

1st IQAC MEETING MINUTES

DATE : 12th July, 2022
TIME : 12:00 pm
VENUE : Seminar Room

The meeting was chaired by the Principal.

RESOLUTIONS:

- 1) All teaching and non faculty members of the college participated in the Meeting, where an introduction of the IQAC Committee for 2022-2024 was made.
- 2) The highlight of action plans pertaining to the NAAC assessment and broad overview of events were discussed by the Coordinator.
- 3) The meeting resolved that the NAAC Preparation Committee which was set up in 2021 was to continue their functions till the completion of the assessment.

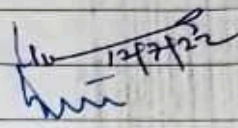
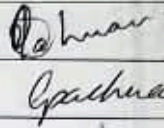
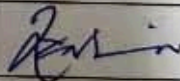


Prof. K. Vanlalmawia
Chairman



Ruatdiki Hmar
Recording Secretary

Dated 12th July 2022 IQAC Meeting Attendance

Sl. No.	Department	Name	Designation	Signature
1		Prof. K. Vanlalmawia	Principal	
2		Dr. Ruth Lalsawmzuali	Co-ordinator	
3		Ms. Ruatdiki Hmar	Asst. Coordinator	
4	English	Dr. Lalrimawii Zadeng	Asso. Prof.	
5		Ms. Rudie Pachuau	Asso. Prof.	
6		Ms. Lalnunmawii Pachuau	Asso. Prof.	
7		Mr. Thangnghinglova	Asst. Prof.	
8		Ms. T. Lalawmpuii Dr. V.L. Rinaomi	Asst. Prof.	
9		Mr. Lalrammawia	Asso. Prof.	
10		Mizo	Dr. Lalropuia	
11	Mr. Vanlalrova Varte		Asst. Prof.	
12	Ms. PC Zonunsangi		Asst. Prof.	
13	Mr. Johnny Lalremruata		Asst. Prof.	
14	Ms. K. Zirsangliani		Asst. Prof.	
15	Economics		Mr. R. Lalhmingthanga	Asso. Prof.
16		Mr. Hunpuiliana	Asso. Prof.	
17		Mrs. Sailo Lallianpuii	Asso. Prof.	
18		Ms. Lalmalsawmi Renthlei	Asso. Prof.	
19		Mr. Samuel J. Laltlanzaua	Asst. Prof.	
20	Education	Ms. Lalramthari	Asso. Prof.	
21		Ms. Zodinliani	Asso. Prof.	

22		Ms. Lalmuanpuii	Asso. Prof.	Amf
23		Dr. C. Lalmangaihzuai	Asst. Prof.	Phy
24	History	Mr. Vanlalsawma	Asso. Prof.	Amf
25		Mr. David Lalliansanga	Asso. Prof.	Amf
26		Mr. Rosangkhuma	Asso. Prof.	Amf
27		Mr. C. Lalremruata	Asst. Prof.	Amf
28		Pol. Science	Dr. J. Zahluna	Asso. Prof.
29	Mr. Zothlanpuia		Asso. Prof.	Amf
30	Ms. Lucy Vanlalhruaii		Asso. Prof.	Amf
31	Mrs. Zohmangaihi		Asso. Prof.	Amf
32	Ms. Ruatdiki Hmar		Asst. Prof.	Amf
33	Dr. C. Lalhmingliana		Asst. Prof.	Amf
34	Office		Mrs. Rodingliani Tochhawng	Head Asst.
35	Office	Mrs. Miriam Lalhriatpuii	UDC	Amf

2nd IQAC MEETING MINUTES

DATE : 16th August , 2022
TIME : 12:15 pm
VENUE : PRINCIPAL'S ROOM

MEMBERS PRESENT:

1. Prof. K. Vanlalmawia, Principal ,Chairman
2. Dr. Ruth Lalsawmzuali, Education Dept, Coordinator
3. Ms. Ruatdiki Hmar, Pol. Science Dept, Assistant Coordinator
4. Mrs. Sailo Lallianpuii, Convener, CAC – Criterion I
5. Mr. David Lalliansanga, Convener, TLE – Criterion II
6. Dr. J. Zahluna, Convener, RIE – Criterion III
7. Mr. R. Lalhmingthanga, Convener, ILR – Criterion IV
8. Mr. Samuel J. Laltlanzaua Convener, GLM – Criterion VI
9. Dr. Lalrimawii Zadeng, Convener, IVBP – Criterion VII
10. Mrs. Rodingliani Tochwawng, Head Assistant

RESOLUTIONS:

The meeting resolved to:




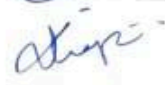






1. Delegate the task of preparing the Plan of Action for 2022-2023 to the respective chairman and secretary of each criteria. The compiled draft Plan of Action for 2022-2023 is to be submitted to the IQAC for review and modifications (if any) on the 29th of August, 2022 @2:30pm (the 3rd IQAC meeting will be held on the mentioned date).
2. Adopt necessary actions and formulate the best possible initiatives for the ongoing preparations, centered around the NAAC Peer Team Visit under the guidance of the NAAC Preparation Committee.
3. Entrust the duty of taking the necessary Action Plans to the Alumni Committee for the following points:
 - I.observance of Alumni Day
 - II. Creation of communication channels via whatsapp groups for the past batches (year wise groups).

Prof. K. Vanlalmawia
Chairman

Ruatdiki Hmar
Recording Secretary

IQAC MEETING NUMBER 2nd

DATE: 16/08/2022

S.NO	MEMBERSHIP	NAME	SIGNATURE
1	Chairman	Prof. K. Vanlalmawia Principal	
2	Co-ordinator	Dr. Ruth Lalsawmzuali Education Dept	
3	Asst Coordinator	Ms. Ruatdiki Hmar Pol. Science Dept	
4	Members	Mrs. Sailo Lallianpuii Convener, CAC – Criterion I	
5	"	Mr. David Lalliansanga Convener, TLE – Criterion II	
6	"	Dr. J. Zahluna Convener, RIE – Criterion III	
7	"	Mr. R. Lalhmingthanga Convener, ILR – Criterion IV	
8	"	Mr. Vanlalsawma Convener, SSP – Criterion V	
9	"	Mr. Samuel J. Laltlanzaua Convener, GLM – Criterion VI	
10	"	Dr. Lalrimawii Zadeng Convener, IVBP – Criterion VII	
11	"	Mrs. Rodingliani Tochwawng Head Assistant	
12	"	Vice President S.U	
13	"	President/Secretary Alumni	
14	"	Joint Director (QAC) H&TE	
15	"	Local Council Bungkawn/Khatla	

TOTAL NUMBER OF MEMBERS PRESENT:

Ruatdiki Hmar 16/08/2022
RECORDING SECRETARY

3rd IQAC MEETING MINUTES

DATE : 5th September , 2022
TIME : 2:30 pm
VENUE : PRINCIPAL'S ROOM

MEMBERS PRESENT:

1. Prof. K. Vanlalmawia, Principal ,Chairman
2. Dr. Ruth Lalsawmzuali, Education Dept, Coordinator
3. Ms. Ruatdiki Hmar, Pol. Science Dept, Assistant Coordinator
4. Mrs. Sailo Lallianpuii, Convener, CAC – Criterion I
5. Mr. David Lalliansanga, Convener, TLE – Criterion II
6. Dr. J. Zahluna, Convener, RIE – Criterion III
7. Mr. R. Lalhmingthanga, Convener, ILR – Criterion IV
8. Mr. Samuel J. Laltlanzaua Convener, GLM – Criterion VI
9. Dr. Lalrimawii Zadeng, Convener, IVBP – Criterion VII
10. Mrs. Rodingliani Tochwawng, Head Assistant

RESOLUTIONS:

1. Proposed dates for peer team visit: the dates are to be selected by the Coordinator in accordance with the fifteen day window periods for the three proposals.
The proposed dates in order of preference are as follows:
 - a. 10th and 11th November, 2022
 - b. 3rd and 4th November, 2022
 - c. 12th and 13th October, 2022
2. Payment of IIQA fees- the payment was made today through Sir Samuel J.Laltlanzaua's account. The royal sum of the payment made was Rs 2,36,000.

Prof. K. Vanlalmawia
Chairman

Ruatdiki Hmar
Recording Secretary

4th IQAC MEETING MINUTES

DATE : 8th September, 2022
TIME : 2:30 pm
VENUE : PRINCIPAL'S ROOM

Prof. K. Vanlalmawia, Principal was the chairperson for the session.

RESOLUTIONS:

1. The meeting agreed to the proposals and arrangements that were made by the NAAC Preparation Committee.
2. The meeting suggested the conduct of a Seminar pertaining to NAAC awareness amongst the faculty and non faculty members. Prof.Jangkhongam Doungel,MZU is to be approached as the resource person for the Seminar. Mr. David Lalliansanga will make necessary arrangements for the conduct of the seminar.
3. Staff meeting is to be convened on the 9th of September, 2022



Prof. K. Vanlalmawia
Chairman



Ruatdiki Hmar
Recording Secretary

IQAC MEETING NUMBER 4

DATE: 8/9/2022

S.NO	MEMBERSHIP	NAME	SIGNATURE
1	Chairman	Prof. K. Vanlalmawia Principal	<i>[Signature]</i>
2	Co-ordinator	Dr. Ruth Lalsawmzuali Education Dept	<i>[Signature]</i>
3	Asst Coordinator	Ms. Ruatdiki Hmar Pol. Science Dept	<i>[Signature]</i>
4	Members	Mrs. Saijo Lallianpuii Convener, CAC – Criterion I	<i>[Signature]</i>
5		Mr. David Lalliansanga Convener, TLE – Criterion II	<i>[Signature]</i>
6		Dr. J. Zahluna Convener, RIE – Criterion III	<i>[Signature]</i>
7		Mr. R. Lalhmingthanga Convener, ILR – Criterion IV	
8		Mr. Vanlalsawma Convener, SSP – Criterion V	<i>[Signature]</i>
9		Mr. Samuel J. Laltlanzaua Convener, GLM – Criterion VI	<i>[Signature]</i>
10		Dr. Lalrimawii Zadeng Convener, IVBP – Criterion VII	<i>[Signature]</i>
11		Mrs. Rodingliani Tochwawng Head Assistant	
12		Vice President S.U	
13		President/Secretary Alumni	
14		Joint Director (QAC) H&TE	
15		Local Council Bungkaw/Khatla	

TOTAL NUMBER OF MEMBERS PRESENT:

[Signature]
RECORDING SECRETARY

5TH IQAC MEETING MINUTES

DATE : 4th October, 2022
TIME : 12: 30 pm
VENUE : PRINCIPAL'S ROOM

MEMBERS PRESENT:

1. Prof. K. Vanlalmawia, Principal ,Chairman
2. Dr. Ruth Lalsawmzuali, Education Dept, Coordinator
3. Ms. Ruatdiki Hmar, Pol. Science Dept, Assistant Coordinator
4. Mrs. Sailo Lallianpuii, Convener, CAC – Criterion I
5. Mr. David Lalliansanga, Convener, TLE – Criterion II
6. Dr. J. Zahluna, Convener, RIE – Criterion III
7. Mr. R. Lalhmingthanga, Convener, ILR – Criterion IV
8. All head of departments
9. All chairperson and secretaries under the NAAC preparation Sub -Committees

RESOLUTIONS:

1. A Report from each sub committee under the NAAC Preparation team was submitted where necessary changes were made accordingly.
2. The LOs for the Peer team as assigned as follows:
 - a. Mr. Vanlalsawma
 - b. Mr. Zothlanpuia
 - c. Mr. Samuel J.Laltlanzaua
3. The meeting resolved to ensure that final rehearsal for the Cultural programme should be executed on the 11th of October, 2022.



Prof. K. Vanlalmawia
Chairman



Ruatdiki Hmar
Recording Secretary

IQAC MEETING NUMBER 4

DATE: 8/9/2022

S.NO	MEMBERSHIP	NAME	SIGNATURE
1	Chairman	Prof. K. Vanlalmawia Principal	<i>[Signature]</i>
2	Co-ordinator	Dr. Ruth Lalsawmzuali Education Dept	<i>[Signature]</i>
3	Asst Coordinator	Ms. Ruatdiki Hmar Pol. Science Dept	<i>[Signature]</i>
4	Members	Mrs. Saijo Lallianpuii Convener, CAC – Criterion I	<i>[Signature]</i>
5		Mr. David Lalliansanga Convener, TLE – Criterion II	<i>[Signature]</i>
6		Dr. J. Zahluna Convener, RIE – Criterion III	<i>[Signature]</i>
7		Mr. R. Lalhmingthanga Convener, ILR – Criterion IV	
8		Mr. Vanlalsawma Convener, SSP – Criterion V	<i>[Signature]</i>
9		Mr. Samuel J. Laltlanzaua Convener, GLM – Criterion VI	<i>[Signature]</i>
10		Dr. Lalrimawii Zadeng Convener, IVBP – Criterion VII	<i>[Signature]</i>
11		Mrs. Rodingliani Tochwawng Head Assistant	
12		Vice President S.U	
13		President/Secretary Alumni	
14		Joint Director (QAC) H&TE	
15		Local Council Bungkawn/Khatla	

TOTAL NUMBER OF MEMBERS PRESENT:

[Signature]
RECORDING SECRETARY

6th IQAC MEETING MINUTES

DATE : 30th March, 2023
TIME : 2:00 pm
VENUE : PRINCIPAL'S ROOM

MEMBERS PRESENT:

1. Prof. K. Vanlalmawia, Principal ,Chairman
2. Dr. Ruth Lalsawmzuali, Education Dept, Coordinator
3. Ms. Ruatdiki Hmar, Pol. Science Dept, Assistant Coordinator
4. Mrs. Sailo Lallianpuii, Convener, CAC – Criterion I
5. Mr. David Lalliansanga, Convener, TLE – Criterion II
6. Mr. R. Lalhmingthanga, Convener, ILR – Criterion IV
7. Mr. Vanlalsawma, Convener, Convener, SSP-Criterion V
8. Mr. Samuel J. Laltlanzaua Convener, GLM – Criterion VI
9. Dr. Lalrimawii Zadeng, Convener, IVBP – Criterion VII

RESOLUTIONS:

- I. **IQAC Committees and Cells:** Due to conditions pertaining to transfer and pension of faculty members, certain Cells and Committees under IQAC are restructured accordingly:
 1. The Research & Extension Cell has been renamed as the Research & Development Cell under the chairmanship of Dr. Lalropuia, Mizo Dept.
 2. Examination Committee:
Secretary: Mrs T.Lalawmpuii, English Dept.
Assistant Secretary: Mr C.Lalremruata , History Dept.
Newly appointed member : Mr David Lalliansanga , History Dept.
 3. Discipline Committee:
Chairman: Mr C. Rosangkhuma , History Dept.
 4. Sports Committee:
Secretary: Mrs Sailo Lallianpuii , Economics Dept.

Newly appointed members: The Vice President and Games & Sports Secretary of the Students' Union

The Sports Committee will be entrusted with the role and responsibilities that were previously entrusted to the "Sports-in-charge Professor" (the separate appointment for "Sports-in-charge Professor" is removed accordingly)

5. Mrs R. Laldingliani, Head Assistant will replace the previous HA, Mrs. Rodingliani Tochwawng in all committees and cells where the HA is a member.

6. Purchase Committee: Mr C. Lalchhuankima will replace Mrs Lalchansangi

7. Planning Board: Pi Lalbiakdawli will replace Mrs Lalchansangi

8. UGC Scheme: Ms K. Lalmuanpuii will replace Mrs Miriam Lalhriatpuii Hnamte

II. NEP 2020: The meeting resolved to constitute a Committee, NEP Implementation Committee as follows:

NEP Implementation Committee

Chairman: Dr Lalrimawii Zadeng, English Dept.

Secretary: Mr Samuel J. Laltanzaua, Economics Dept.

Asst Secretary: Dr VL Rinawmi, English Dept.

Members:

1. Chairman, Academic Committee

2. Chairman, Examination Committee

3. Department Representatives:

English Department- Ms Lalnunmawii Pachuau

Economics Department- Mr R Lalhmingthanga

Education Department- Ms Lalramthari

History Department- Mr Vanlalsawma

Mizo Department- Dr Lalropuia

Political Science Department- Mr Zothlanpuia

Ex-officio: Principal and Coordinators, IQAC

The Committee will prepare necessary recommendations under NEP framework and submit their proposal to the Principal before the 14th of April, 2023

III. Felicitation of participants at the SDG Symposium organized by P & PI Dept, Govt. of Mizoram: The IQAC is highly appreciative towards the efforts of the EKC and the student participants for securing the 4th Runners Up title amongst 21 colleges. As a token of appreciation, the college will present the participants with a certificate+ memento + cash award . The cash award for the 3 presenters will be Rs 2000/- per student while their other team members will be awarded Rs 100/- each.

IV. Survey report on Maubuang: The Survey report on Maubuang will be prepared published in book form with ISBN. The governing MLA of Maubuang village will be invited to release (unveil) the book.

Prof. K. Vanlalmawia
Chairman

Ruatdiki Hmar
Recording Secretary

IQAC MEETING NUMBER 4

DATE: 8/9/2022

S.NO	MEMBERSHIP	NAME	SIGNATURE
1	Chairman	Prof. K. Vanlalmawia Principal	<i>[Signature]</i>
2	Co-ordinator	Dr. Ruth Lalsawmzuali Education Dept	<i>[Signature]</i>
3	Asst Coordinator	Ms. Ruatdiki Hmar Pol. Science Dept	<i>[Signature]</i>
4	Members	Mrs. Saijo Lallianpuii Convener, CAC – Criterion I	<i>[Signature]</i>
5		Mr. David Lalliansanga Convener, TLE – Criterion II	<i>[Signature]</i>
6		Dr. J. Zahluna Convener, RIE – Criterion III	<i>[Signature]</i>
7		Mr. R. Lalhmingthanga Convener, ILR – Criterion IV	
8		Mr. Vanlalsawma Convener, SSP – Criterion V	<i>[Signature]</i>
9		Mr. Samuel J. Laltlanzaua Convener, GLM – Criterion VI	<i>[Signature]</i>
10		Dr. Lalrimawii Zadeng Convener, IVBP – Criterion VII	<i>[Signature]</i>
11		Mrs. Rodingliani Tochwawng Head Assistant	
12		Vice President S.U	
13		President/Secretary Alumni	
14		Joint Director (QAC) H&TE	
15		Local Council Bungkaw/Khatla	

TOTAL NUMBER OF MEMBERS PRESENT:

[Signature]
RECORDING SECRETARY

7th IQAC MEETING MINUTES

Date : 5th May, 2023

Time : 10:30 am

Venue : Faculty Room, Department of Education

MEMBERS PRESENT:

1. Dr. Ruth Lalsawmzuali, Education Dept, Coordinator
2. Ms. Ruatdiki Hmar, Pol. Science Dept, Assistant Coordinator
3. Mrs. Sailo Lallianpuii, Convener, CAC – Criterion I
4. Mr. R. Lalhmingthanga, Convener, ILR – Criterion IV
5. Mr. Vanlalsawma, Convener, Convener, SSP-Criterion V
6. Mr. Samuel J. Laltlanzaua Convener, GLM – Criterion VI
7. Dr. Lalrimawii Zadeng, Convener, IVBP – Criterion VII

RESOLUTIONS:

1. **Formation of Intellectual Property Rights (IPR) Cell:** The meeting resolved to constitute IPR Cell in consultation with MISTIC, in accordance with the Letter No. 21014/2/2023-DTE(THE) , Dated: Aizawl, the 25th April, 2023 issued by Department of Higher & Technical Education.

Nodal Officer: Mr.R.Lalhmingthanga, Department of Economics

Members:

- 1) Mr Lalrammawia, Department of Mizo
- 2) Mr David Lalliansanga, , Department of History
- 3) Dr VL Rinawmi, Department of English

2. **Restructuring of certain Committees/ Cells(Equal Opportunity Cell, Anti-Ragging Cell, Discipline Committee) in accordance with NEP:** The IQAC Co-ordinator, Dr Ruth Lalsawmzuali will prepare a proposal for the newly restructured Committees/Cells in accordance with Letter No. 21014/2/2023-DTE(THE) , Dated: Aizawl, the 25th April, 2023 issued by Department of Higher & Technical Education. The proposal will be presented at the Staff Meeting to be held on the 12th of May, 2023.
3. **Institutional Development Plan (IDP) :** Mr Samuel Laltlanzaua, Secretary, NEP Implementation Committee highlighted the details and progress made with regards to the IDP. The final draft is to be presented by the Secretary, NEP Implementation Committee at the earliest.
4. **AQAR 2021-2022:** The AQAR for 2021-2022 was placed before the IQAC and was approved accordingly. The AQAR was successfully submitted during the course of the meeting.



Dr Ruth Lalsawmzuali
Chairman



Ruatdiki Hmar
Recording Secretary

