

### 11<sup>th</sup> Meeting Minutes

Date : 25<sup>th</sup> November, 2016 (Friday)  
Time : 1:00 p.m.  
Place : Committee Room, Govt. Johnson College  
Agenda: 1) Suggestion box  
2) Students' feedback

Members present: 1) Dr. K. Vanlalmawia, Chairman  
2) Mr. F. Lalremsiama, Vice-Chairman  
3) Ms. Lalramthari, Secretary  
4) Mr. Vanlalsawma, Coordinator, IQAC  
5) Mr. Thangnghinglova, Teacher i/c, Students' Union  
6) Ms. Lalnunmawii Pachuau, Member  
7) Mrs. Sailo Lallianpuui, Member

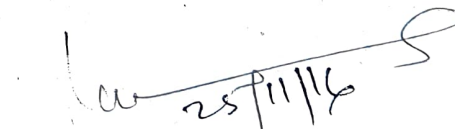
As proposed by the Committee in its previous meeting, the suggestion box was opened on the 21<sup>st</sup> November, 2016 and following are the points/findings reported by the Chairman in the meeting:

1. The students have suggested that they should be well informed about their attendance and that it should be put up regularly in the notice board at the end of each month. In this connection, as the UGC has demanded a 75% attendance, the students also requested that late comers should be marked present in the attendance register.
2. The students requested that in every test that is conducted in the institution the invigilators should be very vigilant so as to prevent cheatings and malpractices.
3. The students have come up with a strong complaint with regard to the irregularity of classes and specifically pointed out that the performance of one of the departments has been very unsatisfactory.
4. The students have further suggested that one of the Professors' class should be filled in as the Professor has not been able to take class for a long period of time as the teacher is on medical leave.

In keeping up with the assessment of the teachers and the degree courses, the committee conducted students' assessment on the 22<sup>nd</sup>, 23<sup>rd</sup> and 24<sup>th</sup> November, 2016 with the 5<sup>th</sup> Semester Core students. The assessment thus made has been analysed and results of the assessment have been circulated to all the Professors.

  
(LALRAMTHARI)

Secretary

  
(Dr. K. VANLALMAWIA)

Chairman

Grievances Redressal Cell  
Government Johnson College