director or QAC, Higher & Technical Education, Govt. of Mizoram.
3. Any complaints lodged against teachers by students may be redressed by the committee in consultation and direction with the Principal.
4. Complaint Box/Suggestion Box shall be opened and suggestion shall be examined and forwarded for further redress.
5. Teachers self evaluation.
6. Evaluation of Teachers and Non-teaching staff by students.  
(For this purpose, questionnaire be prepared or modified in tune with our system and the records be kept confidential and inform the assessed person)
7. Prepare student feedback system of the institution.

## **16. Cleanliness & Beautification Committee**

Chairman	:	Ms.Zodinliani	Education Dept.
Secretary	:	Ms. Lalmuanpuii	Education Dept.
Members	:	1. Ms. Lalnunmawii Pachuau	English Dept.
		2. Mr. C Rosangkhumma	History Dept.
		3. Mrs. R. Lalchhanhimi	Mizo, Dept.
		4. Mrs. Lalbiakdawli	LDC
		5. Mr. Lalduha	IV-Grade
		6. Mr. Vanlalthmuaka	IV-Grade
		7. Mr. Kaphranga,	IV-Grade.
		8. Mr. Gospel Thlengliana,	IV-Grade.

1. Campus cleanliness drive – weekly/monthly/bi-monthly/etc with students.
2. Prepare annual plan for the beautification of campus
3. Future plan for the beautification of the campus and institution.
4. Suggestion for the location of assets such as new construction, etc.,
5. Tree plantation inside and outside campus.
6. Submit annual report to the Principal.

## **17. Career & Counseling Cell**

Chairman	:	Mr.Zothlanpuia	Pol. Science Dept.
Secretary	:	Mrs. Lalmalsawmi Renthlei	Economics Dept
Members	:	1. Ms. Lalramthari	Education Dept.
		2. Mr. R.Lalhmingthanga,	Economics Dept.
		3. Mrs. Ruth Lalsawmzuali	Education Dept.
		4. Mrs. K. Zothanpuii	Education Dept.
		5. Dr. C. Lalrinfeli	English Dept

Main responsibilities:

1. Arrange counseling Room
2. Provide counseling services to students in need
3. Publish quarterly newsletter on career guidance
4. Organize students career guidance programmes
5. Career counseling for the economically weaker students and provide suggestions
6. Provide guidance and counseling for students

## **18. Alumni Committee**

Chairman	:	Mr.Lalrammawia	Mizo Dept.
Secretary	:	Ms.Rudie Pachuau	English Dept.
Members	:	1. Dr.J.Zahluna, 2. Dr. Lalrimawii Zadeng 3. Ms. Lalramthari 4. Ms. Lalmuanpuii 5. Mr. C.Rosangkhumma 6. Mrs.Sailo Lallianpuii 7. Mrs.K.Zothanpuii 8. Dr.C.Lalrinfeli	Political Science Dept English Dept Education Dept Education Dept. History Dept. Economics Dept. Education Dept. English Dept.

Main responsibilities:

1. Registration of Alumni
2. Organize Alumni association
3. Awareness of college alumni association
4. Organize regular alumni meetings
5. Prepare budget to initiate the alumni association-such as publicity/tea & snacks.
6. Encourage alumni contribution for the college/awards/welfare of the institution.

## **19. Information & Communication Technology (ICT) Cell**

Chairman	:	Mr. Thangnghinglova	English Dept.
Secretary	:	Mr. Samuel J. Laltlanzaua	Economics Dept.
Members	:	1. Mr. Zothlanpuia 2. Ms. Lalramthari 3. Mrs. Zohmangaihi Ralte 4. Mrs.Zothanpuii 5. Mrs. R.Lalchhanhimi 6. Mr. Vanlalrova Varte 7. Mr. Lalchhuankima	Pol. Science Dept. Education Dept. Political Science Dept. Education Dept Mizo Dept. Mizo Dept. LDC

Main responsibilities:

1. Responsible for overall functioning of the college ICT.
2. The Cell will be responsible for maintenance of PA/ sound system of the institution.
3. Classroom & institution e-readiness be ensured within this academic session
4. Management of the college ICT property.
5. Maintenance of the UGC network resource centre.

## 20. Felicitation committee:

Chairman	:	Ms. Lalnunmawii Pachuau	English Dept.
Secretary	:	Ms Zodinliani	Education Dept
Members	:	1) Dr. Lalrimawii Zadeng	English Dept
		2) Mr. Zothlanpuia	Pol. Science Dept
		3) Mrs. Lucy Vanlalhruaii	Pol. Science Dept
		4) Mrs. Ruth Lalsawmzuali	EducationDept
		5) Mrs. Sailo Lallianpuui	Economics Dept
		6) Mr. Vanlalrova Varte	Mizo Dept

Main responsibilities:

1. Recommend the various awards- Principal's Award, Prof. Darchhawna Award and Dr.H.Vanlalhluna Award to achieving students;
2. Institute new awards and incentives for students, faculty and non-faculty staff;
3. Organize Annual Graduation Day function.
4. Others

## 21. Discipline Committee

Chairman	:	Mr.Thangnghinglova	English Dept.
Secretary	:	Mr. Lalropuia	Mizo Dept.
Members	:	1. Dr. J.Zahluna	Pol Science Dept.
		2. Ms.Lalramthari	Education Dept.
		3. Pu Hunpuiliana	Economics Dept.
		4. Teacher in-charge	Students Union
		5. Vice President	Students' Union
		6. General Secretary	Students' Union

Main responsibilities:

1. Ensure the Rules and Regulations of the college are followed and obeyed by students
2. Ensure that the behaviour and anti-ragging policies are implemented and reviewed
3. Support the principal and staff with respect to their responsibilities in relation to discipline and student behaviour
4. Develop strategies designed to promote and encourage good student behaviour
5. Review and ensure the implementation of the suspension and expulsion policies and procedures
6. Ensure that proper records in relation to disciplinary matters are maintained in the College
7. Establish a consultative process for ascertaining the views of the principal, teachers, students and parents in matters relating to discipline and student behaviour
8. Report and make recommendations to the Principal.

## **22. Sports Committee**

Chairman	:	Mr. C. Rosangkhuma	History Dept.
Secretary	:	Mr. Vanlalrova Varte	Mizo Dept.
Members	:	1. Dr. Lalrimawii Zadeng	English Dept.
		2. Mr. David Lalliansanga	History Dept.
		3. Mrs. Sailo Lallianpuii	Economics Dept.
		4. Mrs. K. Zothanpuii	Education Dept.
		5. Mrs. R. Lalchhanhima	Mizo Dept.
		6. Dr. C. Lalrinfeli	English Dept.
		7. Secretary	Games & Sports, Students' Union

### Main responsibilities:

1. Work in close coordination with the Students Union in respect to Annual College Week, in organizing, and selecting venue for games and sports
2. Work in close coordination with the Students Union in respect to the annual Mizoram University Sports
3. Encourage and promote sports among students
4. Acquire and maintain sports equipments
5. Explore, survey and acquire new infrastructure for sports
6. Develop the existing infrastructure for sports

## **23. Canteen Committee**

Chairman	:	Mr. David Lalliansanga	History Dept.
Secretary	:	Ms. Zodinliani	Education Dept.
Members	:	1. Mrs. Lucy Vanlalhruaii	Pol. Science Dept
		2. Mrs. Zohmangaihi Ralte	Pol. Science Dept.
		3. Mrs. Lalmalsawmi Renthlei	Economics Dept.
		4. Mrs. Lalchansangi	UDC
		5. Mrs. Miriam Lalhriatpuii	UDC
		6. Mrs. Lalbiakdawli	LDC

### Main responsibilities:

1. Selection of persons to operate the canteen through annual advertisement
2. Ensure the smooth functioning of college canteen
3. Ensure the food in the canteen is clean, hygienic and prices reasonable

## **24. Student Mentoring System**

<b>Principal Mentor</b>	: Ms. Rudie Pachuau	English Dept.
<b>Mentors</b>	: 1. Dr.Lalrimawii Zadeng 2. Ms.Lalnunmawii Pachuau 3. Mr. Thangnginglova 4. Dr.C.Lalrinfeli 5. Mr. Lalrammawia 6. Mr. Laropuia 7. Mrs.R.Lalchhanhimi 8. Mr.Vanlalrova Varte 9. Mr.F.Lalremsiama 10.Mr.Vanlalsawma 11.Mr. David Lalliansanga 12.Mr. C.Rosangkuma 13.Dr. J.Zahluna 14.Mr. Zothlanpuia 15.Ms. Lucy Vanlalhruii 16.Mrs.Zohmangaihi Ralte 17.Mr.Hunpuiliana 18.Mr.R.Lalhmingthanga 19.Mrs.Sailo Lallianpuui 20.Mrs.Lalmalsawmi Renthlei 21.Mr.Samuel J.Laltlanzaua 22.Ms.Lalramthari 23.Ms.Zodinliani 24.Ms.Lalmuanpuui 25.Mrs.Ruth Lalsawmzuali 26.Mrs.K.Zothanpuui	English Dept. English Dept. English Dept. English Dept. Mizo Dept. Mizo Dept. Mizo Dept. Mizo Dept. History Dept. History Dept. History Dept. History Dept. Pol.Science Dept. Pol.Science Dept. Pol.SCIence Dept. Pol.Science Dept. Economics Dept. Economics Dept. Economics Dept. Economics Dept. Economics Dept. Economics Dept. Education Dept. Education Dept. Education Dept. Education Dept.

1. Mentor students on academics, provide career guidance, help in personal development, help mould and shape their goals.
2. Encourage good rapport with students
3. Work in cooperation with Academic Committee

## **25. INTERNAL COMPLAINT COMMITTEE**

<b>Chairman</b>	: Prof.K. Vanlalmawia	Principal
<b>Secretary</b>	: Mrs.Ruth Lalsawmzuali	Education Dept.
<b>Members</b>	: Dr.J.Zahluna	Pol.Science Dept.
	Mrs.Lalmalsawmi Renthlei	Economics Dept.

### **Main Responsibilities:**

- The Committee is constituted to look into matters relating to the welfare of women in our institution and to deal with issues regarding Gender Based violence.

*\*Constituted as instructed by Secretary, UGC vide letter No.DO.F.99-3/2014(GS) dated 28<sup>th</sup> July, 2016*

## **26. Rashtriya Uchchatar Shiksha Abhiyan (RUSA)**

Coordinator : Mr.R.Lalhmingthanga Economics Dept.

RUSA Nodal Officers:

- |                |   |                         |                 |
|----------------|---|-------------------------|-----------------|
| 1. Finance     | : | Mr.Samuel J.Laltlanzaua | Economics Dept. |
| 2. Equity      | : | Mr. Thangnghinglova     | English Dept.   |
| 3. Academic    | : | Mrs.Ruth Lalsawmzuali   | Education Dept. |
| 4. Civil Works | : | Mr.Lalropuia            | Mizo Dept.      |
| 5. Procurement | : | Mr.Hunpuiliana          | Economics Dept. |

AISHE (All India Survey on Higher Education)

Nodal Officer : Mr.R.Lalhmingthanga Economics Dept.

*\*RUSA has been included for information only*

Dated, Aizawl, The 7<sup>th</sup> July, 2017

(VANLALSAWMA)  
Coordinator

(Prof. K. VANLALMAWIA)  
Chairman/Principal

INTERNAL QUALITY ASSURANCE CELL (IQAC)  
GOVERNMENT JOHNSON COLLEGE