

**GOVERNMENT JOHNSON COLLEGE
AIZAWL : MIZORAM
ACADEMIC & ADMINISTRATIVE AUDIT
INSTITUTIONAL DATA DURING ACADEMIC SESSION 2019-2020**

I. COLLEGE PROFILE:

1	Name of the College, Website, Email & Ph. no.	Government Johnson College, website: gjc.ac.in, Email : gjcmizoram@gmail.com , Ph.no : 03892334757
2	Name of the Principal, Email & Mob. no.	Prof. K. Vanlalmawia, Mob.No:9436154182
3	Name of the Vice-Principal, Email & Mob. no.	-
4	Name of the IQAC Coordinator, Email & Mob. no.	2019 – till date: David Lalliansanga, e-mail : davidllsa8@gmail.com , Mob. No: 9436152627
5	Name of RUSA Coordinator, Email & Mob. no.	2019- till date: Thangnghinglova , e-mail : thangnghinglova@gmail.com Mob. No: 9436143652
6	Year of Establishment & own land if any	Establishment : 1993 , Campus: Shivaji Tilla, Aizawl Web link : https://drive.google.com/drive/folders/1qOUc6hjb43zZwLZmTzy0ZuxSQ3cOJCoP?usp=sharing
7	Affiliating University	Mizoram University Web link : https://drive.google.com/file/d/1ECM1NWcMLdVEVcuYI1MTieAyi-

				CIE8dw/view?usp=sharing		
8	NAAC Grade with Cycle, Accredited Year & CGPA (Status of preparation if not accredited)	1 st Cycle (C - Grade) 08 th Jan 2011 – 07 th Jan 2016 CGPA : 1.74				
		Web link : https://drive.google.com/file/d/1ehVS7DqHeao0_U2Zu7wu_PJC0F8dYFyD/view?usp=sharing				
9	UGC Recognition (2F & 12B) with dates	17 th November 2006				
		Web link: https://drive.google.com/file/d/1ldxnDHsN6Gdw4O6VbITxw_vQKUYncwgI/view?usp=sharing				
10	National Institutional Ranking Framework (NIRF) Rank	-				
11	Online Admission Status	Started Since 2020 (https://gjcfeepay.reggatech.com/)				
12	College Working Hours (if shift system mentions details of both shifts & give reasons for shift systems)	9:30am – 5:00pm				
	No. of Teaching Posts Sanctioned (2019-2020)	Regular	26	Filled	26	Vacant
		Attached	0		0	
		Contract	7		7	
		Guest/Part-time/Casual	0		0	
		TOTAL	33		33	
	No. of Non-Teaching Posts sanctioned	Librarian	-	Filled	-	Vacant
		Deputy Librarian	1		1	
		Library Assistant	1		1	
		Head Assistant	1		1	

(2019-2020)	UDC	1		1	
	LDC	5		5	
	Driver	-		-	
	IV Grade	5		5	
	TOTAL	14		14	
Students' Strength (2019-2020)	1 st /2 nd Semester	329			
	3 rd /4 th Semester	242			
	5 th /6 th Semester	191			
	TOTAL	762			

II. CURRICULAR ASPECTS (100)

	Item	Status (Give Details)	Weightage	Score	Remark (s) by Assessor
1 6	Implementation of Annual Institutional Plan/College Calendar ANNEXURE 1 https://gjc.ac.in/post/calendars	The Academic Committee under the IQAC prepares the Academic Calendar at the beginning of each semester to ensure timely delivery of curriculum to the students. The prepared Academic Calendar is tabled at the first General Body meeting for its endorsement as worked out by the IQAC. In accordance to the Academic Calendar, the Examination Cell conducts the Internal Examinations, and all other College events are conducted by the various Committees and Cells.	15		
1 7	Whether the above plan circulated among student's curriculum ANNEXURE 2 https://gjc.ac.in/post/calendars	Yes, the College Academic Calendar is circulated to Students' Official Whatsapp groups and College website. Plans circulated among Students as follows: <ol style="list-style-type: none"> 1. Notice Boards 2. College Website 3. WhatsApp Groups 	10		

1 8	College Activity Register ANNEXURE 3	The IQAC and the Departments/Committees under IQAC maintained activity registers/File. Web Link: https://drive.google.com/file/d/1TuEeRTapi48sZq6BfehhoFX6AZnwT-vO/view?usp=sharing	10		
1 9	Academic Flexibility ANNEXURE 4 https://gjcfeepay.reggatech.com/	The students are admitted Online/Offline on the basis of first come first served. Students are given choice of Elective and Core Subjects at the time of admission irrespective of the subjects taken in HSS (Science/Arts). A Second chance to change Core Subject is given to students at the entry level of 5 th Semester.	10		
2 0	Add-on Courses (Department-wise) completed during last academic year ANNEXURE 5	Nil	15		
2 1	Feedback from students on curricular aspects ANNEXURE 6 https://gjc.ac.in/post/studentsatisfactionsurvey	Feedback from students in the event was collected through the mentoring system. A common format was prepared by the IQAC, enquiring about the physical and mental condition of students, whether they faced any educational, financial or safety issues. From the feedback collected the general impression was that most students did not face any mental, physical or financial issue. The Mentors also provided counseling through phones. Majority totally agreed that the management is highly supportive and that there is no discrimination on any ground. Parents-teachers meet was conducted. After acquainting the parents with College and University Rules regarding Examinations etc., most of the parents expressed their appreciation for the mentoring system. Other queries were answered by the college authority. Alumni Feedback was also entertained. All the Alumni members agreed that they are proud to be associated with the College as Alumni. They believe the college is	10		

		making steady progress and that it is dedicated to all-round development of its students. The Students agreed that the teaching faculty is approachable and that the college management is helpful. Insufficient as it is, the Alumni believe that the infrastructure has been utilized adequately. They agree that the institution is concerned about its Alumni. They have made good use of what they have learnt in college and are willing to do their best for the college. In the comments section various students have expressed how the college has molded Third Division student from school to Topper Ranks and First Division in University Examination Results. They have expressed that the college has built their career and has inspired them to think differently. Feedback collected has been analyzed, recorded and acted upon by the IQAC and the college management for quality enhancement.			
2 2	New UG & PG Courses introduced this year ANNEXURE 7	NIL	20		
2 3	Maintenance of Student Attendance Registers ANNEXURE 8	Attendance Registers & Students Database wherein Students' monthly attendances are recorded. Ref : Students Database	10		

III. TEACHING, LEARNING & EVALUATION (350)

	Item	Status (Give Details)	Weightage	Score	Remark(s) by Assessor
24	Are students' enrollments and profiles computerized and well documented? ANNEXURE 9 https://gjaizawl.in/classroom/	Students' enrolments and profiles was maintained and computerized by the Academic and Examination Committee through Student Database Management System. Ref. Student's enrolment during 2019-2020.	40		
25	Number of International students & students from other states ANNEXURE 10 https://gjaizawl.in/classroom/	Category wise students' enrolments are recorded in AISHE Portal. 7 Students (6 Males & 1 Female) from other States of India outside Mizoram were admitted during 2019-2020. Ref. Category wise student's enrolment during 2019-2020 & AISHE 2019-20.	20		
26	Teaching Diaries & Teaching Plans in prescribed format ANNEXURE 11	The Teaching Faculty of each Department maintained the teaching plan and teaching diary prepared by the Academic Committee during 2019-2020. Ref. Teaching Plan and Teaching Diary Weblink : teaching plan & log book	30		
27	Tutorials, Assignments, Students' Seminar,	Tutorials: Tutorial Classes are provided	40		

	<p>Students' Projects etc.</p> <p>ANNEXURE 12</p>	<p>to weak students in order to enable them to grasp their lessons.</p> <p>Assignments: Assignments are mandatory as a part of the Internal evaluation as prescribed by the MZU. Teachers of each department give Assignments to their students. Students' Assignment Marks are stored in the Students' Data Base.</p> <p>Students' Seminar: Since Students' Seminars are not mandatory, they are conducted by each department as and when it is felt a necessity.</p> <p>The institution has taken major steps towards improving the quality of teaching learning process by focusing on PowerPoint presentations, videos and visual audio aids. Field Trips for students' exposure to certain issues, topics and locations were conducted.</p> <p>Ref. Students' Database for Students' Assignment Marks.</p>			
28	<p>Academic Competitions (College level & Above)</p> <p>ANNEXURE 13</p>	<p>The Students' Union holds various competitions during the College Week: Quiz, Debates, Extempore Speech, Essay Writing, and Poetry Compositions. Various other Competitions; various Sports Events, Cultural and Musical Competitions are also held during the College Week. Students also participate in the Inter College Quizzes and Red Ribbon Club</p>	40		

		<p>Quizzes</p> <p>Ref. Report in the 19th Annual Magazine (19th Annual Magazine Page – XXXIV - XXXVIII&L – LI)</p> <p>Weblink : https://docs.google.com/document/d/1Ndglw7CyFlZ5qV2sin5XZUHW4VgzUPV2/edit?usp=sharing&oid=113309749857689851461&rtpof=true&sd=true</p>			
29	<p>Conduct on Internal Exams-Semesters, Evaluation etc.</p> <p>ANNEXURE 14</p> <p>https://gjaizawl.in/classroom/</p>	<p>The Examination Cell of the Institution conducts two Internal Examinations within one Semester. Compilations of Questions and compilation of Marks are done by the Examination Cell. The Examination Cell also prepares the Invigilation Duty Charts and publication of the Internal Examination Results. Each Department gives Assignments and marks students' Attendances regularly within every Semester as it is mandatory and prerequisite of the University guidelines. Internal Examinations, Assignments and Attendances amount to the total of 25 Internal Marks as per the University norms. The Students' Data Base stores the Marks and Attendance of each student.</p>	40		
30	<p>Subject wise result analysis (percentage)</p> <p>ANNEXURE 15</p>	<p>Under the supervision of IQAC, the concerned Committees: Academic & Examination Committees analyzes the</p>	40		

		<p>final result of all Departments which is submitted to the Principal and to the IQAC. The principal conducts departmental meeting and discusses the matters for the improvement of each Department. The college has made the optimum use of the Students' Database wherein all internal assessments are entered and stored. The departments spearheaded by the Heads of each Department ensure that each student's mark and attendance is judiciously recorded in the Database. After the finalization of each Departmental Marks obtained by the Students, the Head of each Department forwards the Marks to the Examination Cell for reassessment compilation and publication of the same.</p> <p>Ref. Subject wise result analysis report during 2019-2020</p> <p>Weblink : https://docs.google.com/document/d/10YwA0Co_8SYxYE6xV_Ot8jxFSx14Xy2o/edit?usp=sharing&oid=113309749857689851461&rtppof=true&sd=true</p>			
31	<p>Remedial Classes</p> <p>ANNEXURE 16</p>	<p>Remedial measures are taken by conducting Remedial/Tutorial Classes to clarify doubts and re-explaining the critical topics.</p> <p>Weblink:</p>	30		

		https://drive.google.com/file/d/1-UBb1Nt0hs9mgU0pZd8CnHsISchIAYBt/view?usp=sharing			
32	Record of Evaluation of Teachers by Students ANNEXURE 17 https://gjc.ac.in/post/studentsatisfactionsurvey	Students' evaluations of teachers are mostly appreciative and complimentary and they often give moral boost to the teachers. Students' feedbacks energize the teachers and also help them to develop and enhance their teaching skills. Students and teachers often build up better rapport that enables the teaching-learning process to reach the objectives and goals.	30		
33	Teachers' Profile ANNEXURE 18	The IQAC maintains the personal profile and keeps the record of all the Teachers API. The IQAC by distributing a prescribed format conducted teacher's survey and collected personal information. The profiles of the teachers are compiled. Ref. Teachers' profile during 2019-2020	40		

IV. RESEARCH, INNOVATIONS AND EXTENSION (120)

	Item	Status (Give Details)	Weightage	Score	Remark(s) by Assessor
3 4	Is the College a recognized/accredited Research Centre?	No	10		

3 5	No. of Research (Co) Guides in the College	No	10		
3 6	Major/Minor/Other Research Projects ANNEXURE 19 https://gjc.ac.in/page/villageadoption	Minor Research: Ongoing process of Minor Research at Adopted Village Maubuang. The Research is related to two particular children of Maubuang Village who are reported as children of ‘mal-nutrition ‘by the CDPO Aibawk. The Research is incomplete due to the Covid-19 Lockdown. Weblink : https://drive.google.com/drive/folders/1sIkGy5DnRD-mm7DpaOC-4p0cL2htFv1Y?usp=sharing	10		
3 7	Research Papers published during last academic year (International/National/State) ANNEXURE 20	The duly constituted Research and Extension Committee maintained the records of teacher’s research publication. During 2019-2020, the faculties published research papers in the following international/national/state level Journal/ Book/ Chapter in edited books etc. Ref. REC records during 2019-2020 Weblink : https://docs.google.com/document/d/1PI77crPbI1T8F2MRmy2wkDO1F0bjCqLD/edit?usp=sharing&oid=113309749857689851461&rtpof=true&sd=true	10		
3 8	Papers presented during the last academic year (International/National/State/College level) ANNEXURE 21	The Research and Extension Committee collected the Paper from Paper presenters amongst the faculty members and maintained the records. Ref. REC records during 2019-2020. Weblink : https://docs.google.com/document/d/1hwu52ilt9uQOC1AbGmqGrg8zrhWRYVMW/edit?usp=sharing&oid=113309749857689851461&rtpof=true&sd=true	10		

39	Books/Text Books published during last academic year (Single Author/Co Author) ANNEXURE 22	The Research and Extension Committee collected information from the faculty and maintained the records of publication in books/textbooks. Ref. REC records during 2019-2020. Weblink : https://docs.google.com/document/d/1pTWnzWSMLc8t0OjinDOw_UQGge3mU3lL/edit?usp=sharing&ouid=113309749857689851461&rtpof=true&sd=true	10		
40	Seminars/Workshop/ Training Programme conducted during the last academic year. (International/National/State/College level) ANNEXURE 23	Under the supervision of IQAC, various Committee and Department organized Seminars, Workshop, and Training etc. During 2019-2020, 11 programmes were organized for the development of faculty and staff. Ref. Records during 2019-2020. Weblink : https://docs.google.com/document/d/1yCP5XHH_HD1dINa4FNbJsQLAHEgMxskX/edit?usp=sharing&ouid=113309749857689851461&rtpof=true&sd=true	10		
41	Record of MoU during last academic year ANNEXURE 24	2019-20 : NIL	05		
42	Record of Subject/Department related extension activities ANNEXURE 25	1. NSS Blood Donation Camp. Participants – 10 Teachers & 500 Students 2. NSS Mass Cleanliness. Participants – 5 Teachers & 30 Students 3. College Free Medical Clinic at College Adopted Village, Maubuang. Participants – 15 Teachers & 20 Students	10		

		<p>4. College Distribution of Cash and Essential Commodities to Three Villages and Two Local Council Areas during Covid 19 Pandemic Lockdown. Participants – 10 Teachers & 10 Students</p> <p>Weblink:</p> <ul style="list-style-type: none"> • blood donation • Covid-19 Relief • Free Medical Clinic • Mass Cleanliness 			
4 3	Name of NSS PO & Mobile No.	<p>Dr. J Zahluna Mob- 9862300152</p> <p>C. Rosangkuma Mob- 9436141867</p> <p>David Lalliansanga Mob- 9436152627</p> <p>Lalramthari Mob – 9436142411</p> <p>Lalmuanpuii Mob – 9862689214</p>			
4 4	NSS Activity ANNEXURE 26	<p>NSS Units organized regular activity and special camping with Students ‘Union, Students’ Club, Red Ribbon Club and Department during 2019-2020. The main activities of NSS Units were Blood Donation Camp, Cleanliness Drive/Campaign, Tree Plantation</p> <ul style="list-style-type: none"> ▪ Ref. NSS Units Report in the 19th Annual Magazine(19th Annual Magazine Page – Reports : LV) • NSS Activity Register • NSS Mizoram Bulletin 2019-2020 (Page 71-73) <p>Weblink: https://drive.google.com/drive/folders/1pCUPJMDEMzzbGWwC6BE8FRMUW_rwyE-v?usp=sharing</p>	05		

4 5	Name of the NCC ANO & Mobile No.	Caretakers: Vanlalrova Varte; Mob- 8974230639 Lalchhanhimi Ralte; Mob - 9862317322			
4 6	NCC Activity ANNEXURE 27	College Magazine Ref : 19 th Annual Magazine (Page :Reports – XXXIX) Weblink: https://drive.google.com/drive/folders/1i70IDowpcIcSddxrHwPm613JtFTwImED?usp=sharing	05		
4 7	Name of Red Ribbon Club Coordinator & Mobile No.	Dr. Lalrimawii Zadeng Mob - 9436153429 Thangnghinglova Mob - 9436143652			
4 8	Red Ribbon Club Activity ANNEXURE 29	In collaboration with NSS Unit, Students' Union, Students' Club and Department, Red Ribbon Club organized programmes with the help of Nodal Officers. The main programmes of Red Ribbon Club are focused on HIV/AIDS awareness and Blood Donation Campaign. Web link: https://drive.google.com/drive/folders/1D1awuOLiwWzGOgms9dy332MzJP6peLD5?usp=sharing Red Ribbon Club Report	05		
4 9	Name of Women Empower Cell Coordinator & Mobile No.	Women Empower Cell has not yet been established in the College. However some Seminars on Gender/ women issues have been conducted by the College.			
5 0	Women Empowerment Cell	Activities on Gender/ Women Issues are Seminar Based: • A Two Days' National Webinar on ' Strengthening Cyber	05		

	Activity ANNEXURE 30	<p>Security by Proactive Measures’ on 18th- 19th June 2020. (Department of Political Science)</p> <ul style="list-style-type: none"> • One Day National Webinar on ‘Disentangling the Relationship between Gender and Work-Family Conflict: A New Paradigm for the 21st Century’ on 21st September 2020. (Department of English) <p>Web link : https://drive.google.com/drive/folders/1f5zaTvqipXu6wn5pzb6mVEGfvYHhrc0i?usp=sharing</p>			
5 1	Name of Eco Club Coordinator & Mobile No.	Lalmalsawmi Renthlei Mob – 9436154831			
		Vanlalrova Varte Mob – 8974230639			
	Name of Adventure Club Coordinator & Mobile No.	Thangnginglova Mob - 9436143652			
5 2	Club Activities ANNEXURE 31	<p>Two Professors are in charge the Eco Club. In collaboration with MPCB and Mizoram ENVIS Hub, Eco Club organized various environmental awareness programmes within and outside the Campus. Eco Club GJC was established on 20th Jan 2019. The main aim of establishing the Club was to create eco friendly environment and create awareness of biodiversity conservation and local environmental issues among the students. Our main vision is to be the best institution in protecting and creating environment awareness by educating the youth, offering programmes and resources for the students. During 2109-2020 the Club has undertaken various activities.</p> <p>Awareness Campaign on Plastic –Free Campus on 26th July 2019 Campus Cleanliness Drive on 11th October 2019</p>	05		

		<p>Ref. Eco Club & Adventure Club report & photo in 19th Annual Magazine. (19th Magazine Reports –LII &LVIII)</p> <p>Weblink : https://drive.google.com/drive/folders/1-c7-wyAsoCb0cgyUs-9pryl8wf-ZQR7K?usp=sharing</p> <p>Eco Club Activity</p> <p>Adventure Club Activity</p>			
5 3	Name of Consumer Club Coordinator & Mobile No.	Samuel J Laltlanzaua, Mob- 9436157517			
5 4	Consumer Club Activity ANNEXURE 32	<p>Consumer Club was established on 10th July 2013. The aim of the Club is to educate the students to act as healthy consumers by making them aware about their rights and redressal mechanism and to act as beacons for the society. The Club had organized various activities since its establishment like consumer awareness programme etc. Due to Covid 19 pandemic the club could not organize any activity during 2019-2020.</p> <p>Web link: https://drive.google.com/drive/folders/1br8mBGBbR1-CUqcxWRxpld57kdvtVCns?usp=sharing</p>	05		
5 5	Any other Club (if any) Student's Evangelical Union Cultural Club Literature Club	<p>With the help of adviser and teacher in charge, SEU, Literature Club and Cultural Club organized various programmes for the development of students' personalities.</p> <p>Ref. Students' Evangelical Union (SEU), Literature Club and Cultural Club report in 19th Annual Magazine.</p> <p>EU: (19th Magazine Reports - XLVII)</p>	05		

	ANNEXURE 33	<p>Cultural Club : (19th Magazine Reports - XXXVI) Literature Club: (19th Magazine Reports - L)</p> <p>Weblink : https://drive.google.com/drive/folders/1yhbFA-mJAA5XTzn5G7Pc5s9fVpuBWvK?usp=sharing</p> <p>Cultural Club Activity</p> <p>EU Club Activity</p> <p>Literature Club Activity</p>			
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V. INFRASTRUCTURE & LEARNING RESOURCES (100)

	Item	Status (Give Details)	Weightage	Score	Remark(s) by Assessor
56	Name of the Librarian & Mobile No.	Lalhruaikimi Hnamte (Dy. Librarian) Mob - 8837261322			
57	Circulation of Books among students ANNEXURE 34	<p>The Library is partially automated and Library books are issued to the students with the use of the computer wherein the books are registered. Books can be borrowed for a period of two weeks and after due date a fine of one Rupee per day must be paid as penalty. Library Clearance is mandatory prior to the issue of Mark Sheets to the students.</p> <p>Weblink : https://drive.google.com/drive/folders/1qr4Y2DpXf0tRVU58YbBHVxN2wf-IEMxX?usp=sharing</p>	10		

58	Availability of previous years question papers ANNEXURE 35	Previous years question papers are available in the College website and Hard Copies are available in the College Library Weblink : https://drive.google.com/drive/folders/1unHWmSYbzwMLEdcwgW1BhxgbBRRvJPVh	05		
59	Record of Visitors ANNEXURE 36	Available in the College Library Weblink : https://drive.google.com/drive/folders/1-KTERIP-T7XE1nYTZ3I_rXCq4cy2aDDT?usp=sharing	05		
60	Status of Library Automation (E-lessons & e-resources/e-journals) ANNEXURE 37	i) Name of the ILMS Software: SOUL ii) Nature of Automation: Partially Automated iii) Version: SOUL 2.0 iv) Year of Automation: 2013 v) No. of Textbooks: 8607, Reference Books: 960 vi) Journals: 7 vii) e-journals: Through NLIST/ INFLIBNET Weblink: https://drive.google.com/drive/folders/1TfP1I33Wjn_hESAXKSCVdBHGtvpLzrfi?usp=sharing	10		
61	ICT enabled classrooms ANNEXURE 38	All 12 regular classroom are equipped with projectors. 2 Floors were currently used by Bungkawn LLTF for 4C. Web link: https://drive.google.com/drive/folders/18E_Rs	10		

		7jEyuCGw8lsdotwcA4y1_32j0aM?usp=sharing			
62	Availability of Wi-Fi & Internet within the campus ANNEXURE 39	<ol style="list-style-type: none"> 1. The College uses the Free NIC network and thus it has an automatic update system. 2. The college e-classroom (Regga Technology) has been recently updated; 11th. August 2021 3. The Hosting Plan has been recently upgraded; 24th. August 2021 4. The Online Exam Fees Payment Portal has been recently created; 9th. July 2021 5. Online Admission Portal has been recently created; 18th. June 2021 6. The College Website has been recently updated; 20th. April 2021 7. The College Library N-List has been recently updated ; 12th Oct, 2021 <p>Web link: https://drive.google.com/drive/folders/1zRTOznThTwBlrYM2tvQDPLbuTT15Ifn6?usp=sharing</p>	10		
63	Students' Recreational/Sports amenities ANNEXURE 40	The Institution has the following Students' Recreational/Sports Amenities; the Outdoor Volley Ball/Basketball Court is available where students often play either Volley Ball or Basketball. Construction work of the Indoor Stadium cum Gymnasium is in working process wherein Students will soon be able to play Indoor games like Games like Badminton, Volley Ball and Basketball. The Stadium cum Gymnasium will also serve as a basic training ground for the NCC Cadets and the Youth Adventure Club of the Institution.	10		

		<p>Web link : https://drive.google.com/drive/folders/1CqBfG_aTPCo7pPqH-pFoQ_vqVuWMfADq?usp=sharing</p>			
64	<p>Computer/Language Labs (No. of labs & Working systems)</p> <p>ANNEXURE 41</p>	<p>The Language Laboratory is well equipped with 20 computers and individual tables and chairs for the computer users, and white board. It is sad to note that the Language Laboratory has been struck by lightning/electrical short circuit and damaged recently on the 21st May 2020. The lists of damaged items are as follows:</p> <ul style="list-style-type: none"> i) CPU – 23 ii) Monitor – 18 iii) UPS – 6 iv) Mouse – 10 v) Keyboard – 14 vi) Tables and chairs. <p>It may be noted that due to lightning/electrical short circuit, the Language Laboratory was damaged on 21st May, 2020</p> <p>Web link : https://drive.google.com/drive/folders/109K1sJvkST92PBejLjUA8eU9Cg8maCoY?usp=sharing</p>	10		
65	<p>Availability of Students' Centre</p> <p>ANNEXURE 42</p>	<p>The Institution has: a) Common Room with Carom board and Table Tennis table, b) Students' Union Office, c) NCC Room/Youth Adventure Club Room, and d) Students' Evangelical Union Room.</p>	10		

		<p>Web link : https://drive.google.com/drive/folders/1yMJB9IeCztX2NGPXSEzObZMLyFATyYn-?usp=sharing</p>			
66	<p>Availability of separate toilets for male and female (for both students and teachers)</p> <p>ANNEXURE 43</p>	<p>The Institution has separate toilet(s) for male and female both for Students and Teachers and hand wash basins near the toilets.</p> <p>Web link : https://drive.google.com/drive/folders/19TNM Db1LHUEfZjvZeqmPpDH4ToYRzUs7?usp=sharing</p>	10		
67	<p>Special facilities for Persons with Disabilities (PwD)</p> <p>ANNEXURE 44</p>	<p>Reservations have been made by the Institution for PWD students. Ramp & Rails and toilet for disabled have been made for the PWD students. Till date the Institution has no PWD student.</p> <p>Web link: https://drive.google.com/drive/folders/1nTui5YA0Qxidg22cH5ZeCGMRzfcNtyRv?usp=sharing</p>	10		

VI. STUDENT SUPPORT & PROGRESSION (130)

	Item	Status (Give Details)	Weight age	Score	Remark(s) by Assessor
6 8	Name of Physical Director/Teacher i/c Sports & Mobile No. ANNEXURE 45	C. Rosangkhumma Mob- 9436141867 Hunpuiliana Mob - 8132830338 Vanlalrova Varte Mob- 8974230639			
6 9	Records of Sports events conducted ANNEXURE 46	Under the guidance of Teacher in charge, the Students' Union and Students' Club organized various games and sports activities. The students also participated in the MZU Sports organized by Sports Department, Mizoram University. Ref. Students' Union Report & Photo in the 19th Annual Magazine (19 th Magazine Reports - XXVIII) Web link : https://drive.google.com/drive/folders/1gGoR3bY2HjMzwJC37jVFsjTD0-BAPyy8?usp=sharing Sport Activities	10		
7 0	Records of significant achievements in Games & Sports ANNEXURE 47	Under the guidance of Teacher in charge, the Students' Union and Students' Club organized various games and sports activities. The students also participated in the MZU Sports organized by Sports Department, Mizoram University. The record was maintained by students' union which has been published in the College Annual Magazine every year. Ref. Students' Union Report & Photo in the 19th Annual Magazine	10		

		<p>(19th Magazine Reports - XXVIII)</p> <p>Web link : https://drive.google.com/drive/folders/1uW_JA0Dkogoq-fcMpabD06pHTYQurCNJ?usp=sharing</p>			
7 1	<p>Records of Cultural Program Conducted</p> <p>ANNEXURE 48</p>	<p>The College Cultural Club under the guidance of the Teacher in charge and the S.U. members in charge organizes various Cultural Dance practices within the College. The College Cultural Club has often been invited as Guest Cultural Dance participant in the State Level Anthurium Festivals held every year in the preceding years. The present status of the College Cultural Club may be viewed in the College Magazine.</p> <p>(19th Magazine Reports - XXXVI)</p> <p>Web link : https://drive.google.com/drive/folders/1c2x5GU2sryGFMUs7RczBAzIKHPjNbvIG?usp=sharing</p> <p><u>Cultural Activities</u></p>	10		
7 2	<p>Any other extra-curricular activities conducted</p> <p>ANNEXURE 49</p>	<p>The Institution organizes various Extra Curricular activities that are basically in the form of Extension Activities in nature through its units; Adventure Club, Blood Donation, EU, Cultural Club, Research and Extension Cell, Eco Club and Literature Club.</p> <p>19th Magazine Reports –LII, XXI, L, LVIII</p> <p>Web link : https://drive.google.com/drive/folders/1fxcq4XP0UkJOZpn0RhaEpajmA4Qnjcnm?usp=sharing</p>	10		

7 3	Name of Career Guidance Cell Coordinator	Career & Counseling Cell – Lalmalsawmi Renthlei, Associate Professor.		
7 4	Record of Career Guidance Cell Activities ANNEXURE 50	<p>Career & Counseling Cell organized programs and conducted counseling session for the students. On 16th October 2019 Talk on Career Guidance for core students was organized at the seminar Hall, GJC, The resource person was from Pradhan Mantri Kaushal Kendra. Workshop on Career Guidance & Counseling for core students was organized on 3rd March 2020 at Political Science Core Room. Resource person was from PMKK, Medhavi Foundation Aizawl Ref: Activity report and photos during 2019-2020</p> <p>Web link: https://drive.google.com/drive/folders/1P_v_LwMLrBuvbDEQIHPgiNpL0i25y08t?usp=sharing</p>	10	
7 5	Record of Support by Alumni Association ANNEXURE 51 https://forms.gle/TLLpa8mduVoaREZa9	<p>The College Alumni (Ex-NCC Cadets) and present NCC Cadets had Joint Meeting on 30th August 2019 2. The College Alumni (Ex-NCC Cadets) and present NCC Cadets had Joint Retreat on 10th September 2019 3. The College Constituted a committee on Covid-19 Pandemic wherein members of the College Alumni Association participated in the distribution of food items and financial aids as follows :</p> <ol style="list-style-type: none"> 1. C.M Covid-19 Relief Fund – Rs. 1, 00,490.00 2. Khatla Local Level Task Force Fund – Rs. 20,000.00 3. Bungkawn Local Level Task Force Fund – Rs. 20,000.00 4. Hriphaw Village Level Task Force (in cash and kind) - Rs.30,000.00 5. Saikhawthlir Village Level Task Force (in cash and kind) – Rs.30,000.00 6. Muabuang (College Adopted Village) Village Level Task Force (incash and kind) – Rs.63, 280.00 TOTAL – Rs. 2, 63,770.00. <p>Alumni members register through the link given in the college website.</p> <p>Web link:</p>	20	

		https://drive.google.com/drive/folders/1v1pClZJiU1eqOacg1pxiOKSUReyxvRFD?usp=sharing			
7 6	Record of Grievance Redressal Cell ANNEXURE 53	<p>The Institution setup Grievance Redressal Cell to look into grievances of students towards teachers/non-teaching staff/administrator/any other cell or committees. Complaint box/suggestion box were made available for the students and professors and staff were informed to evaluate themselves frequently. Meetings were also convened to discuss matters for better improvement. Due to the impact of Covid-19 online mode was used for the process of ensuring each student was given platforms for expressing the grievances. No grievances or complaints were submitted to the cell during the 2020-2021 academic sessions.</p> <p>Web link : https://drive.google.com/file/d/1gFrbqDCo3ZvGoSSjFAlyuwxHT313xBDI/view?usp=sharing</p>	10		
7 7	Record of Anti-Ragging Cell ANNEXURE 53	<p>Anti-Ragging Committee has been conducted to prevent, prohibit and eliminate ragging in the college. It organized anti ragging program by delivering speech on prohibition of ragging. Students' helpline have been created and contact numbers of committee members were given to all students.</p> <p>Web link : https://drive.google.com/drive/folders/1nBucJ9VwX01FdAgcYB7VuDFFYL_mUpNI?usp=sharing</p>	10		
7 8	Maintenance of Sanitation & Cleanliness ANNEXURE 54	<p>The Institution gives importance to the maintenance and cleanliness of its campus. NSS, Eco Club and Cleanliness & Beautification Cell took the initiatives of cleaning and maintaining the institution by organizing Cleanliness Drive, planting trees, etc. to make it environmental friendly.</p> <p>Ref NSS & Eco Club report in the 19th Annual Magazine</p>	10		

		<p>Awareness Campaign on Plastic – Free Campus on 26th July 2019 Campus Cleanliness Drive on 11th October 2019</p> <p>Web link: https://drive.google.com/drive/folders/1ZEUCwCsHsOmFFZ5_sWryNDdk8gcD5wcU?usp=sharing</p>			
7 9	<p>Maintenance of drinking water</p> <p>ANNEXURE 55</p>	<p>The Institution has installed Water Cooler at every floor of the Academic Block and at the Administrative Block. The Institution takes water connection from the PHE pipeline water connection for the Stakeholders’ water consumption.</p> <p>Web link: https://drive.google.com/drive/folders/1PdLKtCqc9c6Y3x8OiZoEzAae_1WE4_q6?usp=sharing</p>	10		
8 0	<p>Maintenance of Health Care Facility</p> <p>ANNEXURE 55</p>	<p>When students or their parents are ill and in dire need of blood, the Institution makes arrangements to donate blood to the needy patient by sending the College Blood Donors. Students who are accidentally seriously ill on Campus are taken to the Civil or Aizawl Hospital for thorough check-up, the College Sick Room with hospital bed and Medical Kit provides emergency recuperation for students who have minor health issues; stomachache, headache etc.</p> <p>It may be noted that during the Covid-19 Pandemic 2019-2020, seven (7) students were given financial aids. Two (2) Students whose parents expired due to Covid-19 were also provided condolence aids in terms of money.</p> <p>Web link: https://drive.google.com/drive/folders/1qMf0sQY_pTJEwUfrn8CcAS_e1EhFKa_?usp=sharing</p>	10		
8 1	<p>Canteen/Cafeteria</p> <p>ANNEXURE 57</p>	<p>The Institutions’ Canteen provides nutritious food for the Stakeholders at a low price. The Canteen is furnished with Seating arrangement: 8 benches with 8 tables, 16 plastic chairs and 4 tables, the total capacity</p>	10		

		<p>seating arrangement is 48 students water filter, cooking gas, stove, chimney for air outlet and a wash area to wash the dishes. There is a Toilet area with hand wash basins situated a short distance away from the Canteen.</p> <p>Web link: https://drive.google.com/drive/folders/16Xy-DhsH2wVPk9rI2dH7sSQNZK7IYepT?usp=sharing</p>			
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VII. GOVERNANCE, LEADERSHIP AND MANAGEMENT (100)

	Item	Status (Give Details)	Weight age	Score	Remark (s) by Assessor
8 2	Realization of Institutional vision by the administration ANNEXURE 58	<p>The college strives to empower and develop qualified job seekers. To overcome students' inhibitions and develop their personalities, the college organizes Seminars, Workshops and other activities to encourage the students to strive towards their desires. The two Best Practices: 1. Students' Development Programme and, 2. Value Based Education on Social Responsibility, are of immense help to the students.</p> <p>Web link: https://gjc.ac.in/post/iqac/11/372</p>	10		
8 3	Distribution of works among the administrative staff ANNEXURE 59	<p>Distribution of works among the administrative staff is allocated by the Principal and the Head Assistant.</p> <p>Weblink : https://drive.google.com/file/d/1fIeoPn34j1UxaexF12tQtNIadPaIZ3Bk/view?usp=sharing</p>	10		

8 4	Faculty Development Program initiatives ANNEXURE 60	<p>1. Two Days National Webinar on Strengthening Cyber Security by Proactive measures. 18th – 19th June 2020</p> <p>2. National Webinar on Nepal in the midst of India-China Rivalry: A Perspective from South East Asia. 22nd – 23rd June ,2020</p> <p>Web link: https://drive.google.com/drive/folders/1anwp1CelUO_RLcaK2uJZsQ5pVaOORDyE?usp=sharing</p>	20		
8 5	Staff Welfare initiatives ANNEXURE 61 Staff Welfare Constitution	<p>The Institution has Staff Welfare Association in which all the Teaching and Non-Teaching Staff are members. Contribution to the Welfare Fund is fixed according to the salary and each member contributes to the Welfare Fund on monthly basis. The funds are mainly used to acknowledge; the staff wedding(s), toward the condolences of the staff. Staff with health problems are given home visits and provided financial aids</p> <p>Web link: https://drive.google.com/drive/folders/1GoM4bjFYJIyJEk0nRVdxWqUjnn0vVye?usp=sharing</p>	10		
8 6	Internal Audit of finances ANNEXURE 62	No	10		
8 7	Resource Mobilization ANNEXURE 63	<p>The college receives funds from the state government, UGC, RUSA and other funding agencies. It also accrues funds in the form of fees (examination, University affiliation, student funds, etc). Fees collected in the college which is to be remitted to the government treasury and affiliating University are remitted annually as mandated by the government and the University. Students' fees like sport, magazine etc are managed by the Students' Union Body and the expenditure so incurred are internally audited by teachers appointed for the purpose during the time of handing over of charge to subsequent student leaders. The funds received from the</p>	10		

		<p>government are audited by designated government officials from time to time. Other Funds - Other funds received from UGC, RUSA, Research grants are subjected to audit by registered Chartered Accountant and Utilization Certificate submitted to the funding agency (S) as per mandate. Funds received in the form of membership for Staff welfare committee and MCTA Branch is also audited internally.</p> <p>Web Link: https://drive.google.com/file/d/1qkm9_ofaNLxfgN09qsyhKy7D70p1Pzaj/view?usp=sharing</p>			
8 8	<p>Functioning of Committees in administration (Minutes of the meetings)</p> <p>ANNEXURE 64</p> <p>https://gjc.ac.in/post/igac/8</p>	<p>IQAC Committee</p>	10		
8 9	<p>IQAC activities & maintenance of records (Action Plan/Minutes/Proof of Submission of AQAR to NAAC/ Activity Register)</p> <p>ANNEXURE 65</p>	<p>AQAR submission proof</p> <p>Weblink : https://drive.google.com/drive/folders/1c5azBnDilSU2lbdyemuvCpO8Fuz4cLrQ?usp=sharing</p>	20		

VIII. INSTITUTIONAL VALUES AND BEST PRACTICES (100)

	Item	Status (Give Details)	Weightage	Score	Remark(s) by Assessor
90	Adopted Village/School ANNEXURE 66	<p>Adopted Maubuang Village 2019 – 2020</p> <ul style="list-style-type: none"> • The College NSS Unit organized Social Work at Maubuang Village on 5th March, 2020 by renovating Public Urinals. • Aid in cash and kind was donated to Maubuang Village on 13th April, 2020 during the Covid 19 Pandemic Lockdown. <p>Weblink : https://drive.google.com/file/d/11JjRrtOliQf8i2-zSqyARcOj2g6uJdpz/view?usp=sharing</p>	20		
91	Social Responsibility initiatives ANNEXURE 67	<p>Social responsibility initiatives undertaken by the Institution are; Blood Donation, Mass Cleanliness, Free Medical Clinic at Adopted Village Maubuang, Construction of Public Urinal at Khatla South, Distribution of Cash and Essential Commodities to Three Villages and Two Local Council Areas during Covid 19 Pandemic Lockdown, Illicit Trafficking Awareness Campaign, Peer Educators Training, Social Work at Aibawk, Blood Donation Camp at Civil Hospital, Aizawl during Covid 19 Pandemic. The College donated a large piece of land to the nearby localities Bungkawn and Khatla for the Main Road widening.</p> <ol style="list-style-type: none"> 1. NSS Blood Donation Camp. Participants – 10 Teachers & 500 Students 2. NSS Mass Cleanliness Drive within Aizawl City. Participants – 5 Teachers & 30 Students 3. College Construction of Public Urinal at Khatla South. Participants – 2 Teachers & 29 Students 4. College Distribution of Cash and Essential Commodities to Three Villages 	20		

		<p>and Two Local Council Areas during Covid 19 Pandemic Lockdown. Participants – 10 Teachers & 10 Students</p> <p>5. Red Ribbon Club under MSACS: Illicit Trafficking Awareness Campaign. Participants –48 NCC Cadets</p> <p>6. Red Ribbon Club under MSACS: Peer Educators Training. Participants – 48 NCC Cadets</p> <p>7. NSS :Social Work at Aibawk. Participants – 4 Teachers & 33 Students.</p> <p>8. Free Medical Clinical at College Adopted Village, Maubuang- 5 Doctors and 5 Medical Assistants , Participants – 7 Teachers & 10 Students.</p> <p>9. *Urgent request of State NSS Officer,Blood Donation Camp at Civil Hospital, Aizawl during Covid 19 Pandemic. Participants – 2 Teachers & 20 Students.</p> <p>10. Financial aids were provided to the some of our present students and two Alumni members whose houses were burnt down due the fire outbreak at Maubawk, Aizawl.</p> <p>Weblink : https://drive.google.com/drive/folders/1jlv6PhGYb9ShpVMqDoKCI6LjF8Hyrn?usp=sharing</p>			
9 2	<p>Best/ innovative practices undertaken by the institution</p> <p>ANNEXURE 68</p>	<p>Best Practice- 1; Students’ Development Programme: It aims to promote Students’ interest in varied fields that open job opportunities for the students. The College organizes various seminars, workshops, field trips and other activities.</p> <p>Best Practice- 2; Value Based Education on Social Responsibility: It aims to promote the students as moralistic and responsible citizens deeply rooted in the traditional value of <i>tlawmngaihna</i> through various social works, voluntary blood donation and other practical works.</p>	20		

		<p>Weblink : https://docs.google.com/document/d/1_FO5WYbnQxrfo4kk2Nujq-uwGaLQHSQm/edit?usp=sharing&oid=113309749857689851461&rtpof=true&sd=true</p>			
9 3	<p>Hard copy of AQAR of last academic year (should be available with the principal)</p> <p>ANNEXURE 69</p>	<p>AQAR copy 2019-2020</p> <p>Weblink : https://drive.google.com/file/d/1xdTScuH-iQg_GOjAbrHIMi1aT1oDbXKM/view?usp=sharing</p>	10		
9 4	<p>Awards/Achievements</p> <p>ANNEXURE 70</p>	<p>Widening of Road - Letter of Appreciation from Bethel Welfare Committee ,Khatla, 2020 (17th January , 2020).</p> <p>Web link: https://drive.google.com/file/d/1AbNmHOfIZ_Z3-ysmaAMazcbeSvCCbNoW/view?usp=sharing</p>	10		
9 5	<p>Uniqueness/distinctiveness of the institution</p> <p>ANNEXURE 71</p>	<p>Many students are from socially and economically disadvantaged sections of Mizoram and educationally disadvantaged sections; vernacular medium, Third Division, and those who have passed in the Supplementary Grade failing to acquire admission in other colleges. The Institution aims to produce marketable and self respecting graduates. Faculty members often contribute in cash toward admission of economically-backward students.</p> <p>Weblink : https://docs.google.com/document/d/1w-tZzNIOfzFxWwFjjHSFfK2n1l6Dn3yD/edit?usp=sharing&oid=113309749857689851461&rtpof=true&sd=true</p>	20		
		Total	100		

SWOC Analysis			
Strengths			
Weaknesses			
Opportunities			
Challenges			
	Name & Signature of the Principal	1	Name & Signature Member, Academic & Administrative Audit
		2	Name & Signature Member, Academic & Administrative Audit
		3	Name & Signature Chairman, Academic & Administrative Audit
	Note : the format is to be filled by the principal and submitted to the Academic Audit Team		