



Yearly Status Report - 2017-2018

Part A

Data of the Institution

| | | |
|---|--|----------------------------|
| 1. Name of the Institution | | GOVERNMENT JOHNSON COLLEGE |
| Name of the head of the Institution | | Professor K.Vanlalmawia |
| Designation | | Principal |
| Does the Institution function from own campus | | Yes |
| Phone no/Alternate Phone no. | | 03892334757 |
| Mobile no. | | 9436141032 |
| Registered Email | | gjc Mizoram@gmail.com |
| Alternate Email | | iqac.gjc@gmail.com |
| Address | | Shivaji Tilla |
| City/Town | | Aizawl |
| State/UT | | Mizoram |
| Pincode | | 796001 |
| 2. Institutional Status | | |

| | |
|--|-----------------------|
| Affiliated / Constituent | Affiliated |
| Type of Institution | Co-education |
| Location | Urban |
| Financial Status | state |
| Name of the IQAC co-ordinator/Director | Vanlalsawma |
| Phone no/Alternate Phone no. | 03892334757 |
| Mobile no. | 9436141032 |
| Registered Email | gjc Mizoram@gmail.com |
| Alternate Email | iqac.gjc@gmail.com |

3. Website Address

| | |
|---|---|
| Web-link of the AQAR: (Previous Academic Year) | https://gjc.ac.in/post/naac/15 |
| 4. Whether Academic Calendar prepared during the year | Yes |
| if yes, whether it is uploaded in the institutional website: Weblink : | https://gjc.ac.in/post/calendars |

5. Accrediation Details

| Cycle | Grade | CGPA | Year of Accrediation | Validity | |
|-------|-------|------|----------------------|-------------|-------------|
| | | | | Period From | Period To |
| 1 | C | 1.74 | 2011 | 08-Jan-2011 | 07-Jan-2016 |

| | |
|---|-------------|
| 6. Date of Establishment of IQAC | 25-Apr-2013 |
|---|-------------|

7. Internal Quality Assurance System

| Quality initiatives by IQAC during the year for promoting quality culture | | |
|---|------------------|---------------------------------------|
| Item /Title of the quality initiative by IQAC | Date & Duration | Number of participants/ beneficiaries |
| Parent-teacher Meet | 18-Aug-2017 1 | 103 |
| Mentor- Mentee meet (introductory) | 07-Aug-2017 5 | 350 |

| | | |
|---------------------------------|------------------|-----|
| Library orientation for fresher | 03-Jul-2017 1 | 310 |
| Feedback from students | 20-Nov-2017 3 | 179 |
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

| Institution/Department/ Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|---------------------------------|--------------------------------|----------------|-----------------------------|---------|
| Institution | General Development Assistance | UGC | 2017 365 | 1162000 |
| Institution | Infrastructure Grants | RUSA | 2017 365 | 9374952 |
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

5

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Monitoring, supervision of subcommittees and organization of seminars/workshops in collaboration with subcommittees

Conduct of Interface meeting with Parents, collection of feedback and mentoring of students.

Seminars and Workshops were conducted

Remedial Classes as advised were conducted

Extension programs on activities for Student's Development Program and Value Based Education on Social Responsibility were conducted

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

| Plan of Action | Achivements/Outcomes |
|---|--|
| 1. Cleanliness and Environmental activity to be conducted in Adopted Village Maubuang | Activity on cleanliness and environmental awareness programs held in adopted village |
| 2. To conduct mentoring system | Mentoring system was conducted |
| 3. To conduct Remedial classes | Remedial classes for weak students were conducted |
| 4. To organize Study Tour/ Field Trip | Study Tours and Field Trips were organized successfully |
| 5. To conduct seminars and workshop on Gender Issues and Gender Equity | Seminars on Gender Issues and Gender Equity were conducted. |
| View File | |

14. Whether AQAR was placed before statutory body ?

Yes

| Name of Statutory Body | Meeting Date |
|------------------------|--------------|
| IQAC | 09-Dec-2017 |

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2018

Date of Submission

17-Apr-2018

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

Management Information System: The college functions on partial management Information system. Steps are being taken to operate a fully functional Management Information system by engaging our alumni members who have

gained expertise on development of MIS. At present Monthly Departmental Report is submitted to the IQAC Via email. The IQAC compiles and analyses the reports and place them in front of the general Body for its reflection. Subcommittee reports are also collected via email and analyzed, compiled and placed before General Body meetings and meetings of subcommittees. Mentoring report is submitted regularly within each semester. The mentoring system is a comprehensive and effective means of obtaining information regarding students. All Information regarding students, their academic performance, their attendance, their financial problems if any, their grievances are collected through the mentoring system. Redressal of their complaints are made by concerned subcommittees accordingly. The soft copy is made available on the website. Internal marks and assessment are submitted to the examination cell which compiles and uploads them to the University (MZU) portal. The annual academic and administrative report is audited by the internal AAA committee constituted by the IQAC. The website is the main source of disseminating important decision made by different committees. Moodle has been used to develop learning management system.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Govt. Johnson College is affiliated to the Mizoram University, and it follows the University designed curriculum. The college operates at UG level keeping in mind goals and objectives that is to make the students employable through holistic education and skill development. The effective delivery of the curriculum includes a wide variety of things from the recruitment of skilled faculty, work culture, supervision and revision through periodic meetings with the principal, faculty and student committee meetings. The heads of each department submit a workload statement at the beginning of every Semester based on which time table is prepared. The University prepares an academic calendar that specifies the duration of the semester, the date of commencement and end of semesters. All UG courses offered by the college have semester system. In the beginning of the academic year, an action plan is prepared by the IQAC, time tables are prepared. In tune with the changes of syllabi made by the university, the college procures required number of books and research journals in the library. Most of the departments have their own computers with internet connectivity. The teachers are preparing Power point presentation. The use of

ICT, are made available to the students to improve their performance. Starting of Academic year every department arrange Departmental meeting regarding the distribution of Syllabus to all faculty members. Prepare Annual teaching plan as per the academic calendar. Teaching is according to paper wise curriculum.

If there are constraints to complete the curriculum extra classes are conducted. At the end of each academic session, the students appear for the semester examination and Continuous Assessment (C.A.). Each department conducts class internal tests as well as Tutorials and seminars for internal assessment/Continuous assessment. Faculty member Necessary arrange Excursion tour/field visit to develop observation skill among the students. Each department organizes seminars, and lectures to impart knowledge in the concerned subjects. The college also motivates the students to bring out various issues with the help of Wall Posters on special occasions. The institution insures effective curriculum delivery and translating by implementing academic calendar. The institution offers procedural practical support to the teachers for effectively translating curriculum and improving teaching practices by means of faculty development program such as workshop, Seminar and Courses.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entrepreneurship | Skill Development |
|----------------------------|-----------------|-----------------------|----------|--|-----------------------------------|
| Course on Computer Concept | Nil | 05/03/2018 | 90 | Focus on computer knowledge and skills in computer application | Skill oriented for different jobs |

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course | Programme Specialization | Dates of Introduction |
|-------------------|--------------------------|-----------------------|
| Nil | NIL | Nil |
| No file uploaded. | | |

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|----------------------------------|--------------------------|---|
| BA | English | 01/07/2017 |
| BA | Mizo | 01/07/2017 |
| BA | Political Science | 01/07/2017 |
| BA | Education | 01/07/2017 |
| BA | Economics | 01/07/2017 |
| BA | History | 01/07/2017 |

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

| | Certificate | Diploma Course |
|--------------------|-------------|----------------|
| Number of Students | Nil | Nil |

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses | Date of Introduction | Number of Students Enrolled |
|------------------------------|----------------------|-----------------------------|
| Finishing School | 22/02/2018 | 150 |
| . Course on Computer Concept | 01/03/2018 | 100 |
| View File | | |

1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|-------------------------|--------------------------|---|
| Nil | NIL | Nil |
| No file uploaded. | | |

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

| | |
|-----------|-----|
| Students | Yes |
| Teachers | Yes |
| Employers | No |
| Alumni | Yes |
| Parents | Yes |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

| Feedback Obtained |
|---|
| <p>Feedback from students in the event was collected from students through the mentoring system. A common format was prepared by the IQAC, enquiring about the physical and mental condition of students, whether they faced any educational, financial or safety issues. From the feedback collected the general impression was that most students did not face any mental, physical or financial issue. The mentors also provided counselling through phones. Majority totally agreed that the management is highly supportive and that there is no discrimination on any ground. Majority of teachers agreed they are allowed to voice their opinion on important matters and are very satisfied with pay, perks and job timing as well as the curriculum. They all agree that they share good relations with their colleagues and students and derive job satisfaction. There is no discrimination between regular and contract teachers. Most teachers believe the college needs better infrastructure. Among the suggestions received, most teachers expressed their desire for better infrastructure and library facilities, more training on IT and life skills for teachers. Parents-teacher meet was conducted every year. After acquainting the parents with college and university rules regarding examinations etc. Most of the teachers expressed their appreciation for the mentoring system. Other queries were answered by the college authority. Alumni Feedback was also entertained. All the alumni agreed that are proud to be associated with the college as an alumni. They believe the college is making steady progress and that it is dedicated to all-round development of its students. The Students agreed that the teaching faculty is approachable and that the college management is helpful. Insufficient as it were, the alumni believe the infrastructure has been utilized adequately. They agree that the institution is concerned about its alumni. They have made good use of what they have learnt in college and are willing to do their best for the college. In the comments section someone has expressed how the college has molded third divisioner from school molded into toppers in university. They</p> |

have expressed that the college has built their career and have inspired them to think differently. Feedback collected has been analyzed, recorded and acted upon by the IQAC and the college management for quality enhancement.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|-----------------------|--------------------------|---------------------------|--------------------------------|-------------------|
| BA | English | 50 | 95 | 70 |
| BA | Mizo | 100 | 224 | 174 |
| BA | Political Science | 80 | 218 | 158 |
| BA | Education | 90 | 196 | 152 |
| BA | Economics | 60 | 168 | 103 |
| BA | History | 50 | 140 | 120 |

[View File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|------|---|---|---|---|--|
| 2017 | 778 | Nil | 25 | Nil | Nil |

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Number of smart classrooms | E-resources and techniques used |
|----------------------------|---|-----------------------------------|----------------------------------|----------------------------|---------------------------------|
| 25 | 22 | 45 | 6 | Nil | 1 |

[View File of ICT Tools and resources](#)

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

1.Title of the practice: Mentoring System 2.Goal: i)To provide more contact hours between teachers and students. ii)To maintain proper academic and attendance record of students. iii)To minimise dropout rates among students. iv) To identify slow learners and advanced learners. 3.The context : The institute has followed the suggestion made by the QAC cum CDO, Higher Technical education to introduce the mentoring system. The institute felt the importance of integrating such a system into the college management system. It had promptly and effectively put it into practice in the past two years. With a wide variation in the student population with regard to educational and economic background, the system promises to provide a better understanding of individual students and bring out their highest potential. It also appears to be the most effective method/weapon for mitigating cases of dropout students. 4.The Practice The IQAC had taken the initiative to implement this system. Every year the names of all students are collected and arranged according to their subject choice. They are divided into groups of 1015 students depending on the number of students. Each group is assigned a

teacher/mentor who is responsible for collecting academic performance and class attendance of individual students. The teacher/mentor is given necessary information regarding his/her mentees and is expected to offer guidance and counseling as and when required. In isolated cases parents are called for special meetings with the Principal at the suggestion of the mentor. 5.Evidence of success Though the system has only been implemented in the last few years, significant improvement in the teacherstudent relationship can be seen. The system has been useful in identifying slow learners and advanced learners. Based on the requirement deduced through a careful examination of each mentor's report, the institute organizes a remedial class on different subjects within the syllabus for poor/slow learners. The remedial classes have become systematized after the implementation of this system. NEEDBASED remedial classes have proved to be beneficial to the students in particular and the entire college in general. There appears to be a lesser number of dropouts since mentors can intervene before a student falls short of attendance or has been regularly abstaining from classes. 6.Problems encountered and resources required : The division of students into group proves to be a tedious exercise with some students opting for other courses now and then. Due to time constraint the teacher /mentor is unable to have sufficient time with the mentees Most of our students are reserved and some are too complacent to come out with their problems thus limiting the mentors capacity to render help. The system does not incur much expenditure. It only requires utmost commitment from teacher/mentor.

| | | |
|--|-----------------------------|-----------------------|
| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
| 778 | 25 | 1 : 31 |

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|-----------------------------|-------------------------|------------------|--|--------------------------|
| 25 | 25 | Nil | Nil | 4 |

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

| Year of Award | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
|-------------------|---|-------------|--|
| Nil | NIL | Nil | NIL |
| No file uploaded. | | | |

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|---------------------------|-------------------|----------------|--|---|
| BA | English | 6th | 18/05/2018 | 18/06/2018 |
| BA | Mizo | 6th | 18/05/2018 | 18/06/2018 |
| BA | Political Science | 6th | 18/05/2018 | 18/06/2018 |
| BA | Education | 6th | 18/05/2018 | 18/06/2018 |
| BA | Economics | 6th | 18/05/2018 | 18/06/2018 |
| BA | History | 6th | 18/05/2018 | 18/06/2018 |
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college has taken efforts to improve the performance of students by framing significant reforms in Continuous Internal evaluation at the institute level. Teachers evaluate a student in a course through their interaction throughout the semester including one or more (but not less than 3 including compulsory written test/assignments) of the following mechanisms with their maximum weightage out of 25 marks: written tests, class presentations/seminars, home assignments, This essentially enables the teacher to get a positive feedback on a student's overall understanding and enhances the teaching-learning process. The remaining 75 of the marks are awarded through the External Examination. To improve students' academic performance, the maximum weightage of internal test marks have been increased from 20-40 marks but the average percentage according to university norms is maintained. Re-tests is conducted on a regular basis to help slow learners. The college has made the optimum use of the recently installed Students' Database wherein all internal assessments are entered and stored. The departments spearheaded by the Head of Departments see to it that each student's mark and attendance is judiciously recorded in the Database. Remedial measures are taken by conducting tutorial classes to clarify doubts and re-explaining the critical topics. Unit tests are conducted prior to sessional examinations. Topic wise question banks are provided. Students are encouraged to solve previous years University Exam question papers. For Final Semester student's continuous internal evaluation like quiz and assignments are given. The institute regularly conducts seminar. Poor performance due to frequent absenteeism is dealt by sending sms to the parents of such students. WhatsApp group for the exam section wherein all the notices related to the examination and academics can be circulated and communicated to all students. Monitoring the improvement in learning of slow learner and encouraging the advanced learners by reviewing their performance in exams. These reforms have resulted in substantial improvement in student's performance through comprehension of difficult topics, improved time management, enhanced writing skills and individualized attention resulting in refining their cognitive, psychomotor and affective domains of learning. This has significantly enhanced the pass percentage and academic excellence of students. Apart from their academic performance students' character formation, morals are monitored and defaulters are given special counseling.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Academic Committee under the IQAC prepares the Academic Calendar at the beginning of each semester to ensure timely delivery of curriculum to the students, conduct of internal examinations and events. The prepared calendar is tabled at the first General Body meeting for its endorsement. All stakeholders including the teachers and students are properly notified by placing the Academic calendar at prominent places in the college as well as uploading the same on the college website. All events are conducted according to the schedule worked out by the IQAC and displayed on the academic Calendar. The Calendar serves as an important guideline to teachers who are expected to complete the syllabus within the stipulated time specified in the calendar. The examination cell conducts internal examinations according to the academic calendar and disseminates results through mentors, WhatsApp and notice Boards.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://gjc.ac.in/post/programmeoutcomes/0/354>

2.6.2 – Pass percentage of students

| Programme | Programme | Programme | Number of | Number of | Pass Percentage |
|-----------|-----------|-----------|-----------|-----------|-----------------|
|-----------|-----------|-----------|-----------|-----------|-----------------|

| Code | Name | Specialization | students appeared in the final year examination | students passed in final year examination | |
|---------------------------|------|-------------------|---|---|-------|
| History | BA | History | 21 | 9 | 42.88 |
| Economics | BA | Economics | 33 | 24 | 72.78 |
| Education | BA | Education | 26 | 10 | 38.46 |
| Political Science | BA | Political Science | 43 | 31 | 72.10 |
| Mizo | BA | Mizo | 42 | 30 | 71.49 |
| English | BA | English | 21 | 8 | 38.10 |
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://gjc.ac.in/post/studentsatisfactionsurvey>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|-----------------------|----------|----------------------------|------------------------|---------------------------------|
| Nil | 0 | NIL | 0 | 0 |
| No file uploaded. | | | | |

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar | Name of the Dept. | Date |
|---------------------------|-------------------|------|
| NIL | NIL | |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category |
|-------------------------|-----------------|-----------------|---------------|----------|
| NIL | NIL | NIL | Nil | NIL |
| No file uploaded. | | | | |

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center | Name | Sponsored By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|-------------------|------|--------------|----------------------|--------------------|----------------------|
| NIL | NIL | NIL | NIL | NIL | Nil |
| No file uploaded. | | | | | |

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

| State | National | International |
|-------|----------|---------------|
| 0 | 0 | 0 |

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded |
|------------------------|-------------------------|
| NIL | Nil |

3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type | Department | Number of Publication | Average Impact Factor (if any) |
|---------------------------|-------------------|-----------------------|--------------------------------|
| National | Political Science | 1 | 0 |
| National | Economics | 1 | 0 |
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department | Number of Publication |
|---------------------------|-----------------------|
| Mizo | 1 |
| Political Science | 1 |
| View File | |

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|--------------------|----------------|------------------|---------------------|----------------|---|---|
| NIL | NIL | NIL | Nil | 0 | NIL | Nil |
| No file uploaded. | | | | | | |

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|--------------------|----------------|------------------|---------------------|---------|---|---|
| NIL | NIL | NIL | Nil | Nil | Nil | NIL |
| No file uploaded. | | | | | | |

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty | International | National | State | Local |
|-----------------------------|---------------|----------|-------|-------|
| Attended/Seminars/Workshops | 1 | 2 | 17 | 24 |
| Presented papers | Nil | Nil | 2 | Nil |
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
|-------------------------|--|--|--|
|-------------------------|--|--|--|

| | | | |
|--|-------------------------|---|-----|
| Social Work at High School Veng | NSS | 4 | 59 |
| Blood Donation Camp | NSS | 5 | 238 |
| Students' exposure to teaching experiences in three Middle Schools | English Department, GJC | 6 | 15 |
| Save Chite Lui Mass Cleanliness | NSS | 4 | 26 |
| View File | | | |

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity | Award/Recognition | Awarding Bodies | Number of students Benefited |
|--|-----------------------------|---|------------------------------|
| Environmental Awareness and Protection | Certificate of Appreciation | YMA, Maubuang (College Adopted Village) | 350 |
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/Agency/collaborating agency | Name of the activity | Number of teachers participated in such activities | Number of students participated in such activities |
|----------------------------------|---|---|--|--|
| Save Chite Lui Mass Cleanliness | Govt. of Mizoram | Cleaning Chite Lui and its surroundings | 3 | 26 |
| Observation of Green Mizoram Day | NSS | Cleaning College Plantation Area at Maubuang | 5 | 49 |
| Pollution Awareness Drive | NSS | Distribution of Pollution Awareness Pamphlets at Khatla | 6 | 82 |
| Seminar on Sexual Harassment | College RUSA | Paper presentation and discussion on Sexual Harassment | 6 | 100 |
| Seminar on Gender Issues | College English Department | Paper presentation and discussion on Gender Issues | 6 | 81 |
| View File | | | | |

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity | Participant | Source of financial support | Duration |
|---|-------------|-----------------------------|----------|
| 2. Students-Teachers Interactive Program with Govt. J. Thankima College | 60 | Institution | 1 |
| 1. Teachers Exchange Program with J. Thankima College | 7 | Institution | 1 |

[View File](#)

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration From | Duration To | Participant |
|-------------------|----------------------|---|---------------|-------------|-------------|
| NIL | NIL | NIL | Nil | Nil | 0 |

No file uploaded.

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
|-----------------------------|--------------------|------------------------------|---|
| Legal Aid Clinic was opened | 09/03/2018 | For legal guidance in Health | 60 |

[View File](#)

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|--|--|
| 67.1 | 67.1 |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities | Existing or Newly Added |
|-------------|-------------------------|
| Class rooms | Newly Added |
| Others | Existing |
| Class rooms | Existing |
| Class rooms | Newly Added |
| Campus Area | Newly Added |

[View File](#)

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or partially) | Version | Year of automation |
|---------------------------|---|------------|--------------------|
| SOUL | Partially | 2.0 | 2013 |

4.2.2 – Library Services

| Library Service Type | Existing | | Newly Added | | Total | |
|------------------------|-------------|---------------|-------------|---------------|-------------|---------------|
| Text Books | 8481 | 260276 | 814 | 164458 | 9295 | 424734 |
| Reference Books | 122 | 77864 | 7 | 7290 | 129 | 85154 |

[View File](#)

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher | Name of the Module | Platform on which module is developed | Date of launching e-content |
|---------------------|--------------------|---------------------------------------|-----------------------------|
| NIL | NIL | NIL | Nil |

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

| Type | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/GBPS) | Others |
|-----------------|-----------------|--------------|----------|------------------|------------------|----------|-------------|---------------------------------|----------|
| Existing | 32 | 0 | 1 | 0 | 0 | 9 | 3 | 32 | 8 |
| Added | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 32 | 0 | 1 | 0 | 0 | 9 | 3 | 32 | 8 |

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

| |
|------------------------|
| 32.5 MBPS/ GBPS |
|------------------------|

4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|---|---|
| MZU UG Question Bank | https://gjc.ac.in/post/mzuquestionpapers/ |
| Access to various external links related to Higher Education (Materials Resources) | https://gjc.ac.in/ |

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary

component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
|--|--|--|--|
| 30.64 | 30.64 | 72.7 | 72.7 |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The Institute has a well-structured management system whereby physical, academic and support facilities are systematically monitored and maintained. Requirements and suggestions are discussed and recorded in departmental meetings. The Language laboratory is maintained by English department. The Language laboratory is utilized by the department for conducting spoken English and oral communication classes. The library and all its infrastructure is maintained by the library staff. The requirement for the enhancement of library books are submitted to the purchase committee by each department. Sports Complex: In the present campus there is no allotment for sports Complex. Activities has been made by the building committee. At present, the Games and sports Committee looks after the Sports equipment and all matters relating to sports events. Computers and Projectors: The computers and projectors are looked after by ICT committee. They are kept in charge of its maintenance and safekeeping. Repair works are done by Purchase Maintenance Committee. Classrooms and Seminar Room: The cleanliness of the classroom is maintained by the cleanliness committee and students - in charge who carry out regular inspections. The safety of the furniture and all other equipment are in the hands of the college chowkidar under the supervision of the head assistant.

<https://gjc.ac.in/page/maintenanceandutilization>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

| | Name/Title of the scheme | Number of students | Amount in Rupees |
|--------------------------------------|---|--------------------|------------------|
| Financial Support from institution | 1. Teachers' Proficiency Award 2. Principals' Merit Award 3. MCTA Johnson College Award 4. Memento 5. Dr H.Vanlalhluna Award (former Principal) 6. Professor Darchhawna Award (former Principal) 7. Lalthlengliana (Ex-Chairman, Governing Body) Award | 10 | 29500 |
| Financial Support from Other Sources | | | |
| a) National | Tribal Scholarship | 527 | 4371700 |
| b) International | NIL | Nil | 0 |

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implementation | Number of students enrolled | Agencies involved |
|---|------------------------|-----------------------------|-------------------|
| Remedial Class | 03/04/2018 | 150 | RUSA Equity Funds |
| Remedial Class | 03/10/2017 | 150 | RUSA Equity Funds |
| Course on Computer | 05/03/2018 | 100 | RUSA Equity Funds |
| Finishing School | 23/02/2018 | 40 | RUSA Equity Funds |
| Language Lab | 03/07/2017 | 50 | RUSA English Dept |

[View File](#)

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passed in the comp. exam | Number of students placed |
|------|--------------------|--|--|--|---------------------------|
| Nil | NIL | Nil | Nil | Nil | Nil |

No file uploaded.

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|---------------------------|--------------------------------|---|
| Nil | Nil | Nil |

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus | | | Off campus | | |
|-------------------------------|---------------------------------|---------------------------|-------------------------------|---------------------------------|---------------------------|
| Name of organizations visited | Number of students participated | Number of students placed | Name of organizations visited | Number of students participated | Number of students placed |
| NIL | Nil | Nil | NIL | Nil | Nil |

No file uploaded.

5.2.2 – Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from | Department graduated from | Name of institution joined | Name of programme admitted to |
|------|--|--------------------------|---------------------------|----------------------------|---|
| 2017 | 4 | BA | Education | MZU IGNOU IASE ICFAI | B.Ed MA MA /MJMC (Journalism and Mass Communication) |

| | | | | | |
|---------------------------|---|----|----------------------|--|--|
| 2017 | 9 | BA | Economics | MZU Savitribhai Phule, PUNE University Ahmednagar College Gangapada Memorial Institute of D.Ed/ B.Ed Dayarampur, West Bengal University ICFAI | MA MSW B.Ed |
| 2017 | 3 | BA | Political Science | Mizoram Law College MZU | LLB MA MA /MJMC (Journalism and Mass Com munication) |
| 2017 | 3 | BA | History | MZU | MA MA /MJMC (Journalism and Mass Com munication) |
| 2017 | 9 | BA | Mizo | MZU PUC IASE | MA B.Ed |
| 2017 | 3 | BA | English | MZU | MA MSW |
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items | Number of students selected/ qualifying |
|-------------------|---|
| Nill | Nill |
| No file uploaded. | |

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity | Level | Number of Participants |
|-------------------------------|---------------|------------------------|
| Cultural Day | College Level | 470 |
| Cultural Dance Competition | College Level | 87 |
| College Week Sports | College Level | 740 |
| View File | | |

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/medal | National/ Internaional | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|-------------------|----------------------------|---------------------------|-----------------------------------|-------------------------------------|----------------------|------------------------|
| Nill | NIL | Nill | Nill | Nill | NA | NIL |
| No file uploaded. | | | | | | |

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The College has Students Union Body representing all classes and semesters. The Principal as the Head of the Students Body is the President of the Students Union. All other office bearers are elected by the students in an election conducted by the teachers as Returning Officer and Polling Officers. The students Union is responsible for conducting Sports, College Week, Fresher Social and Graduation Day. The Elected Vice- President and the General Secretary are members of the IQAC. Activity of Student Council representation of students on academic administrative bodies/ committees of the institution are given as follows: 1. Election of Class Representative was held on July 2017. 2. Election of Student Union Leaders was conducted on July 2017. 3. College Week 2019 was held during 4th - 11th September 2017. 4. Appeal was made to the Principal to make sure that all the students wear College T Shirt compulsory on every Wednesday. SU Leaders were informed not to participate in any competitions without prior permission from the committee and the Principal

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

123

5.4.3 – Alumni contribution during the year (in Rupees) :

2000

5.4.4 – Meetings/activities organized by Alumni Association :

19th July 2017 condolence ceremony in memory of Alumni member F Lalrochama, NCC Guard of Honor , New Delhi , Republic Day Cadet, in College Hall

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization in admission process: The institution adopted an admission procedure which encourages decentralization of power and foster participative management. The Admission Committee (Academic Committee which comprise of all the Heads of department, with the Principal as the Chairman) has to work within the framework formulated by the IQAC. As the Admission Committee implements the already existing rules set by the IQAC, there is no scope for exertion of individual power. The Admission Committee is given power to set new criteria for admission procedure. Admission Notice is usually published on local television channels and newspapers. The Admission Committee appoints a Screening Committee from the teaching faculty. It also appoints teachers and Students' Union Leaders for Help Desks. Once the applications are received, the Screening Committee, under the guidance of the Admission Committee, prepares the list of successful candidates not once, but two or three times. Under certain times and circumstances outside the normal admission process, the Principal admits students with the consultation of the Academic Committee.

Decentralization in Utilization of RUSA Funds: (a) Purchase of requirements: The Funds received from RUSA is managed collectively. The Nodal Officers first discussed the needs of the College in different heads which was submitted to

the Project Monitoring Unit which comprise of teaching faculty, non-teaching staff and students' represents. The approval of the PMU was submitted to the Board of Governor headed by the Higher and Technical Department representative. After going through the Board of Governor, Purchase of requirements is made by the Nodal Officers. (b) Extension, renovation and up gradation of existing facilities: The Nodal Officers collectively work towards the proper utilization of funds for renovation and up gradation of existing facilities. Funds are utilized in consultation with the Building Committee (c) New Construction: As far as New Construction is concerned, the Higher and Technical Department take up the responsibilities and utilize the funds. (d) All funds received under equity initiatives are utilized as per RUSA. Concerned committees submit their proposals to the institutional co-ordinator for organization of various activities. The nodal officers approve the different activities and reports and expenditures are submitted to the co-ordinator.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type | Details |
|--|---|
| Admission of Students | The Admission Committee (Academic Committee which comprise of all the Heads of department, with the Principal as the Chairman) has to work within the framework formulated by the IQAC. Admission Notice is usually published on local television channels and newspapers. The Admission Committee appoints a Screening Committee from the teaching faculty. Once the applications are received, the Screening Committee, under the guidance of the Admission Committee, prepares the list of successful candidates |
| Human Resource Management | The managements of the students are generally done through the Students' Development and Welfare Committee. Management of the teaching staff is generally done by the Principal who works in close co-ordination with the Heads of department. The management of the non-teaching staff is carried out by the Principal and the Head Assistant. Important matters are discussed in a general body meeting. |
| Library, ICT and Physical Infrastructure / Instrumentation | The College has a Library Committee that guides the Librarian and the Library Staff. The Library Committee constantly works towards modernization and improvement of the Library. The Library Staff conducts Orientation Program for freshers at the beginning of every academic year. ICT and Physical Infrastructure are managed by concerned Cells and Committees. |

| | |
|-----------------------------------|---|
| <p>Research and Development</p> | <p>The College has a Research and Extension Cell which encourages research among teachers and promotes research and publication among the students and teachers. The Cell also plans and organizes extension programs. It also organizes seminars and lectures regularly to motivate students and faculty members.</p> |
| <p>Examination and Evaluation</p> | <p>The institution has an Examination Cell that works closely with the Academic Committee. The Examination Cell supervises and ensures smooth conduction of internal tests and university examinations. Apart from overall compilation of internal marks, it also compiles student attendance submitted by each academic department for monthly publication. The Cell is also responsible for strict implementation of examination rules. Initiatives are also taken for fairness and transparency. Apart from preparation of statistics, detailed reports are given at the end of every test and exam such as total number of students appeared, filling up of exam forms and results to the Principal</p> |
| <p>Teaching and Learning</p> | <p>Lecture method is still widely used. The institution also follows the other learner centered teaching methods like seminars, group discussions, interaction, fieldtrips, ICT enabled teaching etc. The institution has taken major steps towards improving the quality of teaching learning by focusing on PowerPoint presentations, charts, videos, visual audio aids. The institution aims to make teaching and learning "student-centric" which helps students to think, analyze, be creative and unique. Effective learning is also ensured through mentoring system.</p> |
| <p>Curriculum Development</p> | <p>The institution follows the curriculum designed and approved by the Mizoram University to which it is affiliated. The University follows UGC guideline and revises the curriculum from time to time. The University usually collects feedbacks from teaching faculty on course design and offer suggestions. Some teachers are involved in curriculum design by membership and also as invitees in core committee for syllabus making.</p> |

6.2.2 – Implementation of e-governance in areas of operations:

| E-governance area | Details |
|-------------------------------|--|
| Planning and Development | The institution, in the process of planning college events and programs, faculty and Committee/Cells meetings, often uses whatsapp groups for information. Important notices, information and reports are also circulated through email and whatsapp groups. |
| Administration | The institution substantial use of ICT in dissemination of rules, regulations and other information to faculty, non-teaching staff and students. Suggestions and feedback are often accepted and entertained through whatsapp and emails. |
| Finance and Accounts | Payment of salaries, scholarships and other funds is made through online banking. Fees and fines have also been made payable in online and offline mode. |
| Student Admission and Support | Admission Notice is usually published on local television channels and newspapers. The Admission Committee appoints a Screening Committee from the teaching faculty.. Feedback from Alumni is collected through Alumni whatsapp group. ICT is largely used in teaching and monitoring of students. |
| Examination | Internal marks are collected and compiled by each department which are entered in the institutions 'Student Databased'. These are then submitted to the Examination Cell which submits the marks to the University Portal within a specific time frame. |

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|------|--|--|--|-------------------|
| 2017 | 1. Mrs Lalmalsawmi Renthlei 2. Mr. Samuel J Lalthanzaua 3. Mrs Lalramthari 4. Mrs Ruth Lalsawmzuali 5. Ms Rudie Pachuau 6. Mr Vanlalsawma 7. | MCTA General Conference | MCTA | 20000 |

Mr David
Lalliansanga 8.
Mr C
Rosangkhuma 9.
Dr J Zahluna

[View File](#)

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date | To Date | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|------|--|---|------------|------------|---|---|
| 2018 | Seminar on Cyber Crime | NIL | 19/02/2018 | 19/02/2018 | 17 | Nil |

[View File](#)

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date | To date | Duration |
|--|---------------------------------|------------|------------|----------|
| Workshop on Entrepreneurship Development for Educated Unemployed Women | 1 | 05/02/2018 | 10/02/2018 | 6 |
| Course Work -PhD | 1 | 05/07/2017 | 13/12/2017 | 180 |

[View File](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching | | Non-teaching | |
|-----------|-----------|--------------|-----------|
| Permanent | Full Time | Permanent | Full Time |
| Nil | Nil | Nil | Nil |

6.3.5 – Welfare schemes for

| Teaching | Non-teaching | Students |
|----------------------------------|-------------------------|---------------------------------|
| Staff Welfare Committee and MCTA | Staff welfare Committee | Student Support and Progression |

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college receives funds from the state government, UGC, RUSA and other funding agencies. It also accrues funds in the form of fees (examination, University affiliation, student funds, etc). Fees collected in the college which are to be remitted to the government treasury and affiliating university

are remitted annually as mandated by the government and the university. Student fees like sport, magazine etc are managed by the student union/council and the expenditure so incurred are internally audited by teachers appointed for the purpose during the time of handing over of charge to subsequent student leaders. Government Fund - The fund received from the government are audited by designated government officials from time to time. Other Funds - Other funds received from UGC, RUSA, Research grants are subjected to audit by registered Charter Accountant and Utilization Certificate submitted to the funding agency (S) as per mandate. Funds received in the form of membership for Staff welfare committee and MCTA Branch is also audited internally. The college also has an audit committee which conducts regular monitoring of funds to offer transparency in utilization of funds.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
|---|-------------------------------|---|
| 1. Teachers' Proficiency Award 2. Principals' Merit Award 3. MCTA Johnson College Award 4. Momento 5. Dr H.Vanlalhluna Award (former Principal) 6. Professor Darchhawna Award (former Principal) 7. Lalthlengliana (Ex-Chairman, Governing Body) | 29500 | Highest Score in UG Examination Highest Score in UG Examination Highest Score in UG Examination Highest Score in UG Examination Highest Marks in Political Science Highest Marks in History Highest Marks in Mizo Highest Marks in Economics Highest Marks in Education Highest Marks in English |
| View File | | |

6.4.3 – Total corpus fund generated

| |
|--------|
| 151560 |
|--------|

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|----------------|----------|------------------------------------|----------|-------------------------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | Yes | Department of HTE Govt. of Mizoram | Yes | IQAC (External Members) |
| Administrative | Yes | Department of HTE Govt. of Mizoram | Yes | IQAC (External Members) |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

| |
|---|
| <p>1. Parents attend Parent-Teacher meeting and give suggestions for improvement 2. Parents fill up Feedback forms as and when required. 3. Parents actively participate in the progression of their children by enquiring about them through their mentors 4. If called by teachers or principal for a discussion about a specific child or a specific problem parents are always ready to help the institution.</p> |
|---|

6.5.3 – Development programmes for support staff (at least three)

1.Encouraged to join course on computer Concept 2.Encouraged to join training courses organized by other institutes 3.Workshop on NAAC awareness

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. College Adoption of Maubuang Village 2.Various Awards offered to meritorious students 3.Activity conducted to implement Value Based education on Social Responsibility. 4.Workshops and Seminars organized for Students Development Programmes. 5. Extension Programmes organized to promote students in various activities as Students' Development Programs 6. Legal Aid Clinic is opened in the college to serve the institution and the local community

6.5.5 – Internal Quality Assurance System Details

| | |
|--|-----|
| a) Submission of Data for AISHE portal | Yes |
| b)Participation in NIRF | No |
| c)ISO certification | No |
| d)NBA or any other quality audit | Yes |

6.5.6 – Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|------|------------------------------------|-------------------------|---------------|-------------|------------------------|
| 2018 | Course on Computer Concept | 05/03/2018 | 05/03/2018 | 29/05/2018 | 100 |
| 2018 | Seminar on Sexual Harassment | 19/02/2018 | 19/02/2018 | 19/02/2018 | 100 |

[View File](#)

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme | Period from | Period To | Number of Participants | |
|---|-------------|------------|------------------------|------|
| | | | Female | Male |
| 1. Seminar on Gender Issues | 22/08/2017 | 22/08/2017 | 23 | 27 |
| 2. Seminar on Literary Criticism and Feminist Writings. | 25/09/2017 | 25/09/2017 | 43 | 32 |
| 3. Seminar on Human Rights | 30/10/2017 | 30/10/2017 | 67 | 58 |
| 4. Sensitization on Woman Empowerment | 28/11/2017 | 28/11/2017 | 31 | 15 |
| 5. One Day Seminar on : i) | 19/02/2018 | 19/02/2018 | 43 | 27 |

| | | | | |
|--|------------|------------|----|----|
| Seminar on Work Culture | | | | |
| 6. One Day Seminar on Awareness on Human Rights | 19/02/2018 | 19/02/2018 | 58 | 42 |
| 7. One Day Seminar on Seminar on Sexual Harassment | 19/02/2018 | 19/02/2018 | 48 | 52 |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

| |
|---|
| Percentage of power requirement of the University met by the renewable energy sources |
| Initiatives has not yet been taken |

7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities | Yes/No | Number of beneficiaries |
|-----------------|--------|-------------------------|
| Ramp/Rails | Yes | Nil |
| Rest Rooms | Yes | Nil |

7.1.4 – Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date | Duration | Name of initiative | Issues addressed | Number of participating students and staff |
|------|--|--|------------|----------|---|---|--|
| 2017 | Nil | 1 | 15/07/2017 | 1 | Social Work on Cleanlines Drive at High School Veng. | Cleaning and Clearing roadsides and rubbish piled in the drainage systems | 59 |
| 2017 | 1 | Nil | 12/09/2017 | 1 | Permission granted to Mualzavata Section, Bungkawn YMA for use of college Hall. | College Hall Section YMA Fund Raising Activity 3D movie show for local area | 324 |
| 2017 | Nil | 2 | 25/09/2017 | 1 | Pollution | Distribution of | 82 |

| | | | | | | | |
|---------------------------|-----|---|------------|----|---|--|----|
| | | | | | Awareness Drive at Khatla | Pollution Awareness Pamphlets | |
| 2018 | 2 | 3 | 09/03/2018 | 1 | Legal AID Clinic was opened in college | To address local community and institutional needs and to cater to legal awareness | 60 |
| 2018 | Nil | 4 | 23/03/2018 | 18 | Permission granted for use of Basketball/Volley Ball Court to Bungkawn Branch YMA | Permission for Volley Ball practice for Inter-Branch YMA Volley Ball tournament | 20 |
| View File | | | | | | | |

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title | Date of publication | Follow up(max 100 words) |
|-------|---------------------|--------------------------|
| NIL | Nil | NIL |

7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity | Duration From | Duration To | Number of participants |
|--|---------------|-------------|------------------------|
| 1. To acquaint the students towards universal values and ethics, seminar on Moral Values was organized. | 13/02/2018 | 13/02/2018 | 70 |
| 2. To inculcate the conduct code of ethics in social media, Seminar on Social Media Ethics was organized | 14/02/2018 | 14/02/2018 | 50 |
| 3. Seminar of Legal Reasoning and POCSO was organized to educate the students on the urgent matters | 16/02/2018 | 16/02/2018 | 70 |

| | | | |
|--|------------|------------|-----|
| regarding child molestation and sexual abuse. | | | |
| 4. One Day Seminar on Sensitization on Work culture | 19/02/2018 | 19/02/2018 | 70 |
| 5. One Day Seminar on Seminar on Sexual Harassment | 19/02/2018 | 19/02/2018 | 100 |
| 6. One Day Seminar on Seminar on Awareness on Human Rights | 19/02/2018 | 19/02/2018 | 100 |
| View File | | | |

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

| |
|--|
| 1. Awareness Campaign on Cleanliness was held at College Seminar Hall for 1st Semester Students on 12th July 2017. |
| 2. Observation of Campus Cleaning Day was organized on 11th Aug 2017. |
| 3. Observation of Cleanliness Week in College Campus from 2nd Oct 2017. |
| 4. Observation of World Water Day at College Seminar Hall on 22nd March 2018. |
| 5. Plastic Awareness Cum Plastic Free Campus was organized in College on 4th April 2018. |

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

| |
|--|
| <p>1. Students' Development Programme. 2. Value Based Education on Social Responsibility. Best Practice-1 1. Student' Development Programme To promote enterprising and qualified job-seekers as the students graduate from the College. The College works on the empowerment of the students who will soon graduate and seek jobs. Seminars and Workshops on various issues have been conducted for the Students' Development Programme. Best Practice-2 2. Value Based Education on Social Responsibility Value Based Education on Social Responsibility was implemented in the College since 2015 2016 for the development of the students towards wholesome adults. It is an ongoing process through which the College aims to mould moralistic and responsible men and women who are deeply rooted in traditional value of tlawmngaihna that may be manifested in the following ways selflessness, helpfulness, self sacrifice, charity work etc. The College therefore, in order to promote tlawmngaihna, propagates Value Based Education on Social Responsibility through the following activities Blood Donation, NSS, NCC and College Cultural Club. Since Value Based Education on Social Responsibility is an ongoing process it implements similar activities of the preceding years to mould the students towards social responsibilities. Therefore, student groups like NCC, NSS, Adventure Club, Cultural Club and others within the College participate in the activities undertaken. The empowerment of students to perform tasks that concern varieties of activities that have impact on the society, and to be responsive during emergencies is the trust of this Best Practice. The Mizo moral ideal of tlawmngaihna is imparted to the students through the activities organized for the students and faculty members.</p> |
|--|

Upload details of two best practices successfully implemented by the institution as per NAAC format in your

institution website, provide the link

<https://gjc.ac.in/post/igac/11>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institutional Distinctiveness: The Institution's mission clearly defines its purpose within the context of Higher Education and indicates who the Institution serves and what it intends to accomplish. The mission of the institution is as follows: (i) The institution seeks to be in the vanguard of Higher Education for all sections of society. (ii) To reach out especially to those who are socially, economically and educationally disadvantaged. (iii) To equip the students to possess overall development in the field of education, co-curricular and extension activities. Since the mission of the institution is to reach out to the socially, economically and educationally disadvantaged section of the society, most of the students are from (i) Socially and economically disadvantaged sections of Mizoram and (ii) Educationally disadvantaged sections vernacular medium, Third Division and those who have passed in the Supplementary Grade, failing to acquire admission in other colleges. The mission and goals are developed and recognized by the Institution with the participation of its members and are used to develop and shape its programs and practices and to evaluate its effectiveness. The ultimate goal of the Institution is to provide quality education in various fields of Arts disciplines in Mizoram. The Institution makes provisions for economically disadvantaged students by offering them differential/special modes of payment of admission fees etc., to admit themselves in various programmes of their choice in the Institution. The doors of the College are always open to all sincere students irrespective of class, caste or religious backgrounds. The Institution is deeply committed to produce marketable and self respecting graduates who would become assets for the community and the society at large. It is a privilege to state that faculty members often contribute in cash towards admission of economically-backward students. The Academic Programmes are designed to ensure flexibility and a multi-disciplinary approach to learning within a manageable time-frame for completion of the Courses. The Institution makes it a practice to devote the first week of the Academic Session for assessing the previous knowledge of the newly admitted students by conducting skill test (oral or written) in subject knowledge. To bridge the knowledge gap of the newly admitted students, teachers spend the next consecutive week of their classes for orientation of the Course Syllabi. The institution identifies slow and advanced learners and the institution has provisions for tutorial classes to the slow learners. Guidance and Counseling Classes are conducted for mentoring students. In order to nurture holistic self development in each student the Institution has adopted certain strategies for the acquisition of life skills and knowledge management skills that are listed as the two Best Practices of the institution (a) Students' Development Programme (b) Value Based Education on Social Responsibility. Any grievance regarding evaluation in the Internal Exams is intimated to the subject teacher concerned for clarification and redressal.

Provide the weblink of the institution

<https://gjc.ac.in/page/institutionaldistinctiveness>

8.Future Plans of Actions for Next Academic Year

The Institution has organized various activities in the year 2015-16, yet it has its own limitations and is unable to organize as many activities as it has pre planned. With the institutions' limited financial conditions the Principal and the teaching faculty has considered different activities to be quiet essential

for the development of the students and for the practice of Value-Based on Social Responsibilities. The followings are the activities to be conducted for the next academic session. 1. To conduct mentoring system for weak students 2. To organize seminars on Gender Equity 3. To organize Value-Based Education and Students Development Activities 4. To conduct Social Work at Adopted Village Maubuang